

**Vestry of Emmanuel Church**  
**Meeting Minutes**  
**November 17, 2015**

Present: Sr. Warden Randy Valenta, Jr. Warden Penny Longo, vestry members Mary Pat Anderson, Jim Beyer, Rob Ekroth, Cindy Mottl, Marc O'Brien, Jean Owen, and Jennifer Vince (Larry Brongel, Treasurer and Dorren Gertsen-Briand, Clerk)

Absent: Andrew Doliff, Jen Enriquez

1. Meeting called to order 7:10pm
2. Opening devotion led by Marc O'Brien
3. Remaining agenda adopted, with addition of discussion of summer camp between items 8 and 9 on the agenda.
4. Prior Minutes for September and October were reviewed, amended and adopted as such.
5. Warden's Reports
  - a. Senior Warden
    - i. Move to enter Executive Session at 7:35pm. Exited Executive session at 7:50pm.
    - ii. Motion for the vestry to send a communication to Rev. Eric's attorney informing him that his termination is for cause pursuant to contract and his pay will end December 15, 2015. Jim Beyer voted as present, all others voted aye.
    - iii. Senior Warden's report was accepted.
  - b. Junior Warden
    - i. Correction to the written report, Wardens meet bi-weekly with Supply pastor Gerow.
    - ii. Junior Warden's report accepted.
6. Treasurer's Report
  - a. October was not a good month. \$16,000 was deposited in operating and we spent \$29,000.
  - b. Made deposit for roof from Building and Grounds
  - c. Also paid for sidewalk squares
  - d. In cleaning up restricted accounts, \$1,000 was transferred from memorial fund to checking account
  - e. Some difficulty with Creation Space accounting. We get an accrual basis account statement from Rachel, but we pay her on a cash basis. This will be sorted out.
  - f. Rev. Eric has an uncashed check for \$144 to do with his cell phone. What to do? Penny said to give him more time to cash it.
  - g. Also, a recipient of the David E. Weaver award has not yet cashed its check – the Turn the Corner group. Penny to contact Andy Dolliff to contact the organization about the uncashed check.

- h. Pay Pal got us listed as tax exempt at last!
  - i. There is \$11,000 in memorial fund. Can we pay for the energy efficient lights with that? Ask the Memorial Committee (Bill Kintigh) if they are restricted.
  - j. Good news! After Rev. Eric left, we received several chunks of pledge money, to the tune of \$5,000-\$6,000. Also, Sunday plate donations are up.
  - k. Roof loan payment of \$2,500 is due in December. Do we pay or defer it? Marc says we should pay it because it is treated as a performing asset. We could delay payment until January or February though, if necessary.
  - l. Treasurer's report was accepted.
7. Committee Reports
- a. Finance Committee
    - i. For the 2016 budget we basically took last year, cut the Antique Show estimate in half, and added some for the Cathedral Choir coming. Creation Space proceeds are unknown. Garage sale is also unknown.
    - ii. Cut payments to Eric from 6 months to 2. Hope to have a new minister in March/April so not much time just paying a supply priest.
    - iii. Judy has asked for a raise. She has not had one for two years. Maybe 3%? Food for thought.
    - iv. Penny noted that the music director line of the budget needs another zero added!
    - v. Send any questions to Rob. Otherwise will pass the budget next month.
  - b. Parish Life
    - i. Chili cook off was a success. Should we move it to the last week of February since the Antique Show has moved to April?
    - ii. Jenn Vince asked who is responsible for Service Sunday? ***To Be Decided*** Penny suggested putting Service Sunday on the agenda each month so the whole vestry could "own" it.
    - iii. Fidel is hanging artificial wreaths this year, so there will be no greening of the church.
    - iv. Lawrence Hall donations are due December 13<sup>th</sup>.
  - c. Christian Education
    - i. Discussion of Jr High and high School youth groups and possibly returning to confirmation for this group.
  - d. Buildings and Grounds
    - i. Roof repairs are happening!
  - e. Arts Committee
    - i. The number of students is growing.
    - ii. We have two new-to-us pianos to support the music education portion of the program. Cindy and Dan Mottl donated the grand piano in the choir room.
    - iii. Debating pros and cons of continuing with independent contractor set up versus forming a 501(c)3.

- iv. Artists in Advent Art Show are asking about insurance for their works while on display. ACTION ITEM – Cindy to check on this.
- 8. New Rector/Priest-in-Charge search
  - a. Will be more locally focused this time. Only in-person interviews. No use of Skype. Have had some enquiries already!
- 8.5 Mission Propel asked to use Memorial Hall for a month of half days in summer in order to offer a summer camp for about 20 girls. The church would get about \$700. Upon discussion, the vestry decided this was a nice idea, but not to pursue it at this time.
- 9. Motion to adjourn at 9:21pm.