



A partnership between...



## Mentor Application

Please complete and return to the Chamber office by e-mail to [info@princerupertchamber.ca](mailto:info@princerupertchamber.ca)

### Contact Information

Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Representing Organization

Business Name: \_\_\_\_\_

Title (optional): \_\_\_\_\_

Please provide the following information about yourself in order to help us find the best mentor match for the Rising Stars students.

Briefly describe your education and/or experience in business and industry:

.....

Please share your business related interests/strengths:

.....

Describe any past mentoring experience:

.....

Can you commit to a short Mentor's Workshop? Yes No

Please review the Mentor's Commitment on the second page. Are you able to meet the commitment for the 2015/2016 Rising Stars year?

Yes No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Mentor Commitment

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A mentor is a leader who is committed to supporting and inspiring the Rising Star through various means; letting the Rising Star guide the learning opportunities.

## **Commitment**

Mentors and students commit to meeting on a regular basis outside of Chamber scheduled events. Regular is defined as once per calendar month, but may be more often.

## **Role and Responsibilities**

The mentor will

- Provide valuable information and resources about the business community
- Support mentees to explore future goals and career options in our region
- Offer to set up visits to the mentor's or colleagues' worksites, if appropriate
- Initiate discussions about previous Chamber Luncheon speakers and topics
- Assist mentee to develop valuable networking skills, which will assist with building mentee's confidence and improving communication skills
- Maintain regular contact with mentee
- Devote time and provide positive and constructive comments – mentor assistance and guidance will be available
- Set boundaries as to what you can and cannot offer in ways of support
- Maintain confidentiality to build a trusting relationship

The mentor is not expected to

- Find the mentee employment
- Become a tutor for educational needs
- Incur any expenses, loan money or provide transportation
- Commit to activities that will cause undue stress or an excessive amount of time
- Have all the answers – refer to others if and when necessary
- Deal with personal issues – this is a professional relationship
- Tolerate inappropriate behaviour, dress or language