



## **STATE OFFICE MEETING REQUEST**

### **2015-2016**

Email this document to: [OhioFCCLA@education.ohio.gov](mailto:OhioFCCLA@education.ohio.gov) (Subject Line SEC Request)

#### **REQUESTED BY**

Name:

Region:

Chapter:

Address:

City/Town/Zip:

Email Address:

Phone Number:

#### **MEETING LOCATION & INFORMATION**

Meeting Name:

Meeting Location Address, City, Zip:

Meeting Date(s):

Meeting Focus:

Morning

Afternoon

Evening

## **PRESENTATION REQUEST**

Type:

Keynote

Workshop

Greeting

Etc. (Specify)

Topic Audience:

Member/Student

Adviser

Administration/Community Leader

Audience Size:

Additional Information:

## **STATE EXECUTIVE COUNCIL MEMBER REQUESTED (Please check)**

Colton Amberger, State President

Andy Denny, First Vice President

Madisyn Curry, State Secretary

Jacilynn Woods, Vice President of Community Service

Chelsea Kent, Vice President of Development

Shayla Combs, Vice President of Membership

Damien Connelley, Vice President of Programs

Dejontay Shakespeare, Vice President of Public Relations

## **EXPENSES COVERED**

Meals:

Mileage:

Once this request is submitted, State FCCLA Adviser(s) will coordinate with the requested officer(s) to ensure availability and willingness, as well as grant approval from the state office for the officer to travel. Following this, both the requester and officer(s) will receive contact information of the other party to begin making arrangements and meeting plans. Please do not make arrangements for the officer prior to receiving further information from Ohio FCCLA.

By checking the box below, the requester verifies that all information above is accurate to the best of their knowledge and understand Ohio FCCLA must approve the request prior to making arrangements for the officer to travel.

I agree