

Vestry of Emmanuel Church
Meeting Minutes
July 21, 2015

Present: Rev. Eric Thompson, Mary Pat Anderson, Jim Beyer, Andy Dolliff, Rob Ekroth, Jen Enriquez, Penny Longo, Randy McKinney, Randy Valenta (Larry Brongel, treasurer)

Absent: Cindy Mottl, Jenn Vince, Dorren Gertsen-Briand (clerk)

I. Call to order 7:02

II. Opening devotion

III. Remaining agenda was adopted and approved.

IV. Approve prior minutes – Made changes to Education report...reviewed changes. Amended minutes accepted unanimously. It was discussed to change the format to approve all reports initially and then go back and discuss anything that needs to be highlighted and discussed by the vestry. The intent is not to have the vestry do the work of the committees.

V. Wardens' reports

Senior Warden (Randy Valenta)

- a. Antique Show signage is being developed and has a new look and feel that is very catchy. Antique show process is moving forward.

Junior Warden (Penny Longo)

- i. Discussed the requirements for funding of the sidewalk repair.
- ii. Motion:
 - Approve the payment of \$2,378 to the Village of LaGrange to replace 26 damaged sidewalk squares on the Elm and Catherine sides of the church. The money to come out of the Building and Grounds funds.
 - Approve Penny to get estimates and contract with a concrete company to replace or repair the damaged interior squares. It is estimated we will need to replace approximately 20 squares at around \$200 each. Approval not to exceed \$4,500.
 - Approve Penny to coordinate an adopt a square program at church to help pay for the cost of the squares. Either etched bricks or an inside representation were discussed.
 - Any funds that are received above and beyond the cost of the project to go into the Building and Grounds fund.
- iii. Motion was approved

Wardens' reports accepted unanimously.

VI. Treasurer's report

- June – deposits of almost \$51,000. Diocesan pledge not paid. \$33k in bills paid. Fr Eric's pension payment is now back on track and will be paid monthly. We should be ok for July/Aug from a cash flow perspective. Sue J. still has \$4,000 for the Antique show that we expect to be returned (this is reflected on the statement).
- Note-Cash flow projection includes the Diocesan pledge in future months. Larry takes it out in the month that it is not paid.
- Swetnam Fund Management Fee is reflected in the June numbers.
- It was confirmed that there will be no cash advances in the future without a Warden's approval ahead of time.
- Treasurer's report was accepted unanimously.

VII. Priest in Charge Report

a. Norms for Vestry

- i. Agenda set a week before the Vestry Meeting-Contact a Warden prior to a week ahead to add items. Agenda to be sent out Tuesday EOD the week before the meeting to the Vestry.
- ii. If an item needs to be added, it can be added at the meeting.
- iii. Reports due the Thursday before a Vestry Meeting.
- iv. One week to get corrected minutes back to vestry and to Cliff for E-News. (Previous 2015 minutes on e-news via hot links.)
- v. Vestry Meetings should go 90 minutes and Chair will ask for an extension at that time if needed.
- vi. Only do E-Motions if something is urgent and cannot wait for the next Vestry Meeting.

b. Capital Campaign

- i. Needs to tie together Vision and Mission
- ii. Jim B mentioned that the Episcopal Building Fund could maybe be utilized.
- iii. We will create a Capital Campaign Committee-Randy V and Rob E to meet to explore potential member of the committee and will report back to the Vestry at the August meeting. They will bring in Jim B as needed. This was moved and seconded and approved.
- iv. Jen expressed concern about having another committee.

c. Mission Sunday

- i. Will be Sunday, August 30th
- ii. Entire parish will be invited to a meeting after church to specifically document Emmanuel's vision and mission at that meeting.
- iii. Eric to write up overview for bulletin and e-news.
- iv. Thrive team to put together specific questions to be discussed.

d. Altar Placement

- i. We discussed the pros and cons of the alter in the new position

1. People liked the closeness to the congregation
2. The children have a much better view
3. Some people like the formal kneelers
4. We decided to poll the congregation but as a vestry the preference is to keep it where it is and use the higher location for certain services ie Easter/Christmas and potentially other occasions.

Priest in Charge's Report was accepted unanimously.

VIII. Committee Reports

a. Education report

- Rally Day, Sept 13th – Will have sign up for classes and other parish life activities represented.
- Jim B. and Mary Pat to take lead on Christian Ed.
- We discussed the time for the service and decided that the following might be best for the parish based on the sizable attendance this summer:
 - Choir rehearsal – 8am-9am
 - One Service – 9am-10am
 - Education (Youth and Adult) – 10am-11am
 - Eric to poll the congregation the next two Sundays

b. Parish Life

- Quinn Center end of summer program BBQ- Friday, July 24th-Want Emmanuel to help with the grilling and to bring desserts.
- Two summer evening events are planned

c. Finance

d. Building and Grounds

- a. Plan is to have 5 people on Building and Grounds committee (Tom L, Fidel, Vestry liaison, and 2 others)
- b. Andy to be Vestry liaison to Building
- c. Eric to discuss open positions with potential candidates

All committee reports were accepted and approved.

IX. Actions and Assignments

X. Adjournment at 9:40pm