



## AGENDA

### TOWN COUNCIL REGULAR MEETING

APRIL 21, 2015

BARTONVILLE TOWN HALL

1941 E. JETER ROAD, BARTONVILLE, TX 76226

6:30 P.M.

A. **CALL REGULAR MEETING TO ORDER – 6:30 P.M.**

B. **CLOSED SESSION**

The Town Council to convene into a closed meeting pursuant to Texas Government Code Chapter 551, including, but not limited to, Section 551.071 to discuss matters relating to consultation with Town Attorney and pending litigation as follows:

1. Cause No. 2012-30982-211; Richard K. and Susan D. Arney, et al vs. Bartonville Water Supply Corporation vs. Town of Bartonville, third party defendant, pending in the 442<sup>nd</sup> Judicial District Court, Denton County, Texas.

C. **OPEN SESSION**

The Town Council to reconvene into an open meeting to take action deemed necessary as a result of the closed session.

D. **PUBLIC PARTICIPATION/CITIZEN APPEARANCES**

Please fill out a "Citizen Participation" form in order to address the Council and turn the form in to the Town Secretary. Individual speaker's time shall be limited to three (3) minutes each and may be extended by an additional (3) minutes with the approval of a majority of the Councilmembers present. A 20 minute time allotment is set for this section. The purpose of this item is to allow the public an opportunity to address the Town Council on issues that are not the subject of a public hearing. Any item requiring a public hearing will allow the public to speak at the time that item appears on this agenda as indicated as a "Public Hearing." Issues regarding daily operational or administrative matters should first be dealt with at the administrative level by calling Town Hall at 817-430-4052 during business hours. **In accordance with the Open Meetings Act, the Town Council may not discuss or take action on any item that has NOT been posted on the agenda. There will be no interaction with the members of Council.**

E. **APPOINTED REPRESENTATIVE/LIAISON REPORTS**

1. Planning and Zoning Commission
2. Community Development Corporation
3. Crime Control and Prevention District

4. Chief of Police
  - Department Statistics/Activities for March 2015
  - Status of Recruitment
5. Town Administrator
  - Monthly Reports: Financial Statement-March 2015; Animal Services, Municipal Court
  - Underground storage tanks located at 96 McMakin Road
6. Town Secretary
  - Update on May 9, 2015, General and Special Election

**F. REGULAR ITEMS**

1. **Public Hearing** to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Article 14.300, Ordinance 361-05, Zoning Regulations, changing the zoning designation of approximately 17.441 acre tract from “AG” – Agricultural to a zoning designation of “RE-2” – Residential 2 Acre Estates. The property is located on approximately 17.441 acres known as Barrington Hills Phase II, Block C, Lot 2, Town of Bartonville. ***(The Planning and Zoning Commission recommended approval by a vote of 4-0 at its April 1, 2015, meeting).***

Staff Presentation  
Applicant Presentation  
Open Public Hearing  
Those in Favor  
Those Opposed  
Close Public Hearing  
Council Discussion

2. Discuss and consider approval of a Development Plat for the proposed Stucki Addition, being described as a tract of land situated in the T. Payne Survey, Abstract Number 1056, Town of Bartonville, Denton County, Texas and being all called 1.04 acre tract of land described in the deed from Richard E. Nance and Sharon A. Nance to Joseph W. Stucki, as recorded on Document Number 2014-44185, Denton County, Texas. The proposed development will create one (1) 1.04 acre tract of land and is more commonly known as 996 Red Rock Circle, Bartonville, Texas. ***(The Planning and Zoning Commission recommended approval by a vote of 4-0 at its April 1, 2015, meeting).***
3. Discuss and consider approval of a commercial janitorial services agreement with Cox Cleaning, LLC, and authorizing the Town Administrator to execute same on behalf of the Town.

**FUTURE AGENDA ITEMS AND REQUESTS BY COUNCILMEMBERS FOR ITEMS TO BE ON NEXT AGENDA**

**ADJOURNMENT**

I do hereby certify that the Notice of Meeting was posted on the bulletin board at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: April 17, 2015, at 1:45 p.m. at least 72 hours prior to the time of said meeting.



Tammy Dixon, TRMC, Town Secretary

*The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.*



**Town of Bartonville**  
**Monthly Financial Report**  
**(period ending Mar. 2015)**

---

## Revenue Reports

---

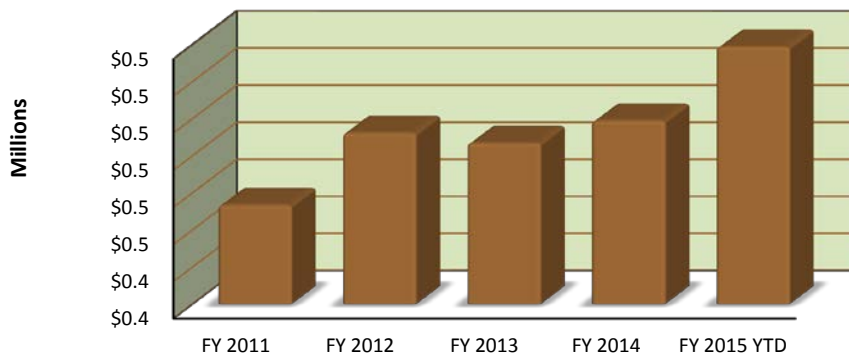
The Revenue Reports provide an analysis of the major revenue sources for the General Fund. They contain the current year and 4 years of historical information.



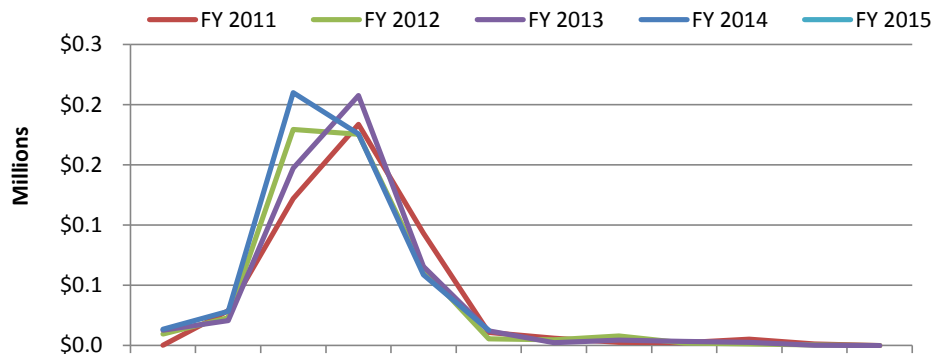
## Property Tax Revenue General Fund FY 2014-2015

| Month Received | FY 2011 Received | FY 2012 Received | FY 2013 Received | FY 2014 Received | FY 2015 YTD Received | Difference to FY 2014 | Variance to FY 2014 |
|----------------|------------------|------------------|------------------|------------------|----------------------|-----------------------|---------------------|
| October        | \$159            | \$3,139          | \$9,436          | \$12,707         | \$13,522             | \$815                 | 6.4%                |
| November       | 28,967           | 26,673           | 23,170           | 20,865           | 28,428               | 7,563                 | 36.2%               |
| December       | 122,053          | 153,646          | 179,407          | 147,253          | 209,954              | 62,701                | 42.6%               |
| January        | 183,638          | 214,862          | 175,593          | 207,617          | 175,804              | (31,813)              | -15.3%              |
| February       | 93,232           | 54,813           | 63,438           | 65,575           | 58,815               | (6,760)               | -10.3%              |
| March          | 11,018           | 5,670            | 5,691            | 12,269           | 12,830               | 561                   | 4.6%                |
| April          | 6,043            | 7,256            | 4,657            | 2,365            |                      | (2,365)               | -100.0%             |
| May            | 2,608            | 4,245            | 7,977            | 4,569            |                      | (4,569)               | -100.0%             |
| June           | 2,342            | 1,222            | 2,008            | 3,441            |                      | (3,441)               | -100.0%             |
| July           | 5,185            | 4,143            | 1,393            | 2,572            |                      | (2,572)               | -100.0%             |
| August         | 1,336            | 61               | 627              | 138              |                      | (138)                 | -100.0%             |
| September      | 104              | 408              | 2                | 47               |                      | (47)                  | -100.0%             |
| <b>Total</b>   | <b>\$456,684</b> | <b>\$476,138</b> | <b>\$473,396</b> | <b>\$479,418</b> | <b>\$499,353</b>     | <b>\$19,935</b>       | <b>4.2%</b>         |

