

Emmanuel Episcopal Church

Vestry Meeting Minutes

March 15, 2016

Present: Rev. Ellen Ekevag, Dave Jackson, Penny Longo, Cindy Mottl, Mary Pat Anderson, Andy Dolliff, Rob Ekroth, Lisa Enright, Dorren Gertsen-Briand, Jean Owen, Vicki Roe, Jenn Vince, (Larry Brongel - Treasurer, Sue Jasiak – Clerk)

Absent: Hendrik Noth

1. Formation

- a. Call to Order – 7:02pm
- b. Opening Prayer – Rev. Ellen
- c. Book Study – Rev. Ellen
 - i. Some Highlights – connecting with God, opening ourselves up, cultivating what church is about, church is a living organism, we wrongly focus on function – not spirituality and the spirit in which we do things

2. Information

- a. Treasurer's Report – Larry Brongel
 - i. Balance of approx. \$23K in Operating fund on 2/29
 - ii. Income of \$23,700, expenses of \$39, 300 in February
 - iii. Last Sunday's collections were approx. \$4900
 - iv. Insurance installment of \$5300 paid (2nd of 4)
 - v. Cash flow remains a problem
 - vi. Need two good Sundays (Palm Sunday and Easter should help)
 - vii. BEDS paid February rent, but not March rent
 - viii. Line of Credit (\$25K – uncollateralized) expires in august 2016
 1. We would need to renew the Line of Credit after that
 2. Larry will confirm when we would need to pay the borrowed funds back (if we draw on the Line of Credit)
 - ix. \$14K bill for roof repairs has not been received
 - x. Please pray for a large Easter offering
 - xi. Motion to approve Treasurer's report by Jean Owen – Motion Carried
- b. Individual Reports
 - i. Senior Warden – Penny Longo & Junior Warden – Cindy Mottl
 1. Sign up to volunteer at the Antique Show
 2. Christ Church concert
 - a. Promote the concert!
 - b. We will be selling tickets at the door (can pay with cash, check or credit card)
 - c. Will need cash boxes and the PayPal credit card swipers and 2 iPads or iPhones (to operate the swipers)

- d. 115 tickets sold so far
 - ii. Committee Liaison Report Highlights
 - 1. Christian Formation – Mary Pat Anderson
 - a. Youth Group sat in balcony for service on 3/13 and then went out for brunch
 - iii. Rev. Ellen
 - 1. Book schedule
 - 2. Vacation – 3/28, 6/29-7/16, 9/2-9/4
 - 3. Changed Wednesday morning service a little bit (Celtic)
 - 4. Working to promote more weddings here
 - 5. Vestry Retreat, 9/23-9/25
 - a. Please RSVP
 - b. Spiritual, not business; 3-year cycle: Year 1 – Myers Briggs (how do you handle stress), Year 2 – Enneagram, Year 3 – What triggers you?
 - 6. Comment - Is Sign-Up Genius going to be ignored because there have been so many messages lately?
 - a. We will use regular sign-up sheets for Antique Show as well as online
 - 7. Comment – Junior High Youth Group is fizzling a bit (2 families attend regularly); should we revisit a Confirmation Class?
 - a. Past classes promoted bonding
 - b. Perhaps consider for Fall
 - c. Bill Hoekwater expressed an interest in running it
- 3. Discussion
 - a. Committee Meeting Night – 4/28 at 6pm
 - i. Parish Life – Lisa Enright, Kathleen Valenta, Heather Nesler, Brian & Leslie Stahulak, Donna Anderson, Susan Cox
 - ii. Christian Formation – Mary Pat Anderson & Hendrik Noth, Ben Nesler, Jenn Vince, Dave Jackson
 - iii. Outreach – Dorren Gertsen-Briand, Penny Longo, Susan Valentine, Kay Mautz
 - iv. Welcoming – Jean Owen, Matt Longo, Steve Bukowski, Elizabeth Valeika
 - v. Building & Grounds – Andy Dolliff, Tom Lampert, Dan Mottl, Jack Enright, Fidel Romero
 - vi. Each chair will invite their committee
 - vii. With regard to agenda and goals: More is not better; less with more quality & fun; summer plans should be light due to lower attendance
 - viii. Cindy Mottl will stand in for Jean Owen (Welcoming) at 4/28 meeting
 - ix. Penny Longo and Cindy Mottl will talk to Stephanie Morse about ECW
 - x. Taco Dinner Plan
 - 1. Food at 6pm
 - 2. Penny Longo will email about bringing food
 - 3. Lisa Enright will help organize
- 4. Decision
 - a. Previous action items that remain open

- i. Penny Longo will talk to Katherine Valenta about YG finances
 - ii. Lisa Enright will talk to Bill Kintigh again about money for lights
 - b. Action Items
 - i. Kitchen Cleaning – professional cleaning once per year
 - 1. Motion to spend up to \$1000 for professional kitchen cleaning by Rob Ekroth – Motion Carried
 - a. Judy Staiano to get 2 bids and pick lowest responsible bidder
 - b. Rev. Ellen will notify Judy
 - ii. Motion to adopt Clergy Housing Resolution 2016 by Penny Longo – Motion Carried
 - iii. Motion to approve minutes from February Vestry Meeting by Lisa Enright – Motion Carried
 - c. Other Issues
 - i. Dorren Gertsen-Briand expressed concern about having enough supplies to make the Easter Dinner baskets for Quinn Center; will send out E-news blast to bring donations on Sunday
- 5. Closing Prayer – Rev. Ellen
- 6. Meeting Adjourned – 8:18pm

Upcoming Meeting Schedule:

Tue, 04/19/16 7:00pm – Vestry Meeting (Book-Ch. 1 & Opening Prayer-Penny)
 Thu, 04/28/16 6:00pm – Taco Dinner/Planning Committee Meeting Night
 Tue, 05/17/16 7:00pm – Vestry Meeting (Book-Ch. 2 & Opening Prayer-Cindy)

Upcoming Coffee Hour Schedule:

March 27th - Easter (something special?)
 April 3rd - Mary Pat
 April 10th - Andy
 April 17th - Antique Show
 April 24th - Jenn

Action Items:

- Penny L – Talk to Katherine Valenta regarding Youth Group finances
- Lisa E – Talk to Bill Kintigh about money for lights from the Memorial Fund
- Cindy M & Penny L – Establish the “Meet the Vestry” bulletin board
- Penny L & Cindy M – Talk to Stephanie Morse about ECW

- Penny L – Will email Vestry members about bringing a taco-related item to the Planning Committee Night
- Lisa E – Will help to organize Taco Night
- Committee Chairs – Confirm committee members and invite them to Committee Meeting Night (4.28)

Minutes submitted by Sue Jasiak