

**Director of Christian Education (part time)**  
**Ashland Presbyterian Church – Hunt Valley, MD**

Ashland Presbyterian Church seeks an enthusiastic Director of Christian Education to lead and further enhance our existing Sunday school program, youth ministry, and children's activities. The candidate works with the Pastor, the Christian Education committee and teachers to plan activities within the worship service and special Christian Education events. Other critical areas of responsibility include managing communication for events/activities, staffing for Sunday school and youth ministry, selecting age-appropriate curriculum for educational programs, promoting Christian Education and Youth Ministry activities, and working cooperatively with church leadership. Ashland is a small, welcoming church community in Hunt Valley.

Please send cover letter and resume to [apcpersonnel@gmail.com](mailto:apcpersonnel@gmail.com) or apply for the position on Indeed.com

Successful candidates must possess:

- Previous experience as a Christian Educator
- Ability to work with and engage children ranging from pre-school through high school
- Strong leadership skills
- Creativity and energy.
- Strong organizational skills.
- Ability to multi-task and manage competing priorities.
- Strong interpersonal skills to positively respond to a variety of personalities.
- Strong verbal communication and presentation skills to ensure that messaging and delivery is of high quality and age appropriate.
- Ability to work effectively in a team-based environment.
- Ability to work independently and take initiative when Pastor is on study leave or out of the office.

**Minimum Qualifications:**

- Prior Christian Education experience required. Internship as part of a degree program acceptable in terms of fulfilling this requirement.
- Prior experience with Christian curriculum development required.
- Experience with MS Office Suite to include Word and Powerpoint.
- Bachelor or AA degree or appropriate post-secondary training in education or religious studies with an emphasis on youth activities preferred but not required.

Schedule: Part-time schedule of 25 hours per week. Weekly schedule is somewhat negotiable but must be able to work on Sundays, 8:30 am – 12:30 pm. Occasional additional hours as necessary to meet the needs of the church based on special events and Liturgical year.

Benefits: 2 week paid vacation after one full year of employment; 1 week paid continuing education leave, 3 days paid sick leave; Paid Holidays in compliance with the Presbytery of Baltimore Holiday Schedule. No Medical Benefits.

Salary: \$20 - \$24/ hour depending experience