**Property Tax Revenue by Year**



**Property Tax Revenue by Month**



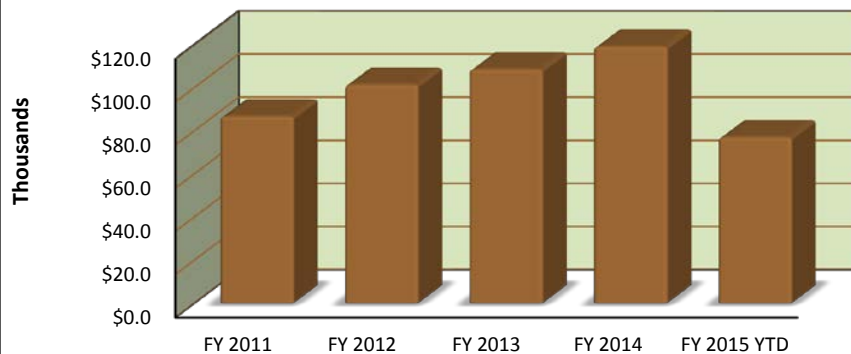


## Sales Tax Revenue General Fund FY 2014-2015

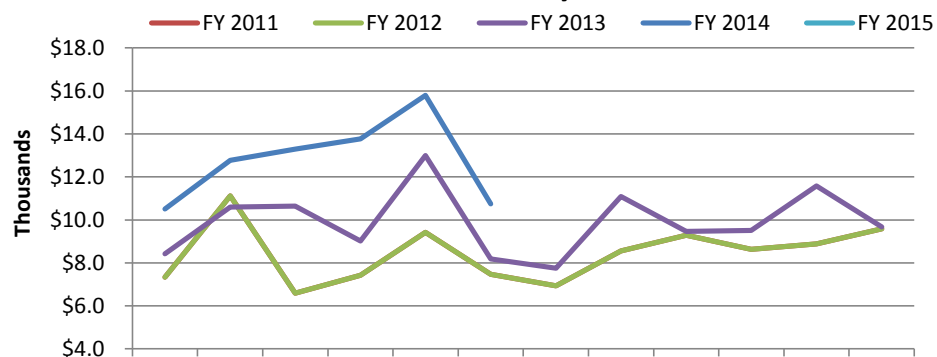
| Month Received | FY 2011 Received | FY 2012 Received | FY 2013 Received | FY 2014 Received | FY 2015 YTD Received | Difference to FY 2014 | Variance to FY 2014 |
|----------------|------------------|------------------|------------------|------------------|----------------------|-----------------------|---------------------|
| October        | \$6,306          | \$7,331          | \$9,601          | \$8,421          | \$10,504             | \$2,083               | 24.7%               |
| November       | 7,321            | 11,115           | 10,648           | 10,596           | 12,775               | 2,179                 | 20.6%               |
| December       | 5,774            | 6,595            | 8,689            | 10,640           | 13,289               | 2,649                 | 24.9%               |
| January        | 6,701            | 7,428            | 8,114            | 9,017            | 13,772               | 4,755                 | 52.7%               |
| February       | 12,051           | 9,418            | 10,075           | 12,992           | 15,800               | 2,808                 | 21.6%               |
| March          | 6,103            | 7,475            | 7,927            | 8,188            | 10,750               | 2,562                 | 31.3%               |
| April          | 5,561            | 6,928            | 6,956            | 7,755            |                      | (7,755)               | -100.0%             |
| May            | 8,532            | 8,564            | 10,561           | 11,093           |                      | (11,093)              | -100.0%             |
| June           | 6,128            | 9,287            | 9,006            | 9,466            |                      | (9,466)               | -100.0%             |
| July           | 5,354            | 8,633            | 8,576            | 9,517            |                      | (9,517)               | -100.0%             |
| August         | 9,711            | 8,884            | 10,941           | 11,581           |                      | (11,581)              | -100.0%             |
| September      | 7,030            | 9,584            | 7,290            | 9,668            |                      | (9,668)               | -100.0%             |
| <b>Total</b>   | <b>\$86,572</b>  | <b>\$101,242</b> | <b>\$108,384</b> | <b>\$118,934</b> | <b>\$76,890</b>      | <b>(\$42,044)</b>     | <b>-43.0%</b>       |

Special Note: The latest entry for the current fiscal year is listed in the month the tax was collected by the merchant. This amount is not received by the Town until two months later. By tracking information in this manner, the report and analysis will match the Town's Fiscal Year.

### Sales Tax Revenue by Year



### Sales Tax Revenue by Month



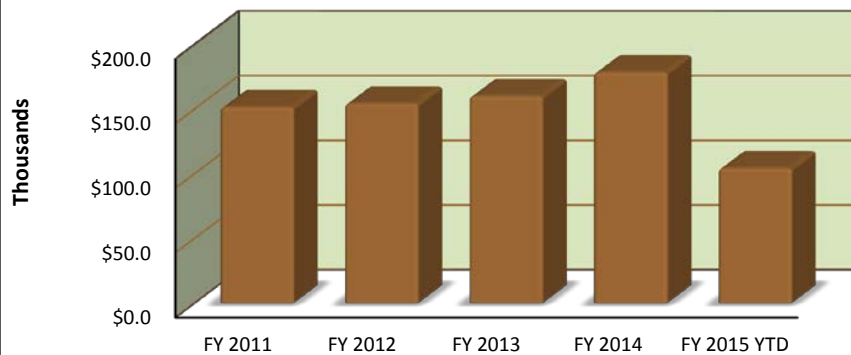


## Franchise Fee Revenue General Fund FY 2014-2015

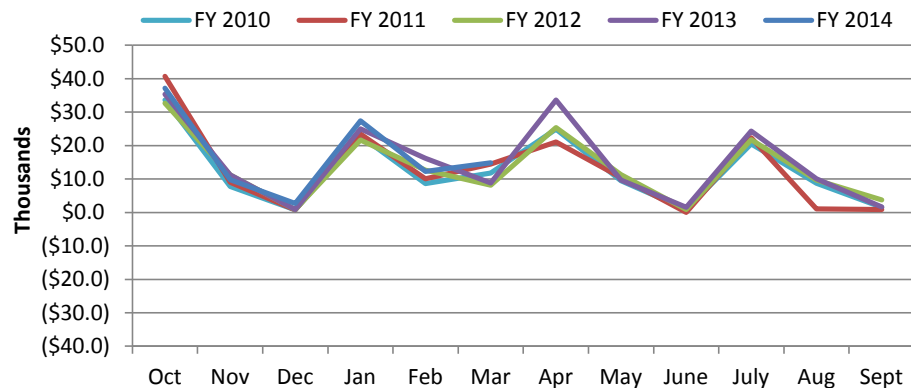
| Month Received | FY 2011 Received | FY 2012 Received | FY 2013 Received | FY 2014 Received | FY 2015 YTD Received | Difference to FY 2014 | Variance to FY 2014 |
|----------------|------------------|------------------|------------------|------------------|----------------------|-----------------------|---------------------|
| October        | \$33,612         | \$40,710         | \$32,629         | \$35,386         | \$37,200             | \$1,814               | 5.1%                |
| November       | 7,754            | 8,968            | 11,218           | 11,215           | 9,814                | (1,401)               | -12.5%              |
| December       | 752              | 740              | 861              | 904              | 2,662                | 1,758                 | 194.5%              |
| January        | 22,876           | 23,500           | 21,665           | 24,997           | 27,407               | 2,410                 | 9.6%                |
| February       | 8,613            | 10,098           | 12,660           | 16,240           | 12,298               | (3,942)               | -24.3%              |
| March          | 11,817           | 14,435           | 8,157            | 8,806            | 14,859               | 6,053                 | 68.7%               |
| April          | 24,865           | 21,055           | 25,402           | 33,582           |                      | (33,582)              | -100.0%             |
| May            | 9,472            | 10,469           | 11,321           | 9,719            |                      | (9,719)               | -100.0%             |
| June           | 847              | 0                | 877              | 1,527            |                      | (1,527)               | -100.0%             |
| July           | 20,547           | 22,368           | 21,762           | 24,376           |                      | (24,376)              | -100.0%             |
| August         | 8,751            | 1,038            | 9,701            | 10,024           |                      | (10,024)              | -100.0%             |
| September      | 1,569            | 887              | 3,730            | 1,687            |                      | (1,687)               | -100.0%             |
| <b>Total</b>   | <b>\$151,475</b> | <b>\$154,268</b> | <b>\$159,982</b> | <b>\$178,463</b> | <b>\$104,240</b>     | <b>(\$74,222)</b>     | <b>-44.5%</b>       |

Special Note: Franchise Fees are typically received on a quarterly basis.

### Franchise Fee Revenue by Year



### Franchise Fee Revenue by Month

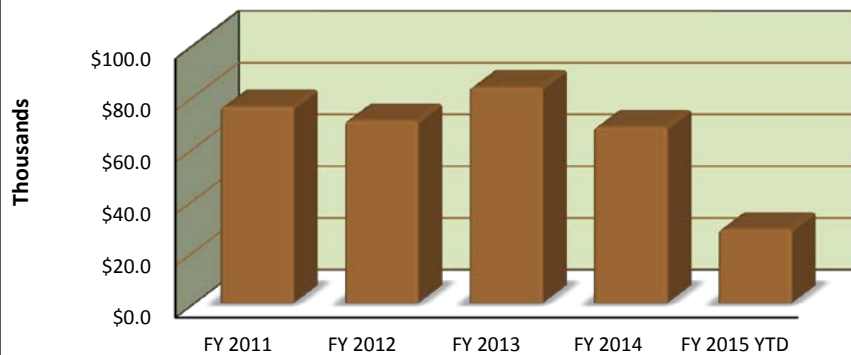




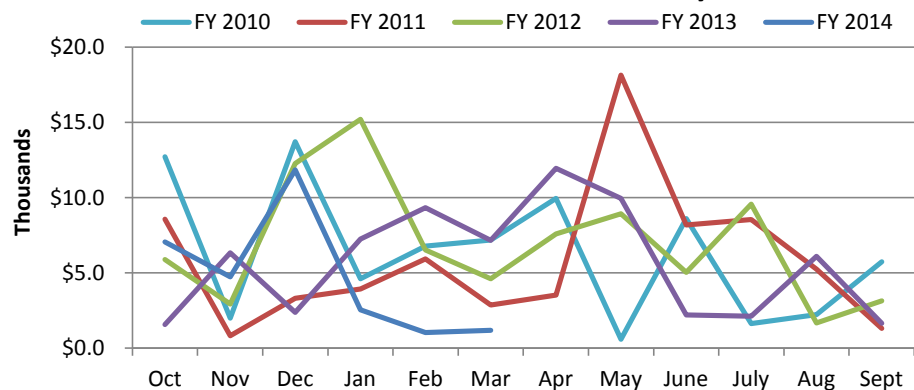
## Licenses & Permits Revenue General Fund FY 2014-2015

| Month Received | FY 2011 Received | FY 2012 Received | FY 2013 Received | FY 2014 Received | FY 2015 YTD Received | Difference to FY 2014 | Variance to FY 2014 |
|----------------|------------------|------------------|------------------|------------------|----------------------|-----------------------|---------------------|
| October        | \$12,725         | \$8,581          | \$5,903          | \$1,580          | \$7,071              | \$5,491               | 347.5%              |
| November       | 2,010            | 830              | 2,940            | 6,329            | 4,750                | (1,579)               | -24.9%              |
| December       | 13,718           | 3,322            | 12,266           | 2,375            | 11,859               | 9,484                 | 399.3%              |
| January        | 4,612            | 3,942            | 15,202           | 7,254            | 2,557                | (4,697)               | -64.8%              |
| February       | 6,794            | 5,928            | 6,521            | 9,345            | 1,050                | (8,295)               | -88.8%              |
| March          | 7,195            | 2,882            | 4,609            | 7,174            | 1,200                | (5,974)               | -83.3%              |
| April          | 9,956            | 3,537            | 7,596            | 11,950           |                      | (11,950)              | -100.0%             |
| May            | 599              | 18,157           | 8,934            | 9,955            |                      | (9,955)               | -100.0%             |
| June           | 8,620            | 8,184            | 5,050            | 2,210            |                      | (2,210)               | -100.0%             |
| July           | 1,635            | 8,556            | 9,567            | 2,130            |                      | (2,130)               | -100.0%             |
| August         | 2,239            | 5,261            | 1,680            | 6,101            |                      | (6,101)               | -100.0%             |
| September      | 5,750            | 1,320            | 3,141            | 1,656            |                      | (1,656)               | -100.0%             |
| <b>Total</b>   | <b>\$75,853</b>  | <b>\$70,500</b>  | <b>\$83,409</b>  | <b>\$68,059</b>  | <b>\$28,487</b>      | <b>(\$39,572)</b>     | <b>-65.6%</b>       |

