

October 5, 2015

Dear OCA Members,

The OCA Board of Directors is pleased to announce the following Members of the Nominating Committee:

Chair - Craig Perlmutter - Camp Tamakwa/OCA Vice-President
Henri Audet – Camp Kirk/OCA Honorary Life Member
Jo Dwhyte – YWCA Camp Tapawingo
Adam Kronick – Camp White Pine/OCA President
Heather Heagle – OCA Executive Director

The Nominating Committee invites all members to consider putting their names forward to fill the vacant positions on the OCA Board of Directors for the next term (2016-2018). All completed Nominations must be received by email or fax (see attached form) in the OCA Office by **October 30, 2015**.

Have you been on the Board before? Would you like to consider being involved once again?

Are you currently volunteering on a committee and want to expand your involvement in OCA?

Do you feel that you have the experience and insight to contribute effectively to the current issues facing OCA?

The Ontario Camps Association is seeking nominations for five (5) positions on the OCA Board of Directors, for a two-year term of office, commencing no later than February 2015. Nominations are sought for the following positions:

1. Vice-President (One (1) position to be filled)
2. Secretary/Treasurer (One (1) position to be filled)
3. Directors (Three (3) positions to be filled)

Enclosed with this letter is a Nomination Form for your use. Completed Nomination Forms are to be received in the OCA office no later than **October 30, 2015**. Please note that Nominations are not permitted from the floor at the Annual General Meeting.

To assist with any questions you may have, please review the enclosed brief description for each position and the requirements for involvement on the OCA Board of Directors.

Thank you for your time and commitment. OCA's volunteers continue to make valuable contributions that make a difference in the daily activities of the Association, the Membership and the Community-at-large.

Sincerely,



Craig Perlmutter
Vice-President and Chair, Nomination Committee

2016-2018 OCA Board of Directors Election Information

The OCA Board of Directors meets on weekdays, during business hours, once a month from mid-September to May at the OCA Office. Meetings are scheduled by Board Members and they take place between 10:00 am and 3:00 pm, unless otherwise noted.

Duties of all OCA Board Members

- Attend monthly meetings.
- Manage the affairs of the Association which include but are not limited to governance and financial decisions.
- Participate in the interpretation of existing OCA policies and the development of new OCA policies.
- Chair committees and task forces approved by the Board.

OCA Board Positions Open for Election – Term of Office 2016 to 2018

Vice-President – One (1) candidate is to be elected to serve from January 2016 to January 2018

The Vice-President should be aware of all governance details of the organization. In addition, should be informed of each of the committee mandates and familiar with the status of their work. The applicant for this position must be able to step in and work in partnership with the President when needed. The Vice-President also needs to be available to take on special projects such as chairing a Committee or task force on short notice.

Recent Vice-Presidents include in the following people:

- *Craig Perlmutter – Camp Tamakwa*
- *Jonathan Nyquist – NYQUEST, Training & Placement Inc.*
- *Brian Blackstock – Camp Mazinaw/OCA Honorary Life Member*
- *Leon Muszynski – Camp Arowhon*

Secretary/Treasurer – One (1) candidate is to be elected to serve from January 2016 to January 2018

The Secretary/Treasurer oversees the Association's budget, account and financial statements. Working with the Executive Director, the applicant will understand financial systems and controls and the process for the annual audit.

Recent Secretaries/Treasurers include the following people:

- *Adam Kronick, Camp White Pine*
- *Rob Carmichael, Camp Brain*
- *Marjory Booth, Mooredale Day Camp*
- *Leon Muszynski, Camp Arowhon*

Director – Three (3) candidates are to be elected to serve from January 2016 to January 2018

In addition to the duties of the Board of Directors, Directors are responsible for the following:

- Representation all OCA Members.
- Providing support and expertise for educational programs.
- Liaising with one or more assigned OCA Committees on a monthly basis, e.g. Standards, Standards Review, Health Care, Special Needs Resource Committee, etc.

Recent Directors include the following people:

- *Pearl Bell, Camp Robin Hood*
- *Jeff Brown, Camp Otterdale*
- *Mark Diamond, Camp Manitou*
- *Julie Gallie, City of Toronto, Claireville Day Camp*
- *Stu Saunders, Youth Leadership Camps Canada*
- *Pam Lamont, Camp Mi-A-Kon-Da*
- *Eric Shendelman, Shendy's Swim School*

NOMINATION FORM
OCA Board of Directors – Term of Office - 2016 – 2018

I hereby nominate the following OCA Member:

Nominee Information:

Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Cell: _____ Email: _____

For the position of (please check ✓ the appropriate position):

_____ Vice - President (One to be elected)
_____ Secretary/Treasurer (one to be elected)
_____ Director (Three to be elected)

Nominators must provide a detailed resume of the nominee for publishing in a word format. Please note (a) this information will be circulated with the voting ballot (b) please limit your description to the space allocated below (you may also attach a typed description to this form):

The Nominee must agree to let his/her name stand.

I agree to let my name stand in nomination for the office of _____

Signature of Nominee: _____ Date: _____

Nominating Member's Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Cell: _____ Email: _____

*****Please mail (to the address below), email (heather @ontariocamps.ca) or fax (416-485-0425) the completed Nomination Form and any additional information by November 3, 2014.***