

James Island Presbyterian Church 2015–2016 MINISTRY GUIDE



A guide to the many avenues for serving God through the ministries of James Island Presbyterian Church

At James Island Presbyterian Church, we seek to provide our members with every opportunity to grow as a disciple of Christ and reach out to share the love of God with our neighbors. Over the years, we have developed many ways that our members can work within the church body to serve and use their gifts. They all fall under the four areas of our mission statement:

First, we **WORSHIP** on Sundays and special days throughout the year. Second, we provide **NURTURE** for members. Third, we serve others through **MISSION**. Fourth, we preserve the legacy of our faith by good **STEWARDSHIP**.

Worship and Music

The Worship and Music Committee makes sure that everything is ready for each and every worship service. From ushering people to their seats to what flowers to use in the arrangements, anything you see or hear during worship is taken care of by this team. Our elders are Josh Stokes and Jane Corbin. Contact Barbara Manaker for more information (270-4253 or Music@JamesIslandPC.org).

Adult Handbell Choir- This group is led by volunteer director, John O'Neill and is made up of members that have some musical background (can count music) and have a true love for handbell music. There We meet on Wednesdays, 6:30-7:15 pm, during the school year and play for services once a month, as well as for special services throughout the year. Contact: John O'Neill (737-4483 or joneill3007@gmail.com).

Youth Handbell Choir- This group is made up of musical 6th through 12th graders that read rhythms well. They meet