



## 2014 Disaster Volunteer Conference “Breaking the Technology Barrier” Request for Proposals

### NYC Citizen Corps

NYC Citizen Corps is part of the national Citizen Corps initiative to harness the power of every individual through education, training, and volunteer service to make communities safer, stronger, and better prepared to respond to and recover from emergencies of all kinds. NYC Citizen Corps brings together local leaders from community organizations, government, the private sector, and volunteer programs to promote emergency preparedness at the most local level.

### NYC Citizen Corps Disaster Volunteer Conference

The Disaster Volunteer Conference was first launched in 2007 and brings together volunteers that are involved in disaster response and recovery work. Previous Conference topics have included cross-cultural communication, volunteer mental health, and inter-agency collaboration. This year’s Disaster Volunteer Conference will take place during the **evening of May 29<sup>th</sup>** in New York City and will focus on creative and innovative ways of leveraging technology and social media to help volunteers or organizations become more efficient and effective.

### Request for Submissions

NYC Citizen Corps is now accepting proposals for interactive presentations (15 minutes long) on topics related to this year’s theme of innovative technological strategies in disaster volunteerism. **Applications are due May 2<sup>nd</sup> by 5PM**. Interested candidates are asked to submit the application through SurveyMonkey using this link: <https://www.research.net/s/3LZZ3P3>.

### General Guidelines and Selection Process

Presentations should be creative and interactive, including: digital media, multiple speakers, or demonstrations. Short presentations will be limited to 15 minutes; longer presentations will be limited to 30 minutes. Please indicate the proposed length of your presentation in the application.

Presentations will be selected based on creativity, speaker expertise, educational/capacity building value, and relevance to New York City disaster volunteerism. Content should address strategies that volunteers or volunteer leaders may use to work more effectively, examples include:

- Community engagement
- Promotion of volunteer activities
- Volunteer recruitment
- Volunteer management
- Addressing vulnerable populations
- Community planning/mapping



## Proposal Review Process and Terms

All applications will be reviewed by the Disaster Volunteer Conference Planning Committee. Candidates will be notified by email regarding their acceptance/rejection of proposal. (Please note there is no honorarium for speakers.)

- May 2, 2014 (5:00PM EST) - Deadline to submit proposal
- May 9, 2014 - Final Selections made and notifications to Speakers
- May 23, 2014 - All presentation materials due to Conference Planning Committee
- May 29, 2014 (5:00PM-8:00PM EST) - Disaster Volunteer Conference

Discrimination is prohibited. The Disaster Volunteer Conference Planning Committee will not discriminate against any applicant based on actual or perceived race, color, national origin, alienage, or citizenship status, religion or creed, gender (including "gender identity" which refers to a person's actual or perceived sex, and includes self-image, appearance, behavior or expression, whether or not different from that traditionally associated with the legal sex assigned to the person at birth), disability, age (18 and over), military status, prior record of arrest or conviction, marital status, partnership status, predisposing genetic characteristic, sexual orientation, or status as a victim or witness of domestic violence, sexual offenses, and stalking.

The Planning Committee reserves the right to cancel the engagement with the speaker at any time with or without cause and with or without notice, and in the event of any such cancellation; the Planning Committee/NYC Citizen Corps shall have no liability to the speaker as a result of the cancellation.

Please email [citizencorps@oem.nyc.gov](mailto:citizencorps@oem.nyc.gov) with any further questions. Thank you!