

Seven Oaks Presbyterian Church has an immediate Opening for a Part time Director of Children's Ministries:

Job Title: Director of Children's Ministry (birth to 5th grade)

Status: Part Time – 12 to 20 hours

Compensation: Hourly

Reports to: Pastor as Head of Staff, Discipleship Ministry

ESSENTIAL DUTIES AND RESPONSIBILITIES

Plan and coordinate the Children's Educational Programs. This will include the following:

- Assist the Discipleship Ministry in planning and coordinating all Children's ministries: Sunday School, VBS, Special events
- Co-ordinate 4 seasonal events per year: a Fall, Advent and Easter event and an Annual VBS.
- A Monthly activity for 2nd – 5th Grade Fellowship
- Develop a volunteer team of parents and others congregational members
- Review and select curriculum
- Establish a yearly calendar
- Provide a monthly report to Discipleship Ministry.

Please Contact Rev. Steve Rhodes 803-772-1761, steve@sopc.net