

Effective Library Board Governance

Agenda:

1. The main kinds of library board: Governance, advisory, and operations
 - a. What makes a governing or advisory board special?
 - i. Establishing a board big-picture goals
 - ii. Oversight versus micromanagement
 1. Approval versus execution
 2. Example: Gift policies
2. Focus on the future: The Next Great Thing
3. The Grid: Roles and relationships between board, director, staff, Friends and Foundation, and the larger community
4. Leadership, management, and tasks
5. The board job description
6. Legal and financial oversight
 - a. The library's strategic plan
 - b. The library director's hiring, evaluation, and firing
 - c. The library's policies
7. Political duties
 - a. Finding and maintaining funding
 - b. Promoting the library to the community
 - c. Supporting the library politically
8. Meetings, committees, and by-laws
9. Recruitment, orientation, education, and discipline
10. The Director's roles
11. The Staff's roles
12. The relationship with library Friends and Foundations
13. When things go wrong