

6th Annual Pecan Fall Festival

at Leisure Resort

1 River Lane, Fentress, TX 78622 | (512) 213-0112 | leisureresort@yahoo.com

Please Submit Applications To:

Mail to: Leisure Resort
Attn: Pecan Festival Vendor App
PO Box 277
Fentress, TX 78622

Email to: leisureresort@yahoo.com (Subject line: Pecan Festival Vendor App)

To ensure we serve you to the best of our abilities, we ask that you follow these steps prior to submitting your application:

- Read our rules & regulations
- Complete your application, including a description of your product(s)
- Please print legibly on your application so we have the correct information
- Include payment upon submission

Once your application is received and processed you will receive e-mail confirmation from us. If you do not hear from us after appropriate time, please call us at (512) 213-0112 to ensure we received your application.

We look forward to having you as a vendor and a guest at Leisure Resort!

EVENT INFORMATION

Event Date: **Saturday, October 15, 2016**
Market Time: 1:00pm – 4:00pm
Load-in Time: 10:00am – 12:30pm
All vendors must be set up by 12:45pm
Load-out Time: 4:00pm – 4:45pm
No vendor is allowed to dismantle prior to 4pm
Join us for a campfire & apple cider at 5pm at the Pavilion!

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6th Annual PECAN FALL FESTIVAL Vendor Application

APPLICANT INFORMATION

Business Name:	
Business Owner:	
Address:	
City, State, Zip:	
Phone:	
Email:	
Website:	
Social Media:	Facebook: _____ Twitter: @_____ Instagram: _____ Pinterest: _____

PRODUCT INFORMATION

Provide a brief description of your product(s):
 (Send pictures, website, Facebook page)

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VEHICLE INFORMATION

**Vendors are allowed 1 vehicle per paid booth space.
Additional vehicles will be charged \$5.00 per vehicle**

Upon arrival you will be given a parking pass for each registered vehicle

Make & Model:	License Plate #1:	License Plate #2:
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BOOTH INFORMATION

Early Bird Registration Fee by August 1, 2016

Crafter / Artisan <input type="checkbox"/>	<input type="checkbox"/> 10x10 Fee \$25 <input type="checkbox"/> Early Bird Fee \$15	Electric \$10 <input type="checkbox"/>	Total Payment: _____
Foodie & Food Trucks / Vendors <input type="checkbox"/>	<input type="checkbox"/> 10x10 Fee \$30 <input type="checkbox"/> Early Bird Fee \$20	Electric \$10 (basic outlet) <input type="checkbox"/>	Total Payment: _____
Farmer & Non-profit <input type="checkbox"/>	<input type="checkbox"/> 10x10 Fee \$10 <input type="checkbox"/> Early Bird Fee \$5	Electric \$10 <input type="checkbox"/>	Total Payment: _____
Retail / Direct Sales / Brick & Mortar <input type="checkbox"/>	<input type="checkbox"/> 10x10 Fee \$30 <input type="checkbox"/> Early Bird Fee \$20	Electric \$10 <input type="checkbox"/>	Total Payment: _____

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PAYMENT INFORMATION

**Payment must be submitted with application
No cash accepted
No post-dated checks accepted
Thank you for your cooperation**

Check No:	Check Amount:	Drivers License Information: (State & number required)
NAME on Credit Card:		
VISA / MC / AMEX / DISCOVER:		
Expiration:	Security Code:	CC Zip Code:

RELEASE AGREEMENT

I, _____ (print name), understand that I am choosing to participate in the 2016 Leisure Resort Pecan Fall Festival at my own risk and hereby release Leisure Resort and its employees from any liability arising from this special event or the use of the Leisure Resort premises for those purposes. I further agree to hold the above parties harmless from any accident, incident, injury, death or damage arising from my use of Leisure Resort premises during this event. Such indemnity shall apply whether the accident, incident, injury, death or damage arise in whole or in part from the negligence of the above party. Furthermore, I have read and agree to adhere to the Rules and Regulations included in this application package. I understand that parking is located on site in the vendor parking area.

I understand there are NO REFUNDS due to inclement weather, no rain dates or carry over dates once payment has been processed.

Signed: _____

Date: _____

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RULES & REGULATIONS:

Please read our rules and regulations to ensure you are in full compliance with our vendor requirements.