**Licenses & Permits Revenue by Year**



**Licenses & Permits Revenue by Month**

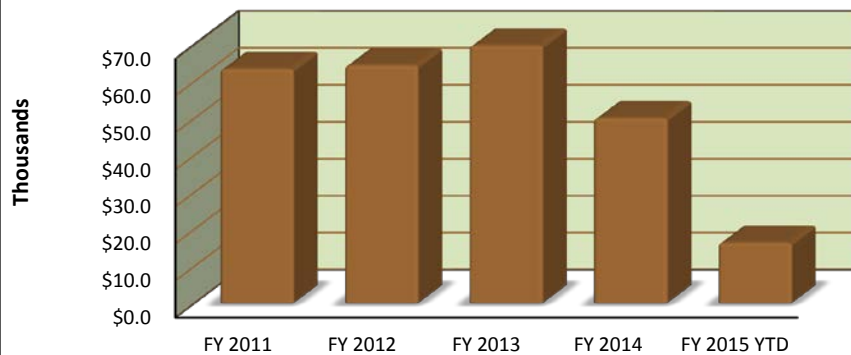




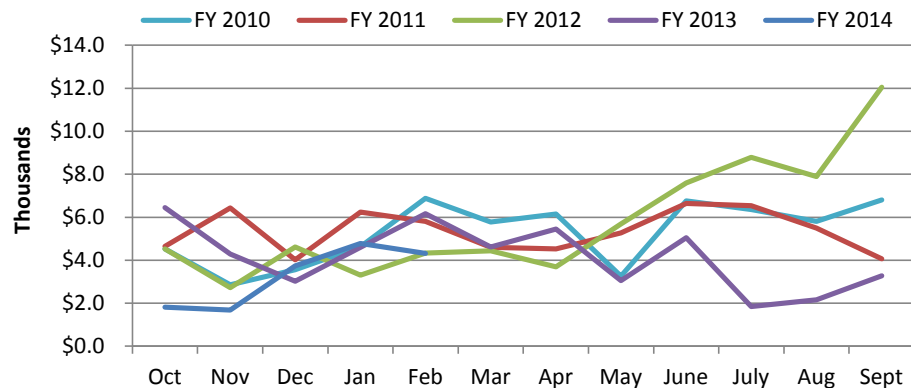
## Fines & Forfeitures Revenue General Fund FY 2014-2015

| Month Received | FY 2011 Received | FY 2012 Received | FY 2013 Received | FY 2014 Received | FY 2015 YTD Received | Difference to FY 2014 | Variance to FY 2014 |
|----------------|------------------|------------------|------------------|------------------|----------------------|-----------------------|---------------------|
| October        | \$4,526          | \$4,644          | \$4,523          | \$6,455          | \$1,820              | (\$4,635)             | -71.8%              |
| November       | 2,862            | 6,438            | 2,731            | 4,287            | 1,681                | (2,606)               | -60.8%              |
| December       | 3,558            | 4,023            | 4,617            | 3,023            | 3,738                | 715                   | 23.6%               |
| January        | 4,632            | 6,242            | 3,310            | 4,605            | 4,778                | 173                   | 3.8%                |
| February       | 6,882            | 5,805            | 4,339            | 6,169            | 4,325                | (1,844)               | -29.9%              |
| March          | 5,777            | 4,604            | 4,431            | 4,623            |                      | (4,623)               | -100.0%             |
| April          | 6,147            | 4,532            | 3,694            | 5,453            |                      | (5,453)               | -100.0%             |
| May            | 3,261            | 5,270            | 5,688            | 3,051            |                      | (3,051)               | -100.0%             |
| June           | 6,758            | 6,640            | 7,597            | 5,054            |                      | (5,054)               | -100.0%             |
| July           | 6,353            | 6,537            | 8,791            | 1,843            |                      | (1,843)               | -100.0%             |
| August         | 5,801            | 5,498            | 7,895            | 2,162            |                      | (2,162)               | -100.0%             |
| September      | 6,799            | 4,072            | 12,052           | 3,280            |                      | (3,280)               | -100.0%             |
| <b>Total</b>   | <b>\$63,356</b>  | <b>\$64,305</b>  | <b>\$69,668</b>  | <b>\$50,005</b>  | <b>\$16,342</b>      | <b>(\$33,664)</b>     | <b>-75.5%</b>       |

**Fines & Forfeitures Revenue by Year**



**Fines & Forfeitures Revenue by Month**





**Town of Bartonville**  
**Monthly Financial Report**  
**(period ending Mar. 2015)**

---

## Year-to-Date Budget Report

---

The Year-to Date Budget Report compares the budgeted expenditures and revenues to actual expenditures and revenues.

9:31 AM  
04/16/15  
Accrual Basis

Town of Bartonville  
Balance Sheet  
As of March 31, 2015

|                                   | <u>Mar 31, 15</u> |
|-----------------------------------|-------------------|
| <b>ASSETS</b>                     |                   |
| <b>Current Assets</b>             |                   |
| <b>Checking/Savings</b>           |                   |
| Economic Development Tax Gra...   | 17,585.06         |
| NS General Operating              | 314,498.97        |
| Gen Op Money Market               | 97,360.49         |
| NS Street Maintenance/Const       | 162,513.12        |
| Street Maint Money Market         | 112,495.63        |
| NS Capital Improvement Fund       | 1,101.33          |
| CIP Money Market                  | 95,774.15         |
| NS Wastewater Operating           | 4,522.43          |
| Town Hall Petty Cash              | 200.00            |
| Municipal Court Cash Box          | 100.00            |
| <b>Total Checking/Savings</b>     | <u>806,151.18</u> |
| <b>Other Current Assets</b>       |                   |
| PD CoServ Grant - Restricted      | -0.95             |
| Accounts Receivable               | 59,693.61         |
| Taxes Receivable                  | 7,945.38          |
| <b>Total Other Current Assets</b> | <u>67,638.04</u>  |
| <b>Total Current Assets</b>       | <u>873,789.22</u> |
| <b>Fixed Assets</b>               |                   |
| Police Equipment                  | 294,959.84        |
| Accumulated Depreciation          | -3125833.68       |
| Public Works                      | 4,476,039.38      |
| Building                          | 369,475.46        |
| Computer & Office Equipment       | 25,832.06         |
| Land                              | <u>510,102.26</u> |

9:31 AM  
04/16/15  
Accrual Basis

Town of Bartonville  
Balance Sheet  
As of March 31, 2015

|                                   | <u>Mar 31, 15</u>          |
|-----------------------------------|----------------------------|
| Total Fixed Assets                | <u>2,550,575.32</u>        |
| <b>TOTAL ASSETS</b>               | <b><u>3,424,364.54</u></b> |
| <b>LIABILITIES &amp; EQUITY</b>   |                            |
| Liabilities                       |                            |
| Current Liabilities               |                            |
| Accounts Payable                  |                            |
| *Accounts Payable                 | <u>-11,914.33</u>          |
| Total Accounts Payable            | -11,914.33                 |
| Other Current Liabilities         |                            |
| TML PD/Veh Ins Claim Proceeds     | 7,063.33                   |
| P D - Restricted Donations        | 1,220.00                   |
| 2110 - Direct Deposit Liabilities | -276.00                    |
| Accounts Payable                  | 14,063.51                  |
| Accrued Wages                     | -3.20                      |
| FIT Payable                       | 276.00                     |
| TWC Payable                       | 1,136.06                   |
| TMRS Payable                      | -0.01                      |
| Dependent Insurance Payable       | 130.79                     |
| Municipal Court Technology Fu...  | 994.76                     |
| Court House Bldg Security Fund    | 4,312.09                   |
| State Traffic Fees Payable        | 11,582.98                  |
| Child Safety Fund                 | 6,000.45                   |
| Unearned Revenues                 | <u>7,945.38</u>            |
| Total Other Current Liabilities   | <u>54,446.14</u>           |
| Total Current Liabilities         | 42,531.81                  |
| Long Term Liabilities             |                            |

9:31 AM  
04/16/15  
Accrual Basis

Town of Bartonville  
Balance Sheet  
As of March 31, 2015

|                                 | <u>Mar 31, 15</u>              |
|---------------------------------|--------------------------------|
| Capital Lease - 2013 Police Car | 30,825.75                      |
| Accrued Interest                | 759.45                         |
| Accrued Vacation/Comp Time      | 26,825.00                      |
| LT Debt-Amt to be provided      | -80,119.61                     |
| Capital Lease #2 Payable        | <u>21,709.41</u>               |
| Total Long Term Liabilities     | <u>0.00</u>                    |
| <br>Total Liabilities           | <br>42,531.81                  |
| Equity                          |                                |
| Investment in Gen. Fixed Assets | 2,550,575.32                   |
| Fund Balance-Unreserved         | -107,619.61                    |
| Fund Balance - Reserved for Str | 417,371.38                     |
| Net Income                      | <u>521,505.64</u>              |
| Total Equity                    | <u>3,381,832.73</u>            |
| <br>TOTAL LIABILITIES & EQUITY  | <br><u><u>3,424,364.54</u></u> |

