



# Home and School Association 2016-2017 Handbook & Directory (HASA)

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*The Home and School Association of Saint Elizabeth Ann Seton Catholic School wishes to extend a sincere **welcome** to all new and returning families.*

## **HASA Mission Statement**

Saint Elizabeth Ann Seton Home and School Association includes the parents of every student, from preschool through eighth grade. HASA supports educational programs, spiritual growth, and extracurricular activities in the pursuit of educational excellence. Saint Elizabeth Ann Seton Catholic School recognizes that parental involvement is the backbone in the SEAS community. HASA provides volunteer opportunities to accommodate every schedule.

## **Who is HASA?**

The Home and School Association is made up of every parent who has a child enrolled in Saint Elizabeth Ann Seton Catholic School.

## **HASA General Meetings**

**2016-2017**

You are ***invited*** to all the dates and times below, which represent projected HASA meetings. On occasion changes may be made as the school year progresses. REMINDERS and AGENDAS regarding these meetings are sent home via the Wednesday Envelope. The schedule of meetings is as follows:

- |             |                  |  |
|-------------|------------------|--|
| • Wednesday | August 17, 2016  | Back to School Night: 6 <sup>th</sup> -8 <sup>th</sup> |
| • Thursday  | August 18, 2016  | Back to School Night: K-5                              |
| • Wednesday | October 12, 2016 | 6:00pm   |
| • Wednesday | February 8, 2017 | 1:30pm   |
| • Thursday  | April 20, 2017   | 6:00pm   |

**\*Note there are both evening and daytime general meetings being offered this year to accommodate different schedules\***

## **HASA Committees**

### **Welcoming, Mentoring & Hospitality:**

**August 8, 2016**  
**New family  
registration**

Doug and Michelle Stronczek (710-1879) [stronczek1@msn.com](mailto:stronczek1@msn.com))

Jessica McCarthy (755-6232) [Jessica.l.mccarthy1@gmail.com](mailto:Jessica.l.mccarthy1@gmail.com)

Committee plans, schedules and organizes events to welcome new families. Coordinate tours of the school during Catholic Schools Week.

*Volunteer Opportunities:* Mentor family, Tour guide

### **School Kidz:**

Geri Fromm (856-7220) [oliviashouse@embarqmail.com](mailto:oliviashouse@embarqmail.com)

A wonderful service available to all school families to purchase tailor made school supply kits. Purchase is optional. Kits are ordered in May for the following school year. Kits contain all needed school supplies for his/her grade. Kits are ready to pick up at school registration day.

### **Burger King:**

Lisa Ramos (438-8552) [lisa.ramos@cityoffortwayne.org](mailto:lisa.ramos@cityoffortwayne.org)

Each family is REQUIRED to sell at least 10 Burger King coupon booklets consisting of coupons for Burger King and Chilli's. The \$30 fee for the 10 booklets is collected by HASA at registration.

### **Plant Show:**

**August 26, 2016**

Janeen Close (415-2510) [janeen.close3@gmail.com](mailto:janeen.close3@gmail.com)

Teresa Calhoun (704-2462) [sydneycalhouns@outlook.com](mailto:sydneycalhouns@outlook.com)

In conjunction with the Parks Department, flower and vegetable seeds, plants and herbs are distributed in the spring. Students care for plants and enter items in the annual Fall Flower Show judging.

*Volunteer Opportunities:* Seed & plant order and distribution, Event volunteer

### **Book Fair:**

**October 11-14, 2016**

Amelia McArdle (616-0345) [amcardle@hotmail.com](mailto:amcardle@hotmail.com)

Geri Fromm (856-7220) [oliviashouse@embarqmail.com](mailto:oliviashouse@embarqmail.com)

Angela Stockmaster (625-6409) [angelastockmaster@yahoo.com](mailto:angelastockmaster@yahoo.com)

The Fall Book Fair is a Scholastic event. Profits raised by the Book Fair are used to purchase library books and materials.

*Volunteer Opportunities:* Event volunteer

### **Trick or Trunk:**

**October 31, 2016**

Amy Kleinrichert (459-9191) [amy@sonshineacademy.net](mailto:amy@sonshineacademy.net)

Trick or Treat fun and a safe event for student K-4. Parents bring treats and students dress in costume and trick or treat out of parents' car trunks.

*Volunteer Opportunities:* Supply candy, Decorate trunk and distribute candy

**Learning Adventures:** **September 27- November 3, 2016**

Debbi Bowman (630-957-8624) [mdccbowman@sbcglobal.net](mailto:mdccbowman@sbcglobal.net)

Saint Elizabeth's after school learning enrichment program. Your student is able to enroll in a variety of classes. Look for an enrollment packet at registration as well as the Wednesday envelope.

*Volunteer Opportunities:* Learning Adventure Instructor or being a part of the planning committee.

**Turkey Bingo:** **November 13, 2016**

Camille O'Connor (616-0539) [Camille.oconnor@comcast.net](mailto:Camille.oconnor@comcast.net)

Enjoy a Sunday filled with family fun! Play Bingo for prizes and actual frozen turkeys. 50/50 games award large cash prizes. Raffles

*Volunteer Opportunities:* Event volunteer, Publicity, Kitchen volunteer, Set-up/ Clean-up

**Legacy Auction:** **March 25, 2017**

Jeannie Tomkinson (416-2766) [jeannietomkinson@yahoo.com](mailto:jeannietomkinson@yahoo.com)

Katie Slee [sleekatie@yahoo.com](mailto:sleekatie@yahoo.com)

HASA's main fundraiser! Our party includes an adult evening, dinner, live & silent auction items and fellowship.

