



First Congregational
Church of Granby

Outside Groups

All non-First Church groups – whether non-profit, for profit or individual functions – must reserve and/or contract with First Church to utilize First Church space(s) in accordance with current policy.

The responsible person for such organization/individual shall receive a copy of the First Church's **SAFE CHURCH Policy**, familiarize themselves with the content and policies and shall, as a condition of building use, sign and acknowledge that such organization/individual will conform to the **First Congregational Church of Granby, CT SAFE CHURCH Policy**.

Liability insurance coverage is required of all organizations/individuals who reserve and utilize First Church spaces. First Church shall be shown as an **Also Insured** on the respective Liability Insurance's Declarations Sheet and a copy shall be provided to the First Church Office Manager annually for recurring utilization or at least one (1) week prior to a one-time event.

Use of the First Church Kitchen shall be arranged at the time of the reservation and adherence to the Food Safety policy is required. No preparation and/or cooking/baking shall take place in any part of the buildings except in the Kitchen.

The Responsible Individuals shall ensure, as noted elsewhere in the Safe Church Policy, that any/all children and/or at risk adults are treated with respect and courtesy, that they are not allowed to wander about the building and that appropriate monitoring is in place for the use of bathrooms and other out-of-the-way locations.

(policy developed by Duncan Rowles, approved by Board of Trustees.)