

Associate Director of Music
Second Presbyterian Church, Baltimore

To apply for this position: Email a cover letter, resume and a link with an example of your work to secondpresbychurch@gmail.com with the position title in the subject line by July 15, 2015.

Position Title: Associate Director of Music -part time

Position Description: Lead and develop the Second@9 praise band at the contemporary service at Second Presbyterian Church. Develop and nurture volunteer musicians and singers including youth and children. Second Presbyterian Church is located in north Baltimore and has a contemporary service and a chancel choir service. It is well known for its Community Concert Series and embraces music as part of its mission. The Associate Director will work closely with other colleagues at Second Presbyterian including the Director of Music, Handbell Choir Director, Chancel Choir worship leaders and Contemporary band worship leaders.

Degree requirements: BA in Music, Choral Conducting or related field, Master's Degree in similar field preferred

Experience Required: Minimum of 3 years-experience in a variety of performance spaces and acoustical conditions, significant experience in application of contemporary music styles and familiarity with sacred music. Prefer excellent pianist with excellent sight reading skills and ability to read lead sheets/chord charts.

Usual Number of services within scope: One contemporary service per week

Annual Occasional Services: 6-8 per year including Special Holiday Worship Services

Rehearsals: A rehearsal on Sundays before worship, plus an additional rehearsal each week.

Choirs under supervision of this musician: Second@9 band; Assisting as needed for piano accompaniment with music for children and youth

Hours per week (average): 8-12

Salary Range: Commensurate with experience

Reports to: Director of Music

Positions reporting to this musician:

Professional: Contemporary Worship Leaders, additional special musicians as needed.

Volunteer: Second@9 band singers and musicians

Specific Duties:

1. Coordinate music for weekly Second@9 contemporary service
 - 1) Lead praise band for service (including weekly rehearsals)
 - 2) Play piano for rehearsals and service
 - 3) Recommend music for congregational singing and anthems for worship service in

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consultation with the pastors

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- 4) Coordinate schedules of volunteer musicians and supervise activity and schedule for professional singer(s) and/or contemporary worship leader.
 - 5) Attend and contribute to Worship, Music and Sacrament Council meetings monthly.
 - 6) Attend and contribute in bi-yearly worship calendar planning meetings.
 - 7) Help maintain instrument inventory and care for Second@9 instruments & equipment.
2. Youth Participation in Worship Services
- 1) In conjunction with Christian Education Council select music for Cherub and Youth Choirs. Organize and manage music library for same.
 - 2) Assist parent volunteers to conduct rehearsals (10-11 am) for participation in worship services and provide musical accompaniment during service when they occur.
 - 3) Lead children's musical elements of special services in conjunction with parent volunteers such as the Christmas Pageant or Youth Sunday, including potential additional rehearsals.
 - 4) Help select musical preludes and act as musical coach for children performing for Christmas Eve service and provide accompaniment as necessary.