

Local Address

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**Brandon Blair**

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Permanent Address

11625 Explorer Drive  
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Objective: Seeking an entry level, full-time position in the financial field

## How to Find Me:

- Personal Website – brandon-blair.strikingly.com
- LinkedIn – linkedin.com/in/brandonblairvt

## Education:

Virginia Tech – BS in Finance (Graduating December 2015)

- Concentrating in Corporate Financial Management – In-major GPA 3.0

Monacan High School – Advanced Diploma (Graduated in June 2011)

- Honor Roll, Presidential Award, Early College Scholar

## Professional Experience:

Credit Intern – Southern States Cooperative (Richmond, VA Corporate Headquarters) June 2015 – August 2015

- Worked a 10 week internship for 12 weeks – firm extended my employment for entire summer
- Undertook a project evaluating the credit worthiness of wholesale credit customers based on analyzing financial statements and credit reports – responsible for the approval and/or change of credit limits
- Gained extensive experience using JD Edwards Enterprise 1, Smartstream, CRM, and Microsoft Office applications in practical corporate business settings
- Part of internship was spent in A/P reconciling ledgers, as well as, traveling North and South Carolina shadowing a Finance Manager – attended district retail meetings and met with customers in the field

Student Wage Worker – Southgate Center (Virginia Tech Dining Services) September 2014 – June 2015

- Gained valuable experience working in teams of fellow Virginia Tech students
- Responsibilities included prepping food items to be sent to dining hall kitchens, preparing premade items to be sold in dining halls, and maintaining a clean and organized cooler through organizing pallets and rotating inventory in a FIFO method

Technician's Assistant – Absolute Pest Control, Inc.

May 2014 – August 2014

- Worked alongside a licensed owner/operator and gained valuable experience in customer service and running a successful small business
- Responsible for creating and implementing pest control strategies in residential and corporate environments – executed an extensive list of extermination services (ex. termite treatments, home inspections, liquid and granular chemical applications, etc.)

Mover/Packer/Sales Associate/Warehouse Associate – More Than Moving for Seniors, Inc. and Susan's Selections

May 2013 – January 2014

- Gained experience in sales and customer service via working the sales floor in the consignment shop
- Responsibilities covered entire spectrum of business – sales, warehouse duties, customer service, moving and packing, to organizing and operating estate sales

## Skills:

- Advanced Excel: Excel Tables and Charts, Pivot Tables and Pivot Charts, Lookup Functions, Financial Functions, Database Functions, Data Analysis Tools and What-If Analysis
- AutoCAD certified – via high school Technical Drawing courses

## Volunteer Experience:

Habitat for Humanity in the Roanoke Valley

February 2014 – April 2014

- Volunteered on multiple active construction sites and in the ReStore in Roanoke, VA

Feeding America of Southwest Virginia

February 2014 – April 2014

- Sorted donated food items and performed organizational and warehouse duties

