

The National Association of Civil Law Notaries Presents:

The Florida Civil-Law Notary Seminar & Examination
September 11-14, 2014
Florida Department of State - Tallahassee

The National Association of Civil Law Notaries (NACLN) is pleased to announce the next Civil-Law Notary examination will be administered September 14th at the Florida Department of State in Tallahassee, Florida. NACLN will conduct a training course and seminar at the Department of State's RA Gray building to educate Florida Attorneys about the civil-law notary office in Florida and worldwide and to prepare candidates for the exam. The seminar begins September 11th and concludes September 14th with the administration of the examination.

Seminar attendees will earn **25.0 hours** (2.5 hours Ethics) of Florida Bar CLER credit, as well as 12.5 Certification Credits in Business Litigation and 12.5 Certification Credits in International Law. Any Florida Bar member may register and attend the seminar, but attendees who choose to sit for the State examination (optional) must have been previously approved by the Department of State for appointment as a Civil-law Notary (application available online at <http://notaries.dos.state.fl.us/pdf/civil.pdf>). Fuller information regarding the Civil-law Notary program is also available at <http://notaries.dos.state.fl.us/civil.html>). Only Department-approved applicants who pass the exam may be appointed Florida Civil-law Notaries.

All currently appointed civil-law notaries may attend the seminar for CLE credit at no charge.

Mastery of the course materials is essential to exam success. NACLN will provide these materials to all registered attendees. **Thorough review of these materials as early as possible prior to the training is strongly advised.** Earliest possible registration and review of the training materials correlates directly to success in the examination.

To register, please complete and mail the attached Seminar Registration Form and a check for the registration fee to NACLN at:

NACLN
1351 North Gadsden Street
Tallahassee, FL 32303

Any questions regarding seminar registration or the examination may be addressed by e-mail to info@nacln.org. Questions regarding application to the Department of State may be directed to Ms. Mel Solomon at 850/245-6968.

THE NATIONAL ASSOCIATION OF CIVIL LAW NOTARIES

THE FLORIDA CIVIL LAW NOTARY

SEMINAR & EXAMINATION

SEPTEMBER 11-14, 2014, FLORIDA DEPARTMENT OF STATE, TALLAHASSEE

EXAMINATION ELIGIBILITY IS LIMITED TO FLORIDA BAR MEMBERS. SEMINAR ATTENDEES ARE NOT REQUIRED TO SIT FOR THE EXAMINATION, BUT COMPLETION OF THE SEMINAR IS AN EXAMINATION PREREQUISITE.

REGISTRATION APPLICATION

EARLY REGISTRATION PROVIDES DISCOUNTED RATE AND
DIRECTLY CORRELATES TO EXAM SUCCESS, BUT APPLICATIONS
MUST BE RECEIVED NO LATER THAN **MONDAY, SEPTEMBER 1, 2014**
PLEASE TYPE OR PRINT

Name: _____

FL Bar Number: _____

Organization/Firm: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Tel: _____ Fax: _____

E-Mail: _____

Preferred Materials Format (check one): ___ Digital (PDF via Email)
or ___ Hard Copy (via USPS)

I Intend to Sit for the Examination (check one): ___ Yes ___ No

SEMINAR AND EXAMINATION DATES: **SEPTEMBER 11-14, 2014**
REGISTRATION FEE: (Includes materials & optional examination) **\$795**
SEMINAR/EXAM LOCATION: **RA GRAY BUILDING, 500 SOUTH BRONOUGH, TALLAHASSEE, FL 32301**

SCHEDULE:

Thursday, September 11, 2014

12:00 pm – 1:00 pm Registration
1:00 pm – 5:00 pm Program Introduction

Friday, September 12, 2014

9:00 am Seminar Begins
Noon – 1:00 pm Lunch Break
5:00 pm Seminar Concludes

Saturday, September 13, 2014

9:00 am Seminar Begins
Noon – 1:00 pm Lunch Break
5:00 pm Seminar Concludes

Sunday, September 14, 2014

9:00 am Seminar Begins
Noon Seminar Concludes
2:00 pm - 5:00 pm Examination

REGISTER (by mail only):

To Register for the seminar (and examination, if desired), return this form with your check payable to:

National Association of Civil Law Notaries
1351 North Gadsden Street
Tallahassee, FL 32303

Questions may be directed to info@nacln.org

Preparation: All candidates for the examination are strongly urged to register as early as possible in order to receive and have adequate time to review the materials in advance of the seminar. Historical passage rate for the exam is approximately 80%, and strongly correlates to candidate preparation. Approximately 30 hours of advance preparation (prior to the seminar) should be allocated by candidates.

Cancellations and Refunds: To receive a full refund, cancellation notice must be received in writing by **Friday, September 5th**. No refunds will be granted for cancellations received thereafter, but retained fees may be applied in full to the next seminar.

Materials: Seminar instructional materials will be provided in advance to all registrants. Materials will be mailed or e-mailed (per applicant's preference) to each participant upon registration.

Instruction: Seminar instruction will include official Department of State approved curriculum, and will be conducted by expert practitioners. The seminar will be followed immediately by an administration of the state examination.