



COURT ADMINISTRATOR'S OFFICE
THIRTY-NINTH JUDICIAL DISTRICT OF PENNSYLVANIA
FRANKLIN/FULTON COUNTIES

157 LINCOLN WAY EAST
CHAMBERSBURG, PA 17201
(717) 261-3848
FAX: (717) 261-3854
T.D.D.: (717) 264-8474

MARK M. SINGER
COURT ADMINISTRATOR

CHERY A. D'AMATO
DEPUTY COURT ADMINISTRATOR
ANDREW R. EVERETTS
DEPUTY COURT ADMINISTRATOR

MEMORANDUM

To: All Practicing Attorneys – 39th Judicial District
From: Mark Singer, District Court Administrator for 39th Judicial District
CC: Board of Judges, Law Clerks, Judicial Secretaries, Court Admin, and Clerk's & Prothonotary's Offices for Franklin and Fulton Counties
Subject: Filing of Legal Papers and Motion Judge Schedule 2016
Date: 11/9/2015

Rule 39-205.1 as interpreted by the Court, provides that a legal paper requiring the signature of, or action by a Judge may be filed, delivered or mailed to the Prothonotary as in Pa.R.C.P. 205.1. The Prothonotary will file the paper and then delivered to the Court Administrator for distribution to the appropriate Judge's Law Clerk for judicial consideration. **All such papers shall bear counsel's Supreme Court identification number.**

If a Judge has already been assigned, the Judge's name shall appear in the caption of all such papers.

Below is the motion Judge Schedule for 2016:

<u>MONTH</u>	<u>JUDGE</u>
JANUARY	JUDGE VAN HORN
FEBRUARY	JUDGE KROM
MARCH	JUDGE MEYERS
APRIL	JUDGE SPONSELLER
MAY	JUDGE ZOOK
JUNE	JUDGE VAN HORN
JULY	JUDGE MEYERS
AUGUST	JUDGE KROM
SEPTEMBER	JUDGE ZOOK
OCTOBER	JUDGE SPONSELLER
NOVEMBER	JUDGE MEYERS
DECEMBER	JUDGE SPONSELLER