9:46 AM  
April 16, 2015  
Accrual Basis

Town of Bartonville  
FY 2014-15 General Operating Profit & Loss  
October 2014 through March 2015

|                              | Oct '14 - Mar 15 | Budget     | \$ Over Budget |
|------------------------------|------------------|------------|----------------|
| Ordinary Income/Expense      |                  |            |                |
| Income                       |                  |            |                |
| Transfer from BCDC           | 0.00             | 3,325.00   | (3,325.00)     |
| Child Safety Fees Earned     | 1,908.50         |            |                |
| CIP Interest Earned          | 0.00             | 200.00     | (200.00)       |
| WW Administrative Fee        | 0.00             | 1,500.00   | (1,500.00)     |
| Oper & Maint Ad ValoremTax   | 493,430.66       | 503,630.00 | (10,199.34)    |
| Delinquent Ad Valorem Taxes  | 1,859.68         | 2,500.00   | (640.32)       |
| Penalty & Interest           | 1,525.32         | 3,200.00   | (1,674.68)     |
| Water Supply Corps Franchise | 10,215.37        | 12,500.00  | (2,284.63)     |
| Electric/Gas Franchise       | 68,278.16        | 105,000.00 | (36,721.84)    |
| Tele & Communications Fees   | 19,126.15        | 35,000.00  | (15,873.85)    |
| Solid Waste Franchise        | 6,620.59         | 11,000.00  | (4,379.41)     |
| 1 Cent Sales Tax             | 76,889.45        | 120,000.00 | (43,110.55)    |
| 1/4 Cent Sales Tax           | 0.00             | 30,000.00  | (30,000.00)    |
| Mixed Beverage Allocation    | 1,457.60         | 4,000.00   | (2,542.40)     |
| Interest Income              | 140.60           | 500.00     | (359.40)       |
| Insufficient Check Fees      | 0.00             | 100.00     | (100.00)       |
| Adm Service/Misc             | 438.67           | 1,000.00   | (561.33)       |
| Municipal Court Fines/Fees   | 21,231.39        | 50,000.00  | (28,768.61)    |
| Royalties/Other Income       | 1,841.62         | 100.00     | 1,741.62       |
| Residential Bldg Permits     | 9,355.19         | 14,000.00  | (4,644.81)     |
| Pool Permit Fees             | 1,300.00         | 5,000.00   | (3,700.00)     |
| Accessory Bldg Permit        | 2,654.80         | 6,000.00   | (3,345.20)     |
| Remodel/Addition Permit      | 500.00           | 6,000.00   | (5,500.00)     |
| Septic Permit Fee            | 4,100.00         | 6,500.00   | (2,400.00)     |
| Culvert/Driveway Permit      | 435.00           | 800.00     | (365.00)       |
| Red Tag Fees                 | 135.00           | 500.00     | (365.00)       |
| Contractor Registration Fees | 3,000.00         | 9,500.00   | (6,500.00)     |
| Commercial Bldg Permits      | 2,970.00         | 5,000.00   | (2,030.00)     |
| Special Event/Race Permit    | 50.00            | 150.00     | (100.00)       |
| Health/Food Permits          | 2,400.00         | 2,500.00   | (100.00)       |
| Mobile/Utility/Other Permits | 3,245.00         | 5,500.00   | (2,255.00)     |
| Sign or Tree Permits         | 200.00           | 400.00     | (200.00)       |
| Business/C of O Permits      | 250.00           | 1,000.00   | (750.00)       |

9:46 AM  
 April 16, 2015  
 Accrual Basis

Town of Bartonville  
 FY 2014-15 General Operating Profit & Loss  
 October 2014 through March 2015

|                                  | Oct '14 - Mar 15 | Budget     | \$ Over Budget |
|----------------------------------|------------------|------------|----------------|
| Water Well/Sprinkler Permit      | 250.00           | 1,500.00   | (1,250.00)     |
| Gas Well Annual Inspections      | 20,100.00        | 37,400.00  | (17,300.00)    |
| Truck Permit                     | 75.00            | 200.00     | (125.00)       |
| Zoning/Subdivision/DRC/Fees      | 3,210.25         | 4,500.00   | (1,289.75)     |
| ROW Permit/License               | 54.39            |            |                |
| BOA Application Fees             | 800.00           | 900.00     | (100.00)       |
| Total Income                     | 760,048.39       | 990,905.00 | (230,856.61)   |
| Gross Profit                     | 760,048.39       | 990,905.00 | (230,856.61)   |
| Expense                          |                  |            |                |
| 6000 - Admin Operations/Supplies |                  |            |                |
| Tax Collection                   | 0.00             | 1,500.00   | (1,500.00)     |
| Equipment Replacement            | 0.00             | 2,400.00   | (2,400.00)     |
| Records Management               | 2,700.00         | 4,725.00   | (2,025.00)     |
| LTC Property Tax Grant           | 0.00             | 8,791.00   | (8,791.00)     |
| TCEQ Fees                        | 50.00            | 50.00      | 0.00           |
| Appraisal District Expense       | 1,709.88         | 3,900.00   | (2,190.12)     |
| Sign Purchase/Maint              | 960.00           | 1,500.00   | (540.00)       |
| Operations/Supplies              | 363.05           | 3,000.00   | (2,636.95)     |
| Maint/Rpr/Clean                  | 18,708.92        | 30,400.00  | (11,691.08)    |
| Travel Reimbursement             | 852.36           |            |                |
| Professional Training            | 670.00           | 3,200.00   | (2,530.00)     |
| Town Mtgs/Events                 | 1,594.99         | 1,500.00   | 94.99          |
| Utilities                        | 9,570.07         | 18,000.00  | (8,429.93)     |
| Elections                        | 6,676.03         | 8,000.00   | (1,323.97)     |
| Copier Lease/Supplies/Maint      | 2,203.06         | 4,000.00   | (1,796.94)     |
| Computer Exp/Software            | 5,532.05         | 11,750.00  | (6,217.95)     |
| Office Supplies/Sm Ofc Equip     | 1,198.43         | 2,300.00   | (1,101.57)     |
| Banking Fees/Charges             | 0.00             | 100.00     | (100.00)       |
| Codification                     | 2,375.00         | 2,700.00   | (325.00)       |
| Reference Materials              | 226.94           | 300.00     | (73.06)        |
| Dues                             | 2,032.50         | 2,100.00   | (67.50)        |
| Hearing/Ordinance/Bid Publish    | 1,398.85         | 2,000.00   | (601.15)       |
| Printing                         | 214.00           | 2,500.00   | (2,286.00)     |

9:46 AM  
 April 16, 2015  
 Accrual Basis

Town of Bartonville  
 FY 2014-15 General Operating Profit & Loss  
 October 2014 through March 2015

|                                             | Oct '14 - Mar 15 | Budget     | \$ Over Budget |
|---------------------------------------------|------------------|------------|----------------|
| Postage                                     | 1,330.54         | 2,500.00   | (1,169.46)     |
| Total 6000 · Admin Operations/Supplies      | 60,366.67        | 117,216.00 | (56,849.33)    |
| 6070 · Waster Water                         |                  |            |                |
| WW Personnel/Overhead Expense               | 0.00             | 0.00       | 0.00           |
| WW Maint & Repair                           | 0.00             | 0.00       | 0.00           |
| WW Metering Station Utilities               | 0.00             | 688.00     | (688.00)       |
| WW Treatment Expense - UTRWD                | 0.00             | 32,000.00  | (32,000.00)    |
| Total 6070 · Waster Water                   | 0.00             | 32,688.00  | (32,688.00)    |
| 6050 · Gas Wells                            |                  |            |                |
| GasWell Complaint Investigation             | 123.00           | 500.00     | (377.00)       |
| Total 6050 · Gas Wells                      | 123.00           | 500.00     | (377.00)       |
| 6010 · Spring Clean Up Day                  |                  |            |                |
| Hazardous Waste/Clean Up Day                | 144.00           | 8,600.00   | (8,456.00)     |
| Total 6010 · Spring Clean Up Day            | 144.00           | 8,600.00   | (8,456.00)     |
| 6080 · Police Department Training/Dues      |                  |            |                |
| PD Training/Travel                          | 0.00             | 1,000.00   | (1,000.00)     |
| PD Dues and Memberships                     | 0.00             | 1,000.00   | (1,000.00)     |
| Total 6080 · Police Department Training/... | 0.00             | 2,000.00   | (2,000.00)     |
| 6090 · Police Department Operations         |                  |            |                |
| Neighborhood Watch                          | 0.00             | 1,000.00   | (1,000.00)     |
| DCSO Communications Contract                | 0.00             | 2,900.00   | (2,900.00)     |
| PD Criminal Invest & Background             | 0.00             | 1,000.00   | (1,000.00)     |
| PD Uniform Allowance                        | 0.00             | 3,500.00   | (3,500.00)     |
| PD Moble Telephone Expense                  | 0.00             | 4,200.00   | (4,200.00)     |
| PD Small Equip Purchase/Repair              | 0.00             | 2,500.00   | (2,500.00)     |
| PD Computer Expense                         | 0.00             | 8,700.00   | (8,700.00)     |
| PD Operations/Office Supplies               | 0.00             | 4,000.00   | (4,000.00)     |
| Total 6090 · Police Department Operations   | 0.00             | 27,800.00  | (27,800.00)    |
| 6100 · Police Fleet Maintenance             |                  |            |                |

9:46 AM  
 April 16, 2015  
 Accrual Basis

Town of Bartonville  
 FY 2014-15 General Operating Profit & Loss  
 October 2014 through March 2015

|                                          | Oct '14 - Mar 15 | Budget     | \$ Over Budget |
|------------------------------------------|------------------|------------|----------------|
| Vehicle Equipt Replacement               | 0.00             | 10,000.00  | (10,000.00)    |
| PD Property Insurance                    | 0.00             | 1,200.00   | (1,200.00)     |
| PD Vehicle Lease Payments                | 0.00             | 11,841.00  | (11,841.00)    |
| PD Auto Maint/Repair/CarWash             | 0.00             | 8,000.00   | (8,000.00)     |
| PD Fuel Expense                          | 0.00             | 15,750.00  | (15,750.00)    |
| PD Auto Liability                        | 0.00             | 2,800.00   | (2,800.00)     |
| Total 6100 · Police Fleet Maintenance    | 0.00             | 49,591.00  | (49,591.00)    |
| 6110 · Police Department Personnel       |                  |            |                |
| PD Liability Insurance                   | 0.00             | 4,000.00   | (4,000.00)     |
| PD Workers Compensation                  | 0.00             | 8,600.00   | (8,600.00)     |
| PD Payroll Tax Expense                   | 0.00             | 3,610.00   | (3,610.00)     |
| PD Health Ins                            | 0.00             | 42,580.00  | (42,580.00)    |
| PD Over Time                             | 0.00             | 1,000.00   | (1,000.00)     |
| PD Longevity                             | 0.00             | 216.00     | (216.00)       |
| PD Certification Pay                     | 138.46           | 7,200.00   | (7,061.54)     |
| PD Police Officer Wages PT               | 0.00             | 0.00       | 0.00           |
| PD Police Officer Wages FT               | 0.00             | 158,996.00 | (158,996.00)   |
| PD Police Chief Salary                   | 5,923.08         | 62,500.00  | (56,576.92)    |
| Total 6110 · Police Department Personnel | 6,061.54         | 288,702.00 | (282,640.46)   |
| 6060 · Capital Improvements              |                  |            |                |
| Town Hall Improvements                   | 0.00             | 4,000.00   | (4,000.00)     |
| CIP Expense                              | 0.00             | 0.00       | 0.00           |
| CIP Transfer to I&S                      | 0.00             | 0.00       | 0.00           |
| CIP Misc Expense                         | 0.00             | 0.00       | 0.00           |
| CIP 2010 Road Projects                   | 0.00             | 0.00       | 0.00           |
| Total 6060 · Capital Improvements        | 0.00             | 4,000.00   | (4,000.00)     |
| 6020 · Public Works and Streets          |                  |            |                |
| Flower Mound ILA                         | 0.00             | 150,000.00 | (150,000.00)   |
| 2013/2014 Projects TBD                   | 0.00             | 0.00       | 0.00           |
| Street Maintenance Plan                  | 0.00             | 0.00       | 0.00           |
| Total 6020 · Public Works and Streets    | 0.00             | 150,000.00 | (150,000.00)   |

