

SAR Forms Solution Provider Change – Announcement and FAQ – Revision August 7, 2015

The SAR is changing forms providers from Zipform to Instanet. The new solution from Instanet is their TransactionDesk suite. This includes forms, document storage, transaction management, and ***digital signatures***, all as an SAR member benefit.

Q. Why is this change taking place?

A. In reviewing forms providers, Instanet provides a robust, cross-platform solution with more options that SAR members are expecting to use at a better price than other solutions.

Additionally, Zipform has not been timely in providing SAR members with current form changes. In the past, due to slow response from Zipform, SAR users were forced to use outdated forms in the course of a transaction.

Q. When will this happen?

A. The SAR is going to have a beta-test group begin work in October for a scheduled November full launch.

Q. I have a digital signature product I need to renew. What should I do?

A. If you have an option to go to a monthly plan, you might want to do so. When Instanet is live, their Authentisign product will be available as a member benefit.

Q. I already have DocuSign, DigitalInk, etc. Will that work with Instanet?

A. You will be able to take documents from TransactionDesk and use other signature products, however, the Authentisign integration within TransactionDesk will eliminate the need to export your documents and includes signature blocks for our State and Local forms.

Q. How can I get training on this new product?

A. The SAR will be scheduling training sessions for members, as well as offering Train the Trainer sessions and office presentations. Watch our Education bulletin and Weekly Notices for dates and options.

Q. Will my Zipform transactions transfer to Instanet?

A. You will not be able to transfer a transaction from zipForm to Instanet. However, you can save the forms from zipForm as PDF documents, then add them to DocBox within Instanet.

Q. Do I have to change?

A. zipForm will continue to be available to SAR members until the end of the year. At that time, zipForm will no longer be a member benefit and will no longer have the Spokane Library of Forms.