

Vestry of Emmanuel Church
Meeting Minutes
May 19, 2015

Present: Rev. Eric Thompson, Mary Pat Anderson, Jim Beyer, Andy Dolliff, Rob Ekroth, Jen Enriquez, Penny Longo, Randy McKinney, Cindy Mottl, Randy Valenta, Jen Vince (Dorren Gertsen- Briand, clerk; Larry Brongel, Treasurer; Susan Cox, finance committee)

Absent: Jamie Workman

- I. Mtg called to order 7:00pm
- II. Opening devotion Rev. Eric
- III. Adopt remaining agenda - yes
- IV. Approve prior minutes – amended and approved as such
- V. Wardens' Reports
 - Randy's report approved.
 - Penny – discussed Weaver fund disbursements. Proposal accepted. Rev. Eric thanked Penny for her leadership and the committee for their work on it. Jen – have all these groups that received awards come in and have a table and talk about what they do at the Oktoberfest.
 - Penny - Judy will email everyone a link for Keeping God's Children Safe. Must be done.
- VI. Treasurer's report

Jim B – a couple line items, like Chocolate party, organ recital, have no current application. Can they be deleted? Apparently Church Windows cannot, but can it be removed from the report?

Report accepted unanimously.
- VII. Finance Committee Report
 - Deficit of \$55,00 for rest of year.
 - Have new pledge for \$2,000
 - Eric will call all 15-16 families who pledged last year that have not so far this year
 - Authorize Swetnum fund management fee 2% retroactive to 2007, like the 2% we charge endowment fund, which would total = \$6,200 Cindy and Jim B moved the

vestry authorize a management fee of the 2% for the Swetnum Fund retroactive to 2007. Passed unanimously. Suggest finance committee should consider a management fee for any other funds managed by the church (e.g. Weaver)

- Stay all discretionary spending
- \$50,000 line of credit idea with First national bank with endowment fund as collateral. 4.65% with some variation tied to prime rate. Not a long term loan. Meant to bridge seasonal gaps in budget. Meant to be paid back ASAP. "for the purposes for meeting time-bounded expenses in the 2015 budget."
- Jen E and Penny made motion to authorize finance committee to open line of credit not to exceed \$50k for the purpose of meeting operating expenses in 2015 calendar year subject to the approval of the bishops standing committee. Motion passed unanimously.
- Finance committee will send letter to parish in advance of June meeting outlining what will be discussed in the meeting.
- Working on gathering information necessary to apply for accessibility grant. Need architectural drawings/information. Jen E asked who is in charge of the project? Rev E said it is a property item so belongs in buildings and grounds. Tom and Jamie will do, with Rev E checking. Jen V and Cindy offered to help Tom with the process. Jen V said should apply for more than one with all the work that goes into gathering this info.

Jim B moved we accept the finance committee report. Done.

VIII. Motions

- a. Not ready to make motion for accessibility grant yet.
- b. Cindy and Jim B moved the vestry authorize a management fee of the 2% for the Swetnum Fund retroactive to 2007. Passed unanimously.
- c. Other.
 - Finance committee suggested a line being added to any fundraising effort that any overages beyond the stated amount will go toward our operating account. Motion to accept tag line for any fundraising materials. Motion rejected. Policy, no tagline. Any funds raised for external mission must go to that mission. Internal ministry does not require a tagline. Passed.

Resolved: Funds raised for a stated mission or organization shall in their entirety go to said organization or mission.

- Motion to suspend payment of our diocesan pledge until September, at which time the situation will be re-evaluated. Passed nine votes for, one against.

IX. Parish meeting

Vestry will split directory and have vestry members call everyone and encourage them to come.

X. Committee Reports

a. Parish Life/Outreach (Jen, Penny)

- Octoberfest – focus on race, party after will be celebration with Grace Lutheran and BEDS. Trying to increase number of runners, but also change focus. Less Oktoberfest, more friend raising! Maybe this is where the David Weaver recipients could come?

b. Facilities (Jamie)

c. Stewardship/Finance (Rob, Cindy)

d. Education (Jim, Andy)

- Jen asked about e-formation ed options.

Team reports accepted.

XI. Priest-in-Charge Report

- Rev. Eric – regarding the Diocesan pledge – our choices are to suspend, delay, pay it. There are many churches that have cut the diocesan pledge for various reasons. Our pledge is \$1,667 per month. It is voluntary, there is a suggested amount. Jen E. What is the history? Jim B. – with apportionment system we were abysmal. With voluntary system we have been better, but there were at least two years when we could not pay. Did make it up afterwards. Have paid a total of about %70 overall. The asking percentage from the diocese is based on cash flow given in annual report. We have had a lot of support from the diocese in past few years – interim enquiry and search process, THRIVE, confirmation, etc. Penny suggested paying a lesser amount for good will and catching up on the rest. If we say we are going to try and pay, we are suggesting put us in the position of borrowing to pay it – this is not good! Jim suggests April thru Aug reduce to \$100 and tell diocese we are struggling but we will try. In Sept we will re-evaluate. Finance committee suggested suspending it. Jim made a motion to the effect of his suggestion, adding the Rev Eric write a letter to the diocese about our situation. Move to amend motion to say suspending payments per finance committee’s recommendation, and re-address it September. Amended motion 9 in favor, one opposed.
- Sidewalk challenge – need someone to lead it. Randy – we don’t have enough information – how many squares, how much. Rev. Eric – would we be throwing too much on people at once? Randy asked Andy to formulate a project for repair of concrete surfaces around the church and bring it back to us.

- Discussion of summer vestry meeting schedule – will go for every month since there is so much going on.
- Organizational chart

XII. Closing prayer

XIII. Mtg adjourned 9:13pm