*Volunteer Opportunities:* Event volunteer, Committee volunteer

**Fine Arts:** **April 20, 2017**

Andrea Hill (573-1550) [Andreamiller036@hotmail.com](mailto:Andreamiller036@hotmail.com)

Committee works to find art programs for all grade levels. HASA is committed to providing our students creative, enriching and enlightening fine art opportunities.

*Volunteer Opportunities:* FAME, Christmas program, Spring Musical

**Pioneer Parties:**

Cassie Lee (359-2244) [greenchair@me.com](mailto:greenchair@me.com)

Erin Poiry (413-0782) [eringarton@aol.com](mailto:eringarton@aol.com)

Support the school throughout the year by partying with fellow Pioneers! Pioneer Parties are a fun way to meet and stay connected with other school families and friends. Sign up for parties by submitting a check or cash to the school office with a note for the party you plan to attend. Saint Elizabeth Ann Seton Catholic School families sponsor all parties and 100% of funds raised go to HASA-funded programs.

*Volunteer Opportunities:* Host or co-host a party.

**Box Tops:**

Barb Stowe (901-493-9846) [bstowe07@gmail.com](mailto:bstowe07@gmail.com)

Jennifer Kleber (616-0347) [jenniferkleber@msn.com](mailto:jenniferkleber@msn.com)

Rebecca Berning (625-5365) [nolmommy@yahoo.com](mailto:nolmommy@yahoo.com)

Incentives, contests and promotions are held throughout the school year.  
Participating product list can be found at [www.boxtops4education.com](http://www.boxtops4education.com)

### **Labels for Education:**

Roxi Noll (478-1634) [momto3nolls@gmail.com](mailto:momto3nolls@gmail.com)

### **Pioneer Uniform Resale:**

Molly Schwartz (436-6816) [schwartz62803@aol.com](mailto:schwartz62803@aol.com)

Opportunity to donate and/or purchase gently used uniforms. Donations may be dropped at the school office. Resale shop is available during school hours as well as at registration.

*Volunteer Opportunities: Organize and fold donated uniforms and help with open store events.*

### **Teacher Appreciation:**

Andrea O'Neill (616-0691) [oneill.ajoy@gmail.com](mailto:oneill.ajoy@gmail.com)

Committee organizes the "giving tree" program for back to school night. Trees are hung in teachers' rooms with donation ideas for the classroom. Committee also organizes special teacher appreciation events and lunches for teachers throughout the school year.

*Volunteer Opportunities: Committee volunteer, Teacher appreciation week (May), Provide food/goods.*

## **2016-2017 School Year HASA EXECUTIVE COMMITTEE OFFICERS**

President: (2015/2016-2016/2017)	Julie Gabriel	616-0692 <a href="mailto:juliegabriel6269@gmail.com">juliegabriel6269@gmail.com</a>
Vice President: (2016/2017- 2017/2018)	Jeannie Tomkinson	416-2766 <a href="mailto:jeannietomkinson@yahoo.com">jeannietomkinson@yahoo.com</a>
Secretary: (2015/2016 – 2016/2017)	Andrea Hill	573-1550 <a href="mailto:Andreamiller036@hotmail.com">Andreamiller036@hotmail.com</a>
Treasurer: (2016/2017- 2017/2018)	Allison Labrie	317-752-8185 <a href="mailto:aclabrie@icloud.com">aclabrie@icloud.com</a>

### ***Article VII Section 1 as taken from the By-Laws:***

The **Executive Committee** shall consist of the officers of HASA and the Principal.

**President:** Shall preside at all meeting of the association and of the executive committee board; shall perform such other duties as may be

assigned by the association or executive committee board; shall be a member of all committees except the nominating committee; and shall coordinate the work of the officers and committees of the association in order that the purpose of HASA may be promoted.

**Vice President:** Shall act as an aide to the president and shall perform the duties of the president in the absence or inability of that officer to act. Vice President shall be responsible for obtaining nomination of officers and chairpersons.

**Secretary:** Shall record the minutes of all meetings of the association and of the executive board; shall have a current copy of the by-laws, shall maintain a membership list and shall perform such other duties as delegated. Secretary shall handle all correspondence.

**Treasurer:** Shall receive all funds of the association; shall keep a full and accurate account of receipts and expenditures; shall make disbursements in accordance with the approved budget, as authorized by the association, the executive committee or special committee. The Treasurer shall present a financial statement every meeting of the association and at other times when requested by the executive committee.

#### ***Article VII Section 2 as taken from the By-Laws:***

The **Executive Board** shall consist of the officers of the Executive Committee, the chairpersons of the standing committees, and the principal of the school or a representative appointed by her/him. The Executive Committee shall select the chairpersons of the standing committees.

Duties of the Executive Board shall be:

- A. To transact necessary business in the intervals between association meetings and such other business as may be referred to it by the association
- B. To create standing special committees
- C. To approve the plans of the standing committees
- D. To present a report at the regular meeting of the association when necessary
- E. To prepare and submit to the association for the adoption of a budget for the year
- F. To approve routine bills within the limits of the budget