

Emmanuel Episcopal Church
Vestry Special Meeting Minutes

“Operation Chill”

June 7, 2016

Present: Rev. Ellen Ekevag, Dave Jackson, Penny Longo, Cindy Mottl, Mary Pat Anderson, Andy Dolliff, Rob Ekroth, Lisa Enright, Dorren Gertsen-Briand, Vicki Roe (Sue Jasiak – Clerk)

Absent: Hendrik Noth, Jean Owen, Jenn Vince

1. Discussion of pros and cons of approving project right away
 - a. Summer will be gone if we wait too much longer
 - b. Probably suffering anyway for 2016
 - c. Should not go ahead before the money is collected
 - d. Money is being collected outside of operating budget
 - e. If we take money from the Endowment, it is unlikely ever to be repaid
 - f. Perhaps the Finance committee should be consulted
 - g. If we wait, is it fair to people who have already given?
 - h. If we postpone (indefinitely), should the AC contributions be returned?
 - i. Perhaps we should wait until next spring
2. Several possibilities were put forward and a rough tally was taken:
 - a. Wait until end of June to see the entire amount collected and then re-evaluate – 3
 - i. Possibly involve Finance committee to discuss financing options
 - b. Wait until we have collected the entire amount due – 2
 - c. Wait until we have approximately two-thirds or most of the money – 3
 - d. Go ahead now with the money we have already collected – 1
 - e. Pay for the project piece-meal until complete – 3

Cost Breakdown:

- Permit - \$ 450
- Concrete Pad - \$ 1,500 (hopefully only \$1200)
- Chiller - \$11,000
- Installation - \$20,250

- TOTAL - \$33,200

Timeline:

- Chiller - 4 – 6 weeks (it has to be ordered)
- Installation - 4 – 6 weeks
- Total Time - 9 – 10 weeks (approximately)

3. The “paying for the project piece-meal” plan was discussed and it was found to be the most popular.
 - a. Motion to fund the permit and concrete pad immediately (up to a limit of \$2000) by Andy Dolliff – Motion Carried
 - b. Motion to order the chiller when the total pledged reaches \$20,000 by Andy Dolliff – Motion Carried
 - c. Motion to award the contract to Dahme and proceed with installation when the total pledged reaches \$30,000 by Andy Dolliff – Motion Carried
4. Will discuss again at Vestry meeting
 - a. If necessary, ask the finance committee to provide the cost to borrow as well as a recommendation on how to close the gap
5. Everyone should continue to promote Operation Chill
6. Meeting adjourned

Minutes submitted by Sue Jasiak