

Substance Abuse Prevention Coalition of Alexandria Social Media Internship Application

Calling all **ACPS high school students** interested in improving their **social media skills, community involvement, and leadership experience** to apply now for a **paid social media internship**.

The Substance Abuse Prevention Coalition of Alexandria (SAPCA) is looking for one intern to spread its mission of preventing substance abuse use and abuse in order to secure brighter futures for Alexandria's young people.

This **paid internship** will provide an Alexandria youth with the opportunity to help SAPCA continue to build its social media presence and promote its mission. The selected candidate will use **Facebook, Twitter, YouTube, and blogs** to post about the topic area specified above, will work **up to 4 hours a week** and will be paid **\$8 an hour**.

Instructions and Information

Please complete the attached application by **Friday August 21**.

Completed applications can be submitted to noraine.buttar@alexandriava.gov

For questions and/or additional information, contact noraine.buttar@alexandriava.gov

SAPCA Social Media Internship Application

Personal

Name:

Current Address:

Telephone Number (for texting):

Email address:

What is the best way to reach you? (phone or email):

Education

Which school campus do you attend?

What grade are you currently in?

Languages

Please list all languages you can write, read and speak fluently.

References: Please provide two adult references. References should not be family members but can be teachers, coaches, bosses, counselors, neighbors, adult mentors, etc.

Reference #1

Name:

Telephone Number:

Company/School:

Relationship:

Known how long:

Reference #2

Name:

Telephone Number:

Company/School:

Relationship:

Known how long:

Skills and Experience: Check the box next to the skills for which you have related talent or experience. Please provide examples for all skills you check and attach them to your application. NOTE: *It is **NOT** necessary to have experience in all categories to be considered for this paid internship.*

I host a blog or have blogged in the past.

Examples can be personal blog entries, as well as blog entries for school or extracurricular activities. Guest Blogs (blog entries you have written and posted on someone else's blog) are also acceptable examples.

I have had articles published online, in school or other newspapers, and/or in newsletters, etc.

Unpublished articles or papers you have written for school assignments are also acceptable examples.

I have produced and/or appeared in a video, or I excel in still photography and have some experience in video.

Any amateur production you have done, such as YouTube video or Instagram photos, are acceptable examples.

I have created graphics for web, print materials or school projects.

Any graphics that you have created, either for school projects or other purposes, are acceptable examples.

I regularly update a Facebook site with relevant information.

You do not need to attach your Facebook feed, simply provide examples of interesting things you would post if you were a social media intern.

Other relevant honors or extracurricular activities including volunteer and/or work experience.

Commitment: This internship runs from September 2015 to June 2016 Will you be able to commit 4 hours of team and individual work each week for this internship? If not, how many hours could you commit?

If selected, interns will receive training over the summer. What does your summer schedule look like from June-August? Are there any times you will be out of town?

Writing exercises

Why would you like to become a social media intern? Think about what qualities you possess and your past experiences that make you a good candidate for this position and describe why you are interested in this position. (250- 500 words)

Submit completed applications to noraine.buttar@alexandriava.gov by **Friday August 21**. Incomplete applications will **not** be considered.