



FREE COMPUTER CLASSES

Registration required.
Please call (845) 563-3625 or
click on "Calendar of Events"
to register.



Introduction to Microsoft Publisher

Thursdays, July 7 & August 18 from 6:00 - 8:30 p.m.

Learn how to use this entry-level desktop publishing application from Microsoft. This program differs from Word in that the emphasis is placed on page layout and design rather than text composition and proofing.



Introduction to Computers

Wednesday, July 13 from 12:00 p.m. - 2:30 p.m.

Learn about the basics of computers, including hardware, software, the mouse, and keyboard. Find out how to use them to enrich your life.

Introduction to the Internet, Part 1

Wednesday, July 20 from 12:00 p.m. - 2:30 p.m.

Learn to navigate the World Wide Web. Students must be proficient using a computer keyboard and mouse.

Intermediate Excel

Thursday, July 21 from 6:00 - 8:30 p.m.

Learn more about creating and manipulating spreadsheets. Introduction to Excel is a prerequisite.



Computer/Internet Practice Session

Wednesdays, July 27 & August 17 from 12:00 p.m. - 2:30 p.m.

For those who are taking one of our classes: you will have the opportunity to practice keyboard and mouse skills, navigate the Internet, and become familiar with computers. No need to sign up.



Introduction to the Internet, Part 2

Wednesday, August 10 from 12:00 p.m. - 2:30 p.m.

Go beyond the basics: Find out how you can learn a language online; locate a diagram to help you repair your car; take practice exams; locate the latest bestsellers and more using the library's databases and online catalog. Prerequisite: Introduction to the Internet, Part 1.

Creating Presentations Using Microsoft PowerPoint

Thursday, August 11 from 6:00 - 8:30 p.m.

Students will learn to use PowerPoint to create their own online presentations containing text, graphics and sound. Experience with keyboard and mouse is required.



Introduction to E-Mail

Wednesday, August 24 from 12:00 p.m. - 2:30 p.m.

Learn how to use and design spreadsheets using Microsoft Excel. Proficiency with a mouse and keyboard is required.

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