2016-2017 USGBC Detroit Regional Chapter

Expectations of Board Members

The U.S. Green Building Council Detroit Regional Chapter (DRC) will be conducting elections to fill the six vacancies on the 2016-2017 Board of Directors. Dynamic leaders in the sustainable built environment are encouraged to submit self-nominations by 11:59PM on October 26, 2015.

As you decide whether you would like to run for the Board of the Detroit Regional Chapter of USGBC, please keep in mind the job description and expectations noted here. The DRC is poised to be a very dynamic leader in the sustainable built environment and needs equally committed and active leaders.

The Board of Directors is responsible for the organization’s strategic future direction, fiduciary and governance oversight, and fundraising/development capabilities. The Board also provides support for the General Circle (GC), the action/operations part of the organization. Board members are discouraged from being GC committee chairs, but encouraged to act as advisory liaisons to at least one specific committee as well as participate as general committee members.

**Board Member Expectations:**

* Board members are expected to attend the monthly DRC Board meetings. Failure to attend two Board meetings without prior acceptable reason may result in removal from the Board.
* Board members are expected to be active in one of the Board’s three committees: Membership, Finance and Governance, or Strategic Initiatives.
* Board members are expected to be active in DRC events and activities. Ideally each Board member will attempt to attend at least half of the DRC events and attend events/meetings, when possible, for the GC Committee they are a liaison to.
* Board members are expected to assist with fund raising efforts through a “Give or Get” initiative that requires each board member to give or acquire a minimum donation of $250. (Foundation funders expect 100% of the board to donate)

Executive Committee Officers will be elected, by the full 2016-17 Board of Directors at the December Board meeting. The Executive Committee consists of a Chair, Vice Chair, Secretary, and Treasurer.

Directors do not receive compensation for their board service, but may be reimbursed for expenses that have been approved by the Board. As you decide whether you would like to run for the Board of the Detroit Regional Chapter of USGBC, please keep in mind these Board Member Expectations.

**2016-2017 USGBC Detroit Regional Chapter**

Board Member Self Nomination

**Important note:**

Please complete this form and return to the USGBC–DRC Membership & Communications Manager, **Maria Kramer (info@usgbcdetroit.org)** in an electronic format by

**Monday, October 26, 2015.**

Please complete this self-nomination form after you have reviewed the following documents:

**USGBC DRC Chapter By-Laws, Anti-Trust Policy, &**

**Conflict of Interest Policy**

**Important dates:**

* Self-Nomination Opens:

**Oct.. 13, 2015**

* Self-Nomination Deadline:

**Oct. 26, 2015 @ 11:59PM**

* Voting Opens:

**Oct. 28, 2015**

* Voting Deadline:

**Nov. 8, 2015 @ 11:59PM**

* Nov. Board/Social Gathering for Board: **Nov 12, 2015 (5:30pm)**
* Last meeting for 2014 Board/First meeting for 2015 Board; 2015 Board officer elections:

**Dec 10, 2015 (5:30pm)**

Name:

E-mail:

Phone:

Company/Affiliation:

Title:

Contact Information:

National USGBC Member: Yes / No

Member Affiliation Category (per DRC By-Laws)

USGBC DRC - Member of Good Standing: Yes / No

Previous Chapter History Position (if any) (500 characters):

Explain your desire for being a Board member of the US Green Building Council’s Detroit Regional Chapter. (750 characters):

Identify & describe all other non-profit commitments that will require commitment of your personal time:

Review & Acceptance of Chapter By-Laws: Yes / No

Review & Acceptance of Anti-Trust: Yes / No

Review & Acceptance of Conflict of Interest: Yes / No

Review & Acceptance of Board Member Expectations Yes/ No

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Signature Date