9:46 AM  
 April 16, 2015  
 Accrual Basis

Town of Bartonville  
 FY 2014-15 General Operating Profit & Loss  
 October 2014 through March 2015

|                                    | Oct '14 - Mar 15 | Budget       | \$ Over Budget |
|------------------------------------|------------------|--------------|----------------|
| 6030 · Professional Services       |                  |              |                |
| Bldg Inspections/Code Enforce      | 7,350.00         | 16,500.00    | (9,150.00)     |
| Sanitarian & Health Inspections    | 3,625.00         | 7,000.00     | (3,375.00)     |
| Animal Control                     | 1,300.00         | 2,400.00     | (1,100.00)     |
| Gas Well Inspections               | 9,491.58         | 27,500.00    | (18,008.42)    |
| Contract Labor                     | 140.00           | 2,500.00     | (2,360.00)     |
| Legal Expense                      | 27,020.24        | 70,000.00    | (42,979.76)    |
| Engineering                        | 4,663.18         | 8,000.00     | (3,336.82)     |
| Annual Audit & Accting             | 0.00             | 3,500.00     | (3,500.00)     |
| Total 6030 · Professional Services | 53,590.00        | 137,400.00   | (83,810.00)    |
| 6040 · Personnel                   |                  |              |                |
| Retirement Agreement               | 15,000.00        | 30,000.00    | (15,000.00)    |
| Salries and Wages - Court Clerk    | 10,852.75        | 23,224.00    | (12,371.25)    |
| Mileage Allowance                  | 907.25           | 2,100.00     | (1,192.75)     |
| Ins-Prop/Liability/WC              | 2,641.36         | 4,000.00     | (1,358.64)     |
| Retirement Plan Expense            | 9,388.83         | 20,597.00    | (11,208.17)    |
| Payroll Tax Expense                | 3,196.67         | 3,300.00     | (103.33)       |
| Emp Ins & Reimburse Exp            | 14,076.55        | 21,450.00    | (7,373.45)     |
| Longevity Pay                      | 360.00           | 360.00       | 0.00           |
| Overtime Expense                   | 1,166.25         | 500.00       | 666.25         |
| Salaries and Wages-Town Sec.       | 34,226.41        | 67,797.00    | (33,570.59)    |
| Salaries & Wages-Administrator     | 35,989.84        | 72,693.00    | (36,703.16)    |
| Total 6040 · Personnel             | 127,805.91       | 246,021.00   | (118,215.09)   |
| PD Retirement Expense              | 628.58           | 28,037.00    | (27,408.42)    |
| Municipal Court Expense            | 3,064.36         | 10,000.00    | (6,935.64)     |
| Total Expense                      | 251,784.06       | 1,102,555.00 | (850,770.94)   |
| Net Ordinary Income                | 508,264.33       | (111,650.00) | 619,914.33     |
| Net Income                         | 508,264.33       | (111,650.00) | 619,914.33     |

9:32 AM

April 16, 2015

Accrual Basis

**Town of Bartonville**  
**FY 2014-2015 GF Police Department Expense**  
 October 2014 through September 2015

|                                                     | <u>Oct '14 - Sep 15</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|-----------------------------------------------------|-------------------------|---------------|-----------------------|
| <b>Ordinary Income/Expense</b>                      |                         |               |                       |
| <b>Expense</b>                                      |                         |               |                       |
| 6010 · Spring Clean Up Day                          |                         |               |                       |
| Hazardous Waste/Clean Up Day                        | 188.00                  |               |                       |
| <b>Total 6010 · Spring Clean Up Day</b>             | <b>188.00</b>           |               |                       |
| 6080 · Police Department Training/Dues              |                         |               |                       |
| PD Training/Travel                                  | 145.00                  | 0.00          | 145.00                |
| PD Dues and Memberships                             | 235.75                  |               |                       |
| <b>Total 6080 · Police Department Training/Dues</b> | <b>380.75</b>           | <b>0.00</b>   | <b>380.75</b>         |
| 6090 · Police Department Operations                 |                         |               |                       |
| DCSO Communications Contract                        | 2,869.00                |               |                       |
| PD Criminal Invest & Background                     | 391.00                  |               |                       |
| PD Uniform Allowance                                | 17.49                   | 0.00          | 17.49                 |
| PD Mobile Telephone Expense                         | 1,879.56                | 0.00          | 1,879.56              |
| PD Small Equip Purchase/Repair                      | 3,663.16                | 0.00          | 3,663.16              |
| PD Computer Expense                                 | 5,506.05                | 0.00          | 5,506.05              |
| PD Operations/Office Supplies                       | 1,277.92                | 0.00          | 1,277.92              |
| <b>Total 6090 · Police Department Operations</b>    | <b>15,604.18</b>        | <b>0.00</b>   | <b>15,604.18</b>      |
| 6100 · Police Fleet Maintenance                     |                         |               |                       |
| PD Property Insurance                               | 1,825.89                | 0.00          | 1,825.89              |
| PD Vehicle Lease Payments                           | 11,954.08               |               |                       |
| PD Auto Maint/Repair/CarWash                        | 865.62                  | 0.00          | 865.62                |
| PD Fuel Expense                                     | 3,122.34                | 0.00          | 3,122.34              |
| PD Auto Liability                                   | 1,246.50                | 0.00          | 1,246.50              |
| <b>Total 6100 · Police Fleet Maintenance</b>        | <b>19,014.43</b>        | <b>0.00</b>   | <b>19,014.43</b>      |
| 6110 · Police Department Personnel                  |                         |               |                       |
| PD Liability Insurance                              | 2,868.18                | 0.00          | 2,868.18              |
| PD Workers Compensation                             | 4,871.89                | 0.00          | 4,871.89              |
| PD Health Ins                                       | 19,427.96               | 0.00          | 19,427.96             |
| PD Over Time                                        | 430.38                  |               |                       |
| PD Longevity                                        | 72.00                   |               |                       |
| PD Certification Pay                                | 1,899.97                | 0.00          | 1,899.97              |
| PD Police Officer Wages PT                          | 1,661.44                | 0.00          | 1,661.44              |

9:32 AM

April 16, 2015

Accrual Basis

**Town of Bartonville**  
**FY 2014-2015 GF Police Department Expense**  
October 2014 through September 2015

|                                                 | <b>Oct '14 - Sep 15</b> | <b>Budget</b> | <b>\$ Over Budget</b> |
|-------------------------------------------------|-------------------------|---------------|-----------------------|
| PD Police Officer Wages FT                      | 62,753.19               | 0.00          | 62,753.19             |
| PD Police Sargeant                              | 0.00                    | 0.00          | 0.00                  |
| PD Police Chief Salary                          | 5,923.08                | 0.00          | 5,923.08              |
| <b>Total 6110 · Police Department Personnel</b> | <b>99,908.09</b>        | <b>0.00</b>   | <b>99,908.09</b>      |
| <b>6040 · Personnel</b>                         |                         |               |                       |
| Payroll Tax Expense                             | 1,829.24                | 0.00          | 1,829.24              |
| Longevity Pay                                   | 972.00                  | 0.00          | 972.00                |
| <b>Total 6040 · Personnel</b>                   | <b>2,801.24</b>         | <b>0.00</b>   | <b>2,801.24</b>       |
| <b>PD Retirement Expense</b>                    | <b>8,196.56</b>         | <b>0.00</b>   | <b>8,196.56</b>       |
| <b>Total Expense</b>                            | <b>146,093.25</b>       | <b>0.00</b>   | <b>146,093.25</b>     |
| <b>Net Ordinary Income</b>                      | <b>(146,093.25)</b>     | <b>0.00</b>   | <b>(146,093.25)</b>   |
| <b>Net Income</b>                               | <b>(146,093.25)</b>     | <b>0.00</b>   | <b>(146,093.25)</b>   |

9:44 AM

April 16, 2015  
Accrual Basis

**Town of Bartonville**  
**FY 2014-15 Street Improvement Fund Profit & Loss**  
October 2014 through March 2015

|                                              | Oct '14 - Mar 15  | Budget      | \$ Over Budget    |
|----------------------------------------------|-------------------|-------------|-------------------|
| <b>Ordinary Income/Expense</b>               |                   |             |                   |
| <b>Income</b>                                |                   |             |                   |
| FM ILA - Transfer to Street                  | 150,000.00        |             |                   |
| 1/4 Cent Sales Tax                           | 19,222.32         |             |                   |
| Interest Income                              | 120.04            | 0.00        | 120.04            |
| <b>Total Income</b>                          | <b>169,342.36</b> | <b>0.00</b> | <b>169,342.36</b> |
| <b>Gross Profit</b>                          | <b>169,342.36</b> | <b>0.00</b> | <b>169,342.36</b> |
| <b>Expense</b>                               |                   |             |                   |
| <b>6020 · Public Works and Streets</b>       |                   |             |                   |
| Street Maint/Rpr                             | 14,562.50         |             |                   |
| 2013/2014 Projects TBD                       | 0.00              | 0.00        | 0.00              |
| Street Maintenance Plan                      | 1,210.24          |             |                   |
| <b>Total 6020 · Public Works and Streets</b> | <b>15,772.74</b>  | <b>0.00</b> | <b>15,772.74</b>  |
| <b>6030 · Professional Services</b>          |                   |             |                   |
| Engineering                                  | 4,000.14          |             |                   |
| <b>Total 6030 · Professional Services</b>    | <b>4,000.14</b>   |             |                   |
| <b>Total Expense</b>                         | <b>19,772.88</b>  | <b>0.00</b> | <b>19,772.88</b>  |
| <b>Net Ordinary Income</b>                   | <b>149,569.48</b> | <b>0.00</b> | <b>149,569.48</b> |
| <b>Net Income</b>                            | <b>149,569.48</b> | <b>0.00</b> | <b>149,569.48</b> |