Booth Assignments:

Upon arriving at Leisure Resort notify the front office you are a vendor. The Vendor Coordinator will greet you and show you to your booth location. The Vendor Coordinator will be your on-site contact throughout the event should you require any assistance. Please do not go to the main office for assistance.

Payments:

PLEASE NOTE THERE ARE NO REFUNDS OR TRANSFERS DUE TO VENDOR CANCELLATION.

In the event of inclement weather, Leisure Resort will make every attempt to continue with the event and move booth locations accordingly. All vendors are expected to comply with these changes. Refunds will not be given due to inclement weather.

Parking:

ALL VENDORS MUST PARK IN THE DESIGNATED VENDOR PARKING AREA. Upon arrival the Vendor Coordinator will direct you to the vendor parking area. All vendors are entitled to one vehicle per paid booth space. Additional vehicles will be charged \$5.00 per vehicle.

Vendors must park their vehicle in the designated space PRIOR to setting up their booth.

Restrooms:

There are restrooms on site for vendors to use.

Set-up Details:

Leisure Resort will supply a 10x10 space and electric (if ordered on your application). You are responsible for all of necessary equipment for your booth and display including tables, chairs, coverings, tent / canopy. Please be considerate of your neighbors when setting up your booth. Please keep the space around your area neat and clean. All boxes and storage containers should be kept in your booth or placed in your vehicle.

Weights for Tents:

If you have a tent / canopy, EACH LEG must be weighted down with 15-30 lbs. This is the sole responsibility of the vendor. Any tent / canopy not properly weighted down by **12:30pm** will be asked to resolve the issue or take the tent / canopy down. This is for the safety of our guests and other vendors. **NO STAKES ARE ALLOWED.**

Trash Disposal:

You are responsible for completely cleaning your entire booth area prior to departure. That includes all boxes, papers, materials, and any trash generated by you or your customers during your time at Leisure Resort. There are dumpsters on site for trash disposal, however all garbage **MUST BE BAGGED** and all **BOXES BROKEN DOWN**. All trash must be placed properly inside our dumpsters. This is the sole responsibility of each vendor.

Any vendor leaving trash behind will be charged a cleaning fee of \$50.

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Electricity:

Leisure Resort will provide basic electric to your booth for a fee of \$10. Please check this box on your application. **Please note this is access to a standard electrical outlet. Any additional or special electrical requests (i.e. 30Amp must be approved with Leisure Resort directly prior to submitting application)**

Should you decide you require electricity *after* you have submitted your application, please contact us at (512) 213-0112 so we can update your requirements and collect payment.

Early Teardown:

All vendors are required to stay UNTIL CLOSING – 4:00pm. Vendors who tear down early will not be allowed to participate in future events.

Food Vendors:

All food vendors are required to have a Caldwell County Temporary Food Permit and follow all fire code regulations. Please be aware that you may be inspected by the County or Fire Department. It is your sole responsibility to meet all requirements.

Your Vendor Responsibility:

As a vendor you agree to abide by the rules and regulations set forth herein and such other rules as set forth by Leisure Resort.

Vendor will only sell those items or conduct those activities they have been approved in writing. Vendor hereby releases, forever discharges and holds harmless Leisure Resort and any of its employees from any responsibility or liability for loss, claims, damages, theft, injury or accident from activities conducted in preparation for, during and immediately following Pecan Fall Festival or the use of Leisure Resort premises.

Vendor assumes full and complete responsibility and will hold harmless Leisure Resort, its employees and volunteers from any loss, lost profits, damage or injury to the person or property of the Vendor or the Vendor's agents, customers or invitees.

It is further agreed that Vendor shall maintain his/her space, merchandise, activities and business practices in compliance with all applicable local, state and federal laws and regulations. Vendor understands that violation of or non-compliance with this release or any rule, regulation, law, ordinance, or decree may result in immediate expulsion of Vendor and his/her exhibit from the event without a refund of any applicable fees paid.

Vendor is responsible for "booth" set up and tear down of merchandise, displays, covers, tent / canopy. It is further understood that each vendor is responsible for assuming that all items in his/her booth are well secured in the event of inclement weather, (i.e. wind, rain, etc.) and weights must be used to secure all corners and parts of the booth (tables, shelves, hanging racks, etc) so they cannot blow into or damage another booth's merchandise or damage property of Leisure Resort or the property of any guest of Leisure Resort.

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