

2015 ADMINISTRATIVE TEAM CONFERENCE

August 8, 2015

Campbell University, Buies Creek

Session I Descriptions – 11:15 a.m. – 12:15 p.m.

“What a Great Team!” - Part 1 of 2

Recommended Audience: Service Unit Managers, newly appointed and returning

Calling all Service Unit Managers! Join us for this two-part workshop to get set up for success as we kick off the new year in Girl Scouting. This session will focus on creating and managing a strong administrative team, service unit forms and resources, the Volunteer Toolkit, overview and updates on My GS, and will provide clarity on administrative team volunteer roles. Prior to attending this workshop, a short online module will be required. More information will be sent in advance of the face-to-face training.

“How Can I Plan a Successful Event?” - Part 1 of 2

Recommended Audience: Event Directors and volunteers interested in becoming an area Event Director

Want to learn how to coordinate fun and adventurous area/county events? This session will show you how easy and rewarding it is to plan and implement area events that girls and adults will enjoy.

“Registration – Oh, What to Do?”

Recommended Audience: all

Become an online registration superstar! Join this session to get the latest information and updates to share with the troops, girls, and adults in your area to help them gear up for a great Girl Scout year!

“Let’s Chat!” – CEO Roundtable

Recommended Audience: all

Chat with our CEO, Lisa Jones, in this informal discussion session where you can give feedback, share experiences, and hear first-hand all the exciting plans we have for this Girl Scout year!

“Tell Me About Juniors!”

Recommended Audience: all, especially Mentors and Program Coaches

Are you working with Girl Scout Juniors or mentoring a troop that is? Then this workshop is just for you! Learn how to coach other troop leaders in your grade level on how to run a successful program. Learn best practices about sharing grade level characteristics, meeting ideas, troop government and much more. Please be sure to bring your books!

“Tell Me About Daisies!”

Recommended Audience: all, especially Mentors and Program Coaches

Are you working with Girl Scout Daisies or mentoring a troop that is? Then this workshop is just for you! Learn how to coach other troop leaders in your grade level on how to run a successful program. Learn best practices about sharing grade level characteristics, meeting ideas, troop government and much more. Please be sure to bring your books!

“Tell Me About Cadettes!”

Recommended Audience: all, especially Mentors and Program Coaches

Are you working with Girl Scout Cadettes or mentoring a troop that is? Then this workshop is just for you! Learn how to coach other troop leaders in your grade level on how to run a successful program. Learn best practices about sharing grade level characteristics, meeting ideas, troop government and much more. Please be sure to bring your books!

“Girl Led: What’s it all about?”

Recommended Audience: all

When you are volunteering with girls, it’s not just what you do, it’s how you do it. Sign up for this session to refresh your knowledge of the 3 Girl Scout Processes as they come together to make one amazing program.

“Want to Help Troop Leaders?”

Recommended Audience: all, especially Mentors and Program Coaches

Feed your passion to grow the Girl Scout movement! Join us to learn what today’s new troops need most and how you can be a part in helping them succeed.

“Off To a Great Start”

Recommended Audience: all, particularly Volunteer Essentials facilitators

Volunteer Essentials is the leader’s first step on their journey as a leader. Here’s your chance, as a member of the administrative team, to take the Volunteer Essentials Facilitation workshop to help new leaders in your area get off to a great start!

Session II Descriptions – 1:15 p.m. – 2:15 p.m.

“What a Great Team!” - Part 2 of 2

Recommended Audience: Service Unit Managers, newly appointed and returning

Join us for the second part in this two-part workshop specifically for Service Unit Managers. This session will focus on goal-setting with membership directors, girl recruitment, and building a great team. Prior to attending this workshop, a short online module will be required. More information will be sent in advance of the face-to-face training.

“How Can I Plan a Successful Event?” - Part 2 of 2

Recommended Audience: Event Directors and volunteers interested in becoming an area Event Director

Have big ideas for amazing county/area events, but don't know where to start? This session will show you how easy it is to plan and implement area events both girls and adults will enjoy.

“Registration – Oh, What to Do?”

Recommended Audience: all

Become an online registration superstar! Join this session to get the latest information and updates to share with the troops, girls, and adults in your area to help them gear up for a great Girl Scout year!

“Let’s Chat!” – CEO Roundtable

Recommended Audience: all

Chat with our CEO, Lisa Jones, in this informal discussion session where you can give feedback, share experiences, and hear first-hand all the exciting plans we have for this Girl Scout year!

“Tell Me About Brownies!”

Recommended Audience: all, especially Mentors and Program Coaches

Are you working with Girl Scout Brownies or mentoring a troop that is? Then this workshop is just for you! Learn how to coach other troop leaders in your grade level on how to run a successful program. Learn best practices about sharing grade level characteristics, meeting ideas, troop government and much more. Please be sure to bring your books!

“Tell Me about Seniors/Ambassadors”

Recommended Audience: all, especially Mentors and Program Coaches

Are you working with Girl Scout Senior/Ambassadors or mentoring a troop that is? Then this workshop is just for you! Learn how to coach other troop leaders in your grade level on how to run a successful program. Learn best practices about sharing grade level characteristics, meeting ideas, troop government and much more. Please be sure to bring your books!

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Volunteer Essentials is the leader’s first step on their journey as a leader. Here’s your chance, as a member of the administrative team, to take the Volunteer Essentials Facilitation workshop to help new leaders in your area get off to a great start!

Session III Descriptions – 2:30 p.m. – 3:00 p.m.

“I’m the SU Treasurer – Now What?!”

Recommended Audience: all, particularly SU Treasurers

We’ll walk you through the roles, responsibilities and expectations of this important function (and thank you for taking on the challenge!).

“Getting the Message Out About Girl Scouting”

Recommended Audience: all, particularly Media Coordinators and volunteers assisting with recruitment

We all know Girl Scouts rock! Join this session to learn how to spread the word and share your passion for Girl Scouting with others in your community!

“Creating Appreciation”

Recommended Audience: all, particularly Adult Recognitions Coordinators

Saying “thank you” shouldn’t just be an annual occurrence. Sign up for this session to learn how to create a year-round culture of appreciation in your area.

“Family Partnership Updates”

Recommended Audience: all, particularly Family Partnership Coordinators

Family matters! Learn how to express the importance of the Girl Scout program to the parents in your area and encourage participation in our annual Family Partnership Campaign.

“What’s New – Girl Awards”

Recommended Audience: all

Help our girls succeed! Get up-to-date on what’s new with girl awards in this 30-minute workshop.

“Instructor Challenge/Recertification – Adult/Pediatric First Aid/CPR/AED” – FA/CPR

Instructors Only – This session may last longer than 30 minutes.

Stay ahead of the curve! In the near future, the Red Cross will be requiring all instructors to hold basic level certification for the courses they teach. If you are an instructor for ARC FA/CPR courses please join this skills demonstration workshop to gain the recertification to continue to act in this role at our council. Here’s an opportunity to demonstrate your skills to another instructor so that you can be issued that basic level certificate. (NOTE: If you are also a CPRO instructor, you only need to have the CPRO basic certification and a First Aid certification)

“What’s New with Outdoor Adventures?”

Recommended Audience: all

Join the Camp Program and Outdoor Education team to learn the latest and greatest about all things outdoors. Explore the new updates to our Outdoor Skills training curriculum and join in on a Q&A session.