



## Arlington Chamber of Commerce 2016 Outstanding Small Business, Veteran-Owned & Not-For-Profit Organization Awards

### **Overview:**

Every year, the Arlington Chamber of Commerce recognizes a small business, a non-profit and a Veteran-owned organization in the community for their achievements, innovativeness, response to adversity and contributions to aid community-oriented projects. The Arlington Chamber utilizes the Small Business Administration's widely used size standards to define "small business"—500 maximum employees for most manufacturing and mining industries and \$7.5 million maximum in average annual receipts for most non-manufacturing industries.

### **Award Categories & Selection Criteria Defined by the Chamber's Business Development Advisory Council:**

- I. *Outstanding Small Business of the Year* selection criteria:
  - a. Business longevity
  - b. Employment growth
  - c. Sales increases or product/service diversification
  - d. Response to economic and business adversity
  - e. Civic engagement and participation
  - f. Site visit (optional)
- II. *Outstanding Not-for-Profit Organization of the Year* selection criteria:
  - a. Organization's longevity
  - b. Growth in volunteers & patrons served
  - c. Innovativeness of community service
  - d. Collaboration with other not-for-profit agencies
  - e. Response to economic adversity
  - f. Site visit (optional)
- III. *Veteran-Owned Small Business of the Year* selection Criteria (Award Sponsored by Oncor Electric Delivery):
  - a. At least 51% owned, managed, and controlled by one or more veterans from a Military branch of the United States.
  - b. Business longevity
  - c. Employment growth
  - d. Sales increases or product/service diversification
  - e. Response to economic and business adversity
  - f. Civic engagement and participation
  - g. Site visit (optional)

### **Award Procedures and Timeline:**

| <b><u>Step</u></b> | <b><u>Timeline</u></b> | <b><u>Action</u></b>  |
|--------------------|------------------------|---|
| I.                 | February 19, 2016      | Nominations deadline  |
| II.                | February 29, 2016      | Nominees sent questionnaire & affidavit   |
| III.               | March 24, 2016         | Nominees deadline for submitting completed questionnaire and affidavit of good standing forms                         |
| IV.                | April 7, 2016          | Finalists selected  |
| V.                 | April 11 —15, 2016     | Selection committee conducts site visit (optional)  |
| VI.                | April 18, 2016         | Final evaluation of finalists & winners selected  |
| VII.               | May 5, 2016            | Winners announced at 2016 Salute to Small Business Awards Luncheon During National Small Business Week – May 5, 2016. |



# Arlington Chamber of Commerce

## 2016 Outstanding Small Business, Veteran-Owned & Not-For-Profit Organization Awards

### NOMINATION FORM

The Arlington Chamber of Commerce is seeking nominations for the **2016 Outstanding Small Business, Veteran-Owned** and **Not-for-Profit Organization of the Year Awards**. The winners will be recognized at the 2016 Salute to Small Business Awards Luncheon on May 5, 2016. The Small Business Award recipients selected will be judged on the following criteria: business longevity, employment growth, sales increases or added services, financial strength, response to adversity, and contributions to aid community oriented projects. The Not-For-Profit Organization Award Recipient selected will be judged on the following criteria: organization longevity, volunteer growth, patrons served, innovativeness, collaboration with other not-for-profit agencies and response to adversity. Award Recipients must be a current member in good standing with the Arlington Chamber of Commerce.

The Arlington Chamber utilizes the Small Business Administration's widely used size standards to define "Small Business"—500 maximum employees for most manufacturing and mining industries and \$7.5 million in average annual receipts for most nonmanufacturing industries. To nominate a company, simply provide us with the following information and return to the Arlington Chamber of Commerce via email at [hlewczyk@arlingtontx.com](mailto:hlewczyk@arlingtontx.com) or mail to the address at the bottom of the page. **SUBMISSION DEADLINE IS FRIDAY, February 26, 2016.**

Person Submitting Nomination: \_\_\_\_\_

Company: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### The Nominee

Company Nominated: \_\_\_\_\_ Veteran-Owned - Yes: \_\_\_\_\_ No: \_\_\_\_\_ Not Sure: \_\_\_\_\_

Main Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

List products or services provided by company: \_\_\_\_\_

Website address: \_\_\_\_\_ Is the company a \_\_\_\_\_ for-profit or \_\_\_\_\_ not-for-profit entity?

Email address: \_\_\_\_\_

Year company established: \_\_\_\_\_ Is the company based in Arlington? \_\_\_\_ Yes; \_\_\_\_ No.

Please describe your relationship with the nominee: \_\_\_\_\_

On a separate sheet of paper, please indicate why you feel this company/organization merits being selected for the award based on the selection criteria listed above. Please include the nominee company name at the top of the document.

#### **Email or mail to**

2016 Small Business of the Year Award  
Arlington Chamber of Commerce  
505 East Border  
Arlington, TX 76010  
[hlewczyk@arlingtontx.com](mailto:hlewczyk@arlingtontx.com)



Proud Sponsor  
of the Veteran-  
Owned  
Business of the  
Year Award

| <u>Recipients:</u> | <u>For Profit</u>                               | <u>Non-Profit</u>                    |
|--------------------|---|--------------------------------------|
| 2015               | LBL Architects, Inc.                            | Boys & Girls Club of Arlington       |
| 2014               | Galactic Performance/Southern Flair Photography | Dental Health Arlington              |
| 2013               | Bob Moore Construction                          | Girls Incorporated of Tarrant County |
| 2012               | Graham & Associates, Inc.                       | SafeHaven of Tarrant County          |
| 2011               | Wade Family Funeral Home                        | The Arlington Life Shelter           |
| 2010               | Schrickel, Rollins and Associates, Inc.         | Helping Restore Ability              |
| 2009               | Bowling Proprietors' Assoc. of America          | -----                                |
| 2008               | Peyco Southwest Realty, Inc.                    |                                      |
| 2007               | Tricare Chiropractic, P.A.                      | <u>Veteran-Owned</u>                 |
| 2006               | Spartan Printing, Inc.                          | 2014 - IKids Pediatric Dentistry     |