9:47 AM

April 16, 2015  
Accrual Basis

**Town of Bartonville**  
**FY 2014-15 Waste Water Profit & Loss**  
October 2014 through March 2015

|                                      | <u>Oct '14 - Mar 15</u> | <u>Budget</u>      | <u>\$ Over Budget</u> |
|--------------------------------------|-------------------------|--------------------|-----------------------|
| <b>Ordinary Income/Expense</b>       |                         |                    |                       |
| Income                               |                         |                    |                       |
| <b>WW Treatment Income - BTC</b>     | 16,987.57               | 0.00               | 16,987.57             |
| <b>WW Administrative Fee</b>         | 750.00                  | 0.00               | 750.00                |
| <b>WW Interest Income</b>            | 3.75                    | 0.00               | 3.75                  |
| <b>WW Personnel/Overhead Income</b>  | 0.00                    | 0.00               | 0.00                  |
| <b>Total Income</b>                  | <u>17,741.32</u>        | <u>0.00</u>        | <u>17,741.32</u>      |
| <b>Gross Profit</b>                  | 17,741.32               | 0.00               | 17,741.32             |
| Expense                              |                         |                    |                       |
| <b>6070 · Waster Water</b>           |                         |                    |                       |
| <b>WW Metering Station Utilities</b> | 163.20                  | 0.00               | 163.20                |
| <b>WW Treatment Expense - UTRWD</b>  | <u>17,124.18</u>        | <u>0.00</u>        | <u>17,124.18</u>      |
| <b>Total 6070 · Waster Water</b>     | <u>17,287.38</u>        | <u>0.00</u>        | <u>17,287.38</u>      |
| <b>Total Expense</b>                 | <u>17,287.38</u>        | <u>0.00</u>        | <u>17,287.38</u>      |
| <b>Net Ordinary Income</b>           | <u>453.94</u>           | <u>0.00</u>        | <u>453.94</u>         |
| <b>Net Income</b>                    | <u><u>453.94</u></u>    | <u><u>0.00</u></u> | <u><u>453.94</u></u>  |

**ACTIVITY LOG: MARCH 2015**  
**ANIMAL SERVICES FOR TOWN OF BARTONVILLE**

- 3-3-15**      **CALL OUT by RESIDENT: 1045-1115 hrs.**  
**830 Porter Rd: skunk in owned trap for removal.**
- 3-20-15**      **CALL OUT by PD: 2130-2230 hrs.**  
**1501 E. Jeter Rd: stray confined dog for pick up; took pyrennes dog to shelter.**
- 3-23-15**      **NOTE: owner found on pyrennes dog; dog will be claimed at 1800 hrs. today.**
- 3-31-15**      **CALL OUT by RESIDENT: 1400-1430 hrs.**  
**1071 Timberidge: feral dog on property that is uncatchable; brought out large dog trap; set up trap.**

CALL TOTALS: ANIMAL CONTROL  
TOWN OF BARTONVILLE  
MARCH, 2015

|                |   |
|----------------|---|
| # of Call Outs | 3 |
| TOTAL Wk Hrs   | 2 |

|                |   |
|----------------|---|
| Animal Impnds  | 1 |
| Claim by Owner | 1 |
| Adoptions      |   |
| Warnings       |   |
| Written Notice |   |
| Citations      |   |

|                 |   |
|-----------------|---|
| Trap Calls      | 2 |
| Investigations  | 1 |
| Cruelty Calls   |   |
| Dead Animals    |   |
| Dogs at Large   | 1 |
| Bite Cases      |   |
| Injured Animals |   |
| Loose Livestock |   |
| Wildlife Calls  |   |

Contacted By:

|           |   |
|-----------|---|
| TOWN HALL |   |
| RESIDENTS | 2 |
| SELF      |   |
| POLICE    | 1 |

DISMISSED/COMPLIANCE

BARTONVILLE MUNICIPAL COURT

Report For March      1, 2015 Thru March      31, 2015      Page:      2  
 FILEDST

|                               |    |    |
|-------------------------------|----|----|
| TRAFFIC                       | 11 |    |
| STATE LAW                     | 0  |    |
| CITY ORDINANCE                | 0  |    |
| Total                         |    | 11 |
| Total Other Completed         |    | 34 |
| Grand Total Completed         |    | 53 |
| Net Difference Filed/Complete |    | 28 |

## Warrants...

|                          |   |    |
|--------------------------|---|----|
| Issued...                |   |    |
| TRAFFIC                  | 0 |    |
| STATE LAW                | 0 |    |
| CITY ORDINANCE           | 0 |    |
| Total Violations         |   | 0  |
| Total Warrants Issued    |   | 0  |
| Cleared...               |   |    |
| TRAFFIC                  | 1 |    |
| STATE LAW                | 0 |    |
| CITY ORDINANCE           | 0 |    |
| Total Violations         |   | 1  |
| Total Warrants Cleared   |   | 1  |
| Change in Total Warrants |   | 1- |

## Other Paid Cases...

|                        |  |    |
|------------------------|--|----|
| Paid Fine...           |  |    |
| Total Other Paid Fines |  | 17 |

|                                    |            |
|------------------------------------|------------|
| CCC04 CONSOLIDATED COURT COST      | \$1,632.10 |
| TFC TFC                            | \$104.44   |
| AR ARREST FEE                      | \$204.07   |
| STF STATE TRAFFIC FEE              | \$1,044.07 |
| CTF COURT TECHNOLOGY FUND          | \$163.26   |
| MCBS MUNICIPAL COURT BUILDING SEC. | \$122.44   |
| SJRF STATE JURY FEE                | \$163.26   |
| JFCI JUDICIAL FEE                  | \$24.49    |
| JFCT2 JUDICIAL FEE                 | \$220.40   |
| IDF Indigent Defense Fee           | \$81.63    |
| TPF TRUANCY PREVENTION FUND        | \$78.00    |
| FINE FINE                          | \$3,590.60 |
| CJFS Civil Justice Fee State       | \$2.34     |
| CJFC Civil Justice Fee Court       | \$0.26     |
| DSC DSC ADMIN FEE                  | \$129.64   |
| TLFTA1 OMNI FEES                   | \$40.00    |

|                             |                    |          |         |
|-----------------------------|--------------------|----------|---------|
| BARTONVILLE MUNICIPAL COURT |                    | Page:    | 3       |
| Report For March            | 1, 2015 Thru March | 31, 2015 | FILEDST |

---

|                            |            |
|----------------------------|------------|
| TLFTA2 OMNI BASE STATE     | \$12.00    |
| TLFTA3 LOCAL OMNI BASE FEE | \$8.00     |
| AF2 \$20 DISMISSAL FEE     | \$190.00   |
| AF ADMINISTRATIVE FEE      | \$10.00    |
| Total Fees/Fines Paid      | \$7,821.00 |

---

**Bartonville Town Council – April 21, 2015**

**Agenda Item No. 1**

**FROM:** Stacey Almond, Town Administrator

**ITEM:** **Public Hearing** to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Article 14.300, Ordinance 361-05, Zoning Regulations, changing the zoning designation of approximately 17.441 acre tract from “AG” – Agricultural to a zoning designation of “RE-2” – Residential 2 Acre Estates. The property is located on approximately 17.441 acres known as Barrington Hills Phase II, Block C, Lot 2, Town of Bartonville. ***(The Planning and Zoning Commission recommended approval by a vote of 4-0 at its April 1, 2015, meeting).***

---

**Action Requested:** An ordinance amending the Town of Bartonville Code of ordinance, Chapter 14, Article 14.300, Ordinance 361.-08, Zoning Regulations, changing the zoning designation of approximately 17.441 acre tract from “AG” – Agricultural to a zoning designation of “RE-2” – Residential 2 Acre Estates.

**Property Description:** Located on approximately 17.441 acres known as Barrington Hills Phase II, Block C, Lot 2, Town of Bartonville.

**Property Owner:** Leslie and James Peeler and Jenna Venerstrom

**Developer:** N/A

**Engineer:** N/A

**Current Zoning:** AG - Agricultural

**Analysis:** The purpose of the request is in preparation for a minor re-plat in to two (2) lots one with a primary residence and the other with the existing barn.

**Proposed Use:** Residential

**Minimum Lot Size:** The applicant is requesting a zoning change to RE-2 – Residential 2 Acre Estates; this use conforms to the Comprehensive Land Use Plan.

**Existing Road:** Porter Road; designated on the Thoroughfare Plan as Rural Collector Roads.

**Land Use Plan:** The Land Use Plan designates this site to be developed as RE-2 – Residential 2 Acre Estates.

**Surrounding Zoning:** North: "AG" - Agricultural

South: "AG" - Agricultural

East: "AG" – Agricultural

West: "RE-2" – Residential 2 Acre Estates

**Attachments:** Supporting Documents include:

- Proposed Ordinance
- Application for Zoning change
- Letter to Property Owners
- Map of the property

**Public Input:** On March 12, 2015, as required by State law, the Town mailed out nine (9) letters of Notification for a Public Hearing to all property owners within two hundred (200) feet of the subject site.

**Rec Actions:** The Town Council has the following options to consider in regard to this application:

- Recommend approval as submitted;
- Continue the agenda item to a specific date with clarification of intent and purpose; or
- Recommend denial.

