Search Results

Which options on the Year End Processing menu do I use for genera...

QUESTION: Which options on the Year End Processing menu (option #4 from the A/P MAIN menu) do I use for generating my 1099s? RESOLUTION: The Year End menu has 4 separate sets of 1099 programs as highlighted below. _1. CREATE 1099 WORK FILE...

Can I submit my 1099 files directly to the IRS electronically?

QUESTION: Can I submit my 1099 files directly to the IRS electronically? RESOLUTION: First, you will need to set this with the IRS, see below link. http://www.irs.gov/taxpros/providers/article/0,,id=98045,00.html [1] Once you are regis...

How Do I Print 1099's at Year End?

QUESTION: How Do I Print 1099's at Year End? RESOLUTION: Go To ACCOUNTS PAYABLE Main Menu Then go to YEAR-END PROCESSING Take Option 1 CREATE 1099 WORK FILES Select the Corporation you want hit enter and then type the year and press ...

I just ran my 1099's and "Rent" and "Attorney" are printing in bo...

QUESTION: I just ran my 1099's and "Rent" and "Attorney" are printing in box 7 instead of the correct boxes, How do I fix this? RESOLUTION: You ran your 1099's using the wrong options. From the YEAR END PROCESSING menu (option #4 from A/P M...

1099 Did not Print

QUESTION: Why did one of my vendors not have a 1099 printed at year end? RESOLUTION: In the vendor master enter/update file there was a No in the "Run 1099 @EOY" field. Make sure this is set to Yes if the vendor is to receive a 1099. Also if the ve...

1099 Work File

QUESTION: When creating 1099 work files do I answer yes to the warning message that existing 1099 work data for this user for this year will be deleted? RESOLUTION: Yes you check yes to continue creating the work file.

I have created file to print my 1099 forms but the file is still ...

QUESTION: I have created file to print my 1099 forms but the file is still in the spool files and will not print. What should I do? RESOLUTION: It sounds like the printer is waiting on the forms prompt message, please contact your IT person.

How do I save a 1099 file to transmit to IRS?

QUESTION: How do I save a 1099 file to transmit to IRS? RESOLUTION: You can use the Iseries Access to download the file to your PC and then save it.

Problem printing 1099's

QUESTION: Why are my 1099's printing one per page? RESOLUTION: If you are using a laser printer you need to select the Laser Print option. The Forms option is for continuous forms.

How do we fix the federal tax id on our 1099's?

QUESTION: How do we fix the federal tax id on our 1099s? RESOLUTION: The federal tax id is maintained in the corporation file. CORPORATION MAINTENANCE is accessed from the GENERAL FUNCTIONS FILE MAINTENANCE menu option 1.