

(i.e. elevations/topography, existing improvements, etc.), and to make all necessary on-site investigations to ensure the practicality of a plan. Furthermore, it is the responsibility of the design engineer to ensure that there are no avoidable adverse impacts upon adjacent properties, and that the plans meet all current standards and specifications at time of submittal.

When plans are submitted for review, they must meet all minimum required specifications and have the Consultant's certification signed, sheets sealed and details/specifications for measures provided. In order to qualify for a "complete" final phase review, critical items such as the sequence of operations, existing and proposed topography and drainage area maps must be clear and meet District requirements. Without acceptable drainage area maps a review of the sediment control measures (i.e., silt fence, earth dikes, sediment traps, sediment basins, stream diversions, etc.) would be inappropriate. If only a portion of the checklist can be completed, plan review shall be considered as an "incomplete" or "partial" review.

We will not design plans for any firm or individual consultant. We will provide guidance to out of state firms or those that are new to the area. Engineering firms which have previously dealt with us will be expected to provide their own in-house training.

C.A.D.D. PRODUCED PLANS

On Computer Aided Design & Drafting (C.A.D.D.) drawings it will be the responsibility of the engineer to ensure that all necessary information is retained and has not inadvertently been removed and that the plan is complete on every submission. When previously approved C.A.D.D. produced plans are revised, and the revisions are relatively minor in nature, instead of producing new sheets, make the revisions on the originally approved mylars.

FOLDING REQUIREMENTS FOR PLAN PRINTS

All plan prints submitted must be folded to fit within a legal size filing cabinet.

REVIEW FEE REQUIREMENTS AND CLARIFICATION

The District's review fee requirements pertain to all formal non-public erosion and sediment control plans. A fee will be required with the initial submittal of plans as outlined below. The fee shall be a flat fee or based on the total disturbed area stated in square feet, as outlined below. See *Appendices 4-7* for Fee Vouchers.

- (1) Concept phase plan submittal - Application fee of ~~\$150~~ \$175.00
- (2) Site Development phase plan submittal - Application fee of ~~\$350~~ \$400.00
- (3) Final Phase plan submittal, or
Recertification of a previously approved plan which has expired

Review Fee* = Total Disturbed Area (Sq. Ft) [minimum 1 acre (43,560 Sq.ft)] x ~~\$0.004~~ \$0.005

EXAMPLE: Total Disturbed Area is 270,072 sq.ft
270,072 sq.ft x ~~\$0.004~~ = \$1,080.29 \$1,350.36
\$0.005

*Fee is capped at ~~\$3,000~~ \$6,000 regardless of disturbed area.

- (4) Revision #1, with additional acreage added to the plan, fee will pertain to the additional acreage only, minimum 1 acre (43,560 sq.ft)

Review Fee* = Additional Disturbed Area (Sq. Ft) [minimum 1 acre (43,560 Sq.ft)] x ~~\$0.004~~ \$0.005

EXAMPLE: Additional Disturbed Area is 87,120 sq.ft
87,120 sq.ft x ~~\$0.004~~ = \$348.48 \$435.60
\$0.005 =

\$6,000

*Fee is capped at \$3,000 regardless of disturbed area.

Note: In the event that a revision involves extensive plan changes, a full fee may be charged at the discretion of the District, (this will be on a case by case basis).

- (5) The second and all subsequent revisions of a previously approved plan (even if additional acreage is added to the plan), will be charged 50% of the full review fee that is charged for final phase plan submittals.
- (6) Recertification of a previously approved plan which has not expired and will not require plan revisions shall be charged 50% of the full review fee that is charged for final phase plan submittals, but no less than \$200 (See Example A). In the event that the full fee is less than \$200, the full fee will be charged (See example B).

Example A: Total Disturbance of ⁷⁵95,832 sq.ft

Review Fee = [Total Disturbed Area (Sq. Ft) [minimum 1 acre (43,560 Sq.ft)] x ^{\$0.005}0.004] ÷ 2

Review Fee = ^{379.16}95,832 x 0.004 ÷ 2 = ~~191.66~~ \$189.58

Since calculated fee is less than \$200, the minimum fee of \$200 is due.

Example B: Total Disturbance of 36,155 sq.ft

Review Fee = [Total Disturbed Area (Sq. Ft) [minimum 1 acre (43,560 Sq.ft)] x ^{\$0.005}0.004] ÷ 2

Review Fee = 43,560 (minimum) x 0.004 = ~~174.24~~ \$217.80

Since the full review fee is less than \$200, the full fee is due.

- (7) Recertification of a previously approved plan with no proposed revisions which is active in the field with an open grading permit shall be charged ~~\$150~~ \$175
- (8) Forest Harvest Plans will be charged a ^{\$115}\$100 application fee plus ^{\$1.25}\$1.00 per acre (round disturbance to the next whole acre). See Appendix 7 for Forest Harvest Plan Review Fees Voucher.

Example: 19.4 acres of Harvest area
 Application fee = ~~\$100~~ \$115
 20.0 acres (rounded figure) x ^{\$1.25}\$1.00 = \$20
 Total Fee = ~~\$100~~ + \$20 = \$120
~~\$115~~ \$25 \$140

- (9) No Fee is Applicable for the Following:

- (1) Sediment and erosion control standard plan for areas not to exceed 20,000 Square feet.
- (2) Sediment and erosion control standard plan for individual houses with disturbances between 20,000 and 30,000 square feet.
- (3) Revision #1, no additional acreage added to plan (Recertifications excluded).
- (4) County and State projects.

*Revised on 2-17-15 (Added item no. (7))