**Staff Rec:** The application and zoning request is being forwarded to the Town Council from the Planning and Zoning commission with a recommendation of approval by a vote of 4-0.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCE NO. 361-05, THE COMPREHENSIVE ZONING ORDINANCE OF THE TOWN OF BARTONVILLE, AS AMENDED, BY CHANGING THE ZONING DESIGNATION OF APPROXIMATELY 17.441 ACRES, BEING GENERALLY DESCRIBED AS A 17.441 ACRE TRACT OF LAND BEING ALL THAT CERTAIN LOT, TRACT OR PARCEL OF LAND SITUATED IN BARRINGTON HILLS, PHASE II, BLOCK C, LOT 2, RECORDED IN CABINET W, PAGE 43, PLAT RECORDS, LOCATED WITHIN THE LIMITS OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS, BEING MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, FROM A ZONING DESIGNATION OF "AG" AGRICULTURE TO A ZONING DESIGNATION OF "RE-2" RESIDENTIAL 2 ACRE ESTATES, AND BY AMENDING THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING FOR SAVINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND NAMING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Bartonville, Texas, is a Type A General Law Municipality located in Denton County, Texas, created in accordance with provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the Town of Bartonville, Texas, is a general law municipality empowered under the Texas Local Government Code, Section 51.001, to adopt an ordinance or rule that is for the good government of the Town; and

**WHEREAS**, pursuant to Chapter 211 of the Local Government Code, the Town has the authority to adopt a comprehensive zoning ordinance and map regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, and to amend said ordinance and map for the purpose of promoting the public health, safety, morals and general welfare; and

**WHEREAS**, the owner of a 17.441 acre tract of land located in Bartonville, Texas, have initiated an application on the hereinafter described property to re-zone same; and

**WHEREAS**, a public hearing was duly held by the Planning and Zoning Commission of the Town of Bartonville on the 1<sup>st</sup> day of April, 2015, and by the Town Council of the Town of Bartonville on the 21<sup>st</sup> day of April, 2015, with respect to the zoning change described herein; and

**WHEREAS**, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with Chapter 211 of the Local Government Code; and

**WHEREAS**, the Town Council of the Town of Bartonville, Texas does hereby deem it advisable and in the public interest to amend Ordinance 361-05, Zoning Regulations for the Town of Bartonville, as amended, and the Official Zoning Map of the Town, as described herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:**

**SECTION 1.  
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes

**SECTION 2.  
ORDINANCE 361-05 AMENDED**

Ordinance 361-05, Zoning Regulations for the Town of Bartonville, as amended, and the Official Zoning Map of the Town of Bartonville is hereby amended so as to change the zoning classification of approximately 17.441 acres being generally described as being a 17.441 acre tract of land comprised of tract of land being all that certain lot, tract or parcel of land situated in Barrington Hills, Phase II, Block C, Lot 2, located within the limits of the Town of Bartonville, Denton County, Texas being more particularly described in Exhibit "A" attached hereto, as if fully incorporated herein for all purposes, from a zoning designation of "AG" Agriculture to a Zoning Designation of "RE-2" Residential 2 Acre Estates.

**SECTION 3.  
OFFICIAL ZONING MAP AMENDED**

The Town Secretary is hereby directed to amend the official zoning map to reflect the changes in classification approved herein.

**SECTION 4.  
CUMULATIVE CLAUSE**

This Ordinance shall be cumulative of all provisions of Ordinances of the Town of Bartonville, Texas except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

**SECTION 5.  
SEVERABILITY**

It is hereby declared to be the intention of the Town Council of The Town of Bartonville that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the Town Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

**SECTION 6.  
SAVINGS**

All rights and remedies of the Town of Bartonville are expressly saved as to any and all violations of the provisions of any Ordinances affecting zoning classifications or changes in zoning classifications, which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 7.  
ENGROSSMENT AND ENROLLMENT**

The Town Secretary of the Town of Bartonville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date clause in the minutes of the Town Council of the Town of Bartonville and by filing this Ordinance in the Ordinance records of the Town.

**SECTION 8.**

This Ordinance shall take effect immediately from and after its passage, as the law provides.

**PASSED AND APPROVED by a vote of \_\_\_\_ to \_\_\_\_ this the 21st day of April, 2015.**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Tammy Dixon, Town Secretary

\_\_\_\_\_  
Bill Scherer, Mayor

Exhibit A  
875 Porter Road  
Field Notes 17.441 Acres

WHEREAS , being a 17.441 acre tract of land being Lot 2, Block C, of Barrington Hills, an addition to the Town of Bartonville, Denton County, Texas, according to the plat there of recorded in Cabinet U, Slide 825, Plat records, Denton County, Texas, being the same land described below:

BEGGINING in the East line of a public road posted as Porter Road and being the Northwest corner of said Lot 2 and the Southwest corner of Lot 1, Block A of Rice ranch Addition, an addition to the Town of Bartonville, Denton County, Texas as recorded in Document Number 2013-14 if the Plat records, Denton County, Texas;

THENCE East with the common line thereof a distance of 507.08 feet to a point for the Northeast corner of the herein described tract;

THENCE South 04 degrees 45 minutes 03 seconds West a distance of 491.67 feet to a point for the Southeast corner of the herein described tract;

THENCE West a distance of 477.93 feet to a point for the Southwest corner of the herein described tract and being in the West line of said Lot 2 and the East line of said road;

THENCE North 01 degrees 21 minutes 11 seconds East with the common line thereof a distance of 490.10 feet to the PLACE OF BEGINNING and enclosing 5.54 acres of land more or less.



# Town of Bartonville

## Application for Zoning Map Amendment

All applications must be submitted in accordance with the Submission Schedule attached hereto.

Applicant (Owner or Agent, Specify): Jenna Vanersstrom (owner)

Mailing Address: 1026 Gene Perry Ct.; Bartonville, TX 76226

Phone: 214.458.4333 Fax: \_\_\_\_\_

Owner's Name(s) if different: Leslie Peeler; James Peeler, Jr.; Jenna Vanersstrom

Owner's Address: 1026 Gene Perry Ct.; Bartonville, TX 76226

Phone: 214.458.4333 Fax: \_\_\_\_\_

Engineer/Surveyor if applicable: KAZ Surveying

Mailing Address: 1720 Westminster St.; Denton, TX 76205

Phone: 940.382.3446 Fax: 940.382.3447

General Location of Property: East side of Porter Rd; between Broome & Witherspoon Way

Legal Description of Property: Lot 2, Block C, Barrington Hills Ph. II,  
(Attach Complete Metes and Bounds Description)

Nature and reason for Zoning Change: prepare for minor replat to 2 lots, prepare for residential construction, barn addition

Does this request conform with the adopted Land Use Plan? ☒ Yes ☐ No I hereby request that the adopted Land Use Plan be changed to: \_\_\_\_\_

Current Zoning: AG, designated RE-2 use

I hereby request that the Zoning Designation be changed to: RE-2  
(If a PD is proposed, submit PD Application)

I hereby certify that the information concerning this proposed zoning change is true and correct and that I am the owner of record or the authorized<sup>1</sup> for the owner of the above described property.

Signature of Applicant/Owner

Date

3/9/2015

### STAFF USE ONLY:

Date Submitted: 3-9-15 Fee Paid: 400.00

Accepted By: SJA Check No.: \_\_\_\_\_

P& Z Public Hearing: APR 1, 2015 Metes & Bounds Attached: ☒ Yes ☐ No

Council Public Hearing: APR 21, 2015 Notarized Statement: ☒ Yes ☐ No ☐ N/A

<sup>1</sup> A NOTARIZED statement that authorizes the agent to represent the owner(s) in this matter must be attached to this



# NOTARY FORM

Town of Bartonville

THE FOLLOWING IS TO BE COMPLETED BY EACH OWNER THAT IS NOT SIGNING THIS APPLICATION.

Dated: March 9, 2015

I, Leslie Ann Peeler, owner of the Property located at 875 Porter, Bartonville, TX do hereby certify that I have given my permission to Jenna Vanerstrom, to submit this zoning amendment application.

Leslie Ann Peeler  
Print Name

[Signature]  
Signature of Owner

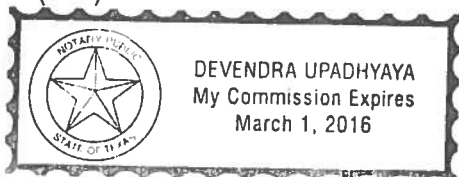
1026 Gen Perry Ct., Bartonville, TX 76226  
Address

214-458-4333  
Phone No.

State of Texas §  
County of Denton §

Before me, Devendra Upadhyaya, a Notary Public in and for said County and State, on this day personally appeared Leslie Ann Peeler known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)



[Signature]  
Notary



# NOTARY FORM

## Town of Bartonville

THE FOLLOWING IS TO BE COMPLETED BY EACH OWNER THAT IS NOT SIGNING THIS APPLICATION.

Dated: March 9<sup>th</sup> 2015

I, James Harrah Peeler Jr, owner of the Property located at 875 Bartonville Porter Bartonville TX do hereby certify that I have given my permission to Jenna Vanerstrom, to submit this zoning amendment application.

James Harrah Peeler Jr  
Print Name

[Signature]  
Signature of Owner

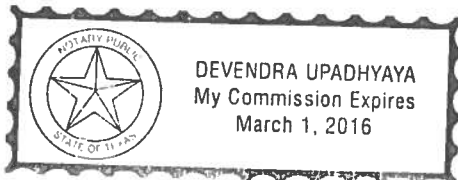
1026 Gene Perry Ct Bartonville TX  
Address

214-334-3874  
Phone No.

State of Texas §  
County of Denton §

Before me, Devendra Upadhyaya, a Notary Public in and for said County and State, on this day personally appeared James A Peeler Jr. known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)



Notary

[Signature]



March 12, 2015

RE: Zoning Change Request for 875 Porter Rd

Dear Property Owner,

You may own property within two hundred feet (200') of the property described in the notice below. The owner of the lot has made application for a zoning change from a zoning designation of "AG" Agricultural to a zoning designation of "RE-2" – Residential 2 Acre Estates. Attached you will find a map of the general location of the request. You are invited to attend and participate in the following public hearings regarding this application:

"The Planning and Zoning Commission of the Town of Bartonville, Texas, will conduct the first of two public hearings at **7:00 p.m. on Wednesday, April 1, 2015, at Bartonville Town Hall, 1941 East Jeter Road**, to hear public comment and consider recommendations to the Town Council regarding an Ordinance amending Town of Bartonville Code of Ordinances, Chapter 14, Article 14.300, Ordinance 361-05, Zoning Regulations, so as to change the zoning designation of an approximately 17.441 acre tract of land, being all that certain lot, tract or parcel of land in the Barrington Hills Phase II, Block C, Lot 2, Town of Bartonville, Denton County, Texas, being that all of the certain called 17.441 acre tract of land recorded in Cabinet W, Page 43, plat records of Denton County, Texas, from a zoning designation of "AG" – Agriculture and to a zoning designation of "RE-2" – Residential 2 Acre Estates and by amending the Official Zoning Map to reflect such change. The property to be considered for re-zoning is generally described as a 17.441 acre square shaped tract of land located on the north east side of Porter Road, commonly known as 875 Porter Road, Bartonville, Texas. **The Town Council will conduct a second Public Hearing at 7:00 p.m. on Tuesday, April 21, 2015, at Bartonville Town Hall, Bartonville, Texas to hear public comment and consider the proposed zoning change for the above listed property.** All interested parties are encouraged to attend."

Should you have any questions regarding this matter, please feel free to contact me at 817.693.5280.

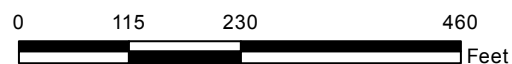
Sincerely,

Stacey Almond  
Town Administrator

*Enclosure: Location Map*



875 Porter Rd



<http://gis.dentoncounty.com>



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

Denton County does not guarantee the correctness or accuracy of any features on this product and assumes no responsibility in connection therewith. This product may be revised at any time without notification to any user.

**Bartonville Town Council – April 21, 2015**

**Agenda Item No. 2**

**FROM:** Stacey Almond, Town Administrator

**ITEM:** Discuss and consider approval of a Development Plat for the proposed Stucki Addition, being described as a tract of land situated in the T. Payne Survey, Abstract Number 1056, Town of Bartonville, Denton County, Texas and being all called 1.04 acre tract of land described in the deed from Richard E. Nance and Sharon A. Nance to Joseph W. Stucki, as recorded on Document Number 2014-44185, Denton County, Texas. The proposed development will create one (1) 1.04 acre tract of land and is more commonly known as 996 Red Rock Circle, Bartonville, Texas. ***(The Planning and Zoning Commission recommended approval by a vote of 4-0 at its April 1, 2015, meeting).***

---

**1. SUMMARY:**

This application and development plat is being forwarded to the Town Council with a recommendation of approval by a vote of 4-0.

Tony Kimbrough, KAZ Surveying has submitted an application and development plat on behalf of the property owner, Joseph W. Stucki. The Stucki Addition is located on Red Rock Circle and has a zoning designation of RLI – Rural Light Industrial.

The plat has been submitted in accordance with the development schedule and has met all requirements per the Town's ordinance. The plat has been reviewed by the Town Engineer and staff; all issues have been addressed and corrected.

Mr. Stucki uses the property to restore his personal collection of classic cars. Upon approval of a plat Mr. Stucki intends to construct a structure to house the car collection and miscellaneous equipment located at 996 Red Rock Circle. Construction of the structure will conform to the RLI zoning district standards and regulations.

**2. FISCAL IMPACT:**

N/A

**3. ATTACHMENTS:**

1. Stucki Addition Application
2. Stucki Addition Plat

**4. RECOMMENDED MOTION OR ACTION:**

Move to approve the Stucki Addition Development Plat as presented.



# TOWN OF BARTONVILLE DEVELOPMENT APPLICATION

Application Type (check all applicable):

- ☐ Sketch Plat ☐ Land Study ☐ Preliminary ☐ Final  
☒ Development ☐ Replat ☐ Amending Plat

Current Legal Description: 1.04 ACRES TRACT IN THE T. PAYNE SURVEY, ABSTRACT #1056, DENTON COUNTY

Proposed Subdivision Name: STUCKI ADDITION ☒ In Town Limits ☐ In ETJ

Current Zoning: RLI Concurrent Zoning Change Req.? ☐ Yes (zoning change request attached) ☒ No

Proposed Zoning (if applicable): N/A No. Proposed Lots: 1 Total Acres: 1.04

Seeking Waiver/Suspension: ☐ Yes ☒ No If yes, please submit required information pursuant to Sec. 1.11 of Ordinance No. 336-03

Owner: JOSEPH STUCKI

Phone: 469-209-7747

Address: 575 WHISPERING OAKS DRIVE

Fax: \_\_\_\_\_

DOUBLE OAK, TX 75077

Applicant: TONY KIMBROUGH - KAZ SURVEYING, INC.

Phone: 940-382-3446

Address: 1720 WESTMINSTER ST., DENTON, TX 76205

Fax: \_\_\_\_\_

**Please Note: If applicant is different from current owner a notarized statement, authorizing the applicant to act as owner's agent, must accompany this application along with submittal fees in accordance with the Town's adopted Fee Schedule.**

I understand that it is unlawful for any person to knowingly or willfully misrepresent, or fail to include, any information required by the Development Ordinance on this application. I further understand that misrepresentation, or deliberate omission, of facts pertaining to the land study or plat shall constitute grounds for denial of the land study or plat.

Applicant Signature: Tony Kimbrough

Date: 2/27/15

|                                                                                          |                                                                                                   |                                        |                                              |
|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------|
| Office Use Only:                                                                         | Fee Pd: <u>850.00</u>                                                                             | Check # _____                          | Date: <u>3.9.15</u>                          |
| Schedule:                                                                                | DRC: <u>N/A</u>                                                                                   | P&Z: <u>APR. 1</u>                     | TC: <u>APR. 21</u>                           |
| Zoning Change? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N          | From _____ to _____                                                                               | Publish Date: _____                    | Hearing Date: _____                          |
| <input type="checkbox"/> Street Construction                                             | <input type="checkbox"/> Public Improvements                                                      | <input type="checkbox"/> Easements     | <input type="checkbox"/> Simultaneous Submit |
| Hearing Req? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N | Tax Certificate? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (contacted rep) |                                        |                                              |
| Disbursement: <input type="checkbox"/> Gas Co.                                           | <input checked="" type="checkbox"/> Town Engineer/Planner                                         | <input type="checkbox"/> Town Attorney | <input type="checkbox"/> DRC Members         |
| <input type="checkbox"/> Elec Co.                                                        | <input type="checkbox"/> Cable Co.                                                                | <input type="checkbox"/> Fire Chief    | <input type="checkbox"/> Water Supply        |



# NOTARY FORM

## Town of Bartonville

THE FOLLOWING IS TO BE COMPLETED ONLY IF A PERSON OTHER THAN THE OWNER IS MAKING THIS APPLICATION.

Dated: 3/12/15

Re: 996 Red Rock Circle  
Bartonville, Tx

I, Joseph W. Stucki, owner of the Property located at 996 Red Rock Circle do hereby certify that I have given my permission to TONY KIMBROUGH-KAZ SURVEYING, to make this (check one):

- ☐ Variance  
☐ Waiver  
☒ Development Plat  
☐ Zoning Change

Application for Stucki Addition - Joseph W. Stucki  
(applicant)

Joseph W. Stucki  
Print Name  
4320 Windsor Centre Trl, #100  
Flower Mound, Tx 75028  
Address

[Signature]  
Signature of Owner

972-814-7600  
Phone No.

3/12/15  
Date

State of Texas §  
County of Denton §

Before me, Lee Anne Fournier, a Notary Public in and for said County and State, on this day personally appeared Joseph W. Stucki known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)



Lee Anne Fournier  
Notary



## **Bartonville Town Council Meeting – April 21, 2015**

### **Agenda Item No. 3**

**FROM:** Stacey Almond, Town Administrator

**ITEM:** Discuss and consider approval of a commercial janitorial services agreement with Cox Cleaning, LLC, and authorizing the Town Administrator to execute same on behalf of the Town.

---

**1. SUMMARY:**

In an effort to continue to provide superior service at Town Hall staff is presenting a contract for cleaning services provided by Cox Cleaning. Upon approval the provider will perform general cleaning services every Friday.

Cox Cleaning is a licensed and bonded organization that is locally owned and operated.

**2. FISCAL IMPACT:**

1. \$3,200

**3. ATTACHMENTS:**

1. Cox Cleaning Service Contract – Sept 2015

**4. RECOMMENDED MOTION OR ACTION:**

Move to approve a commercial janitorial services agreement with Cox Cleaning, LLC, and authorize the Town Administrator to execute same on behalf of the Town.



## Maintenance Agreement

The "Client" Town of Bartonville accepts the proposal of Cox Cleaning LLC, to provide janitorial services for the premises located at:

Address: 1941 E Jeter Road Bartonville, Texas 76226

### Terms:

1. Monthly charge will be \$ 267.00 per month, to perform 1 time(s) per week for general service as outlined in our proposal. All nightly services will be performed as listed and scheduled per this agreement with the exception of the Memorial Day, Labor Day, Thanksgiving Day, Christmas Day, and New Years Day. There will be no rebate of contract price for a holiday.
2. Any storage space provided by Client for the purpose of storing Cox Cleaning equipment and supplies will be kept clean, neat, and orderly at all times.
3. Cox Cleaning will supply trained, insured and bonded labor as well as any equipment and cleaning chemicals necessary to fulfill the terms of this agreement.
4. Client shall provide all bin liners, restroom soap, hand towels and/or paper products.
5. The length of this agreement will be 6 months beginning on May 1, 2015 and ending on October 1, 2015. This agreement may be renewed, upon approval of the Town Council, for an additional 12-month period upon the start of each fiscal year beginning on October 1, 2015, and each year thereafter.
6. If either party fails to perform according to the agreement, performing party will provide in detailed writing the issues and concerns. The non-performing party will have 15 days to correct issues. If these issues are not corrected, the agreement can be terminated with a 30-day written notice.
7. If client cancels agreement for issues other than performance, it agrees to pay  $\frac{1}{2}$  the remaining cost of agreement.
8. Cox Cleaning will invoice client on the 1st of every month and payment is due no later than the 15<sup>th</sup> of the month. Late payments will incur finance charges.
9. If agreement is terminated for any reason, the Client agrees not to solicit employment of any Cox Cleaning labor for 18 months after termination.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

### Cox Cleaning LLC

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_