

# TRINITY EPISCOPAL CATHEDRAL

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## **Vestry Minutes August 18, 2015**

Attending: Dean Brian Baker, Kevin Donohue, Pat Ronne, Chris Tzimenatos, Linda Aston, Sue Clark, David Lindgren, Doss Miller, Peter Perera, Kevin Sanders, Bill Mason, Mike Pinkerton, Jason Lyons

Absent: Curry Mayer, Randy Cheek, Laura Jestes, Bishop Biesner

Guests: Gay Ann White, Michele Chouinard, Lyle Gramling, Sonya Reichel, Mr. Jaskoski, Eileen Harvey

Handouts: Financials for May, preliminary financials for June, draft Windfall Income Policy; TREE information on cool roofs was mailed but several Vestry members had not received

Dean Baker called the meeting to order at 6:30PM.

Opening Prayer: Doss Miller

Prayer Report: Doss Miller

Candidacy: Sonya Reichell was presented by Mr. Jaskoski of the CCOM for candidacy. Sonya's candidacy was approved unanimously.

### Vestry Committee Reports:

Finance Committee – Pat Ronne, Jason Lyons, Sue Clark

Final May, 2015 financial statements and preliminary June, 2015 financial statements were reviewed. There was discussion about the plate income, and whether it could be correlated with attendance.

The draft Windfall Income Policy was presented. Mike Pinkerton moved that we accept the concept and refer the policy to the Administration Committee to be written properly. Bill Mason seconded and the motion passed.

The Plate Income Policy was recommended, implementing the practice for several years, to give 50% of Christmas and Easter loose plate income to Outreach. Mike Pinkerton moved to accept the policy. Linda Aston seconded and the motion passed.

Facilities Committee -- Kevin Sanders, Peter Pererra, Linda Aston

Kevin gave an update on deferred maintenance projects currently being worked on. Power washing the building has been completed. Trim painting is being discussed. Eileen Harvey showed samples of the paint colors. The estimate is now \$12-13k. Cracked floor tiles in the sanctuary have been repaired. Pews have been secured. Uneven concrete paving/gutters/walk around the alley parking are being evaluated for alternatives and estimates obtained to remove and replace. Dean Baker and Rev. Kathy Hopner are developing the plan to remove the two rear pews in the west transept for space for families with small children. Linda Aston has worked extensively on trimming shrubbery and cleaning out brush.

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TREE representatives Gay Ann White and Michelle Chouinard presented information on cool roofs, which they recommend we look into further for the Cathedral roof. There is not a quote for this work or an ROI. The committee will continue to work with the Facilities Committee.

Administration Committee – Bill Mason, David Lindstrom

David reported that the to-do list includes reviewing our Bylaws to ensure congruence with Canons and the CA Code for religious organizations, under which we were organized. We also need to review policies, including the policy on the use of alcohol on Cathedral property.

Stewardship Committee – Chris Tzimenatos

Chris reported on developing plans for the Annual Dinner on October 10. Rod Thomas is assisting. The stewardship plan is to ask for pledges to cover the entire operating budget.

Dean Baker reported that Curry Mayer has resigned from the Vestry. We already had one vacant Vestry position. Our Bylaws require that we have 15 Vestry members, although diocesan best practices recommend 9 to 15. We need to look for appropriate people with talent, interest and availability, and talk with Brian about asking them to serve on the Vestry. We discussed developing an on-going nominating committee. Chris T. referred to experience at his prior parish and Sue C. described past experience with committee structures.

Dean Baker left to attend an awards dinner; Kevin Donohue assumed the chair.

Organ renovation – David Lindstrom reported on the status of our organ project. The pipes have not yet been voiced. The antiphonal organ contract has been signed and the plans estimate completion by Easter.

The July minutes were corrected: July reports (in place of April reports) and approval of June minutes (in place of July minutes). David moved and Sue seconded to approve as corrected; the motion passed.

The meeting was adjourned at 8:05PM by Kevin Donohue.

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