



VACANCY QUESTIONNAIRE

Policy No.: \_\_\_\_\_

Name of Insured: \_\_\_\_\_

Address of Location: \_\_\_\_\_

VACANCY

- 1. How long has this property been vacant and for what reason?
2. What is the anticipated future of this building?
3. What will be the approximate duration of vacancy?

PROTECTION

- 4. Are outside doors and windows fully secured and locked?
5. Is a key for the property in the hands of a competent person who checks the building from time to time?
6. Is the property secluded or easily viewed from the road?

MAINTENANCE

- 7. Have any public utilities (hydro, telephone, water, gas) been left in service?
8. Have all electrical appliances, if any, been disconnected?
9. Are there curtains in windows?
10. Is the property being maintained in a usable and saleable condition at all times?
11. What arrangements have been made to maintain the property and attend to the grounds?

BROKER'S REPORT

- 12. Have you visited the property to verify the above answers?
13. A photograph of this risk in its current vacant or unoccupied state must accompany this questionnaire.
14. Is the general maintenance, overall appearance and prospects for re-occupancy such that you can recommend this property for insurance?

Date

Signature of Agent/Broker