



## Black Mothers' Breastfeeding Association

<b>Job Title:</b>	Community-based Doula	<b>Job Category:</b>	Home Visiting
<b>Location:</b>	Detroit, MI	<b>Travel Required:</b>	Yes
<b>Level/Salary Range:</b>	Commensurate with experience plus mileage	<b>Position Type:</b>	Full-time
<b>HR Contact:</b>	Stacy Davis Telephone: (313) 986-5064 Fax: (800) 313-6141 Email: StacyD@bmbfa.org	<b>Date posted:</b>	03/4/2015
<b>Will Train Applicant(s):</b>	Yes	<b>Posting Expires:</b>	04/30/2015

### Job Description

#### Role and Responsibilities:

The Community-based Doula is a trusted member of the community who provides culturally appropriate informational, emotional, and physical support to women and families during pregnancy, labor, and the early postpartum months.

- Participate in the recruitment of qualified mothers, coordinate visits, and maintain a designated caseload.
- Establish a trusting relationship with participating mothers and families.
- Counsel pregnant, new postpartum, and breastfeeding mothers via telephone, home visits, and prenatal/hospital visits at scheduled intervals.
- Refer mothers, as needed, to lactation consultant, physicians and/or nurses, public health programs in the community, and social service agencies.
- Attend monthly staff meetings and job-related conferences, weekly office hours and/or workshops as scheduled by supervisory personnel.
- Provide knowledgeable breastfeeding education and support to mothers and families.
- Assist in promoting breastfeeding through community outreach events and Black Mothers' Breastfeeding Clubs (BMBFCs).
- Maintain patient confidentiality and HIPPA- compliant records.
- Be available for 24/7-labor support.
- Submit timely home visit schedule.
- Support/adhere to established policies and procedures of the program and BMBFA.
- Maintain accurate and timely records of mothers.
- Input data into the data system.
- Other duties as assigned by administration.

#### Skills and Abilities:

- Strong passion and commitment to servicing mothers and babies in the community.
- Ability to communicate with clients and supervisory personnel.
- Strong organization and basic computer skills.
- Strong ability to prioritize tasks and to work independently and within a team structure.
- Ability to be flexible and network in the community.

#### Qualifications and Education Requirements:

- HS diploma or GED preferred.
- Desire to help women have safe & satisfying birth experiences.
- Successful completion of the HealthConnect One or other doula training preferred, but willing to train right person.
- Certification in First Aid or CPR within six months of hire.
- Valid MI driver's license, reliable transportation, and proof of insurance.
- Experience with home visiting and doula care is a plus.

Note: This is a grant funded position through December 2016. If at any time funding is lost, the position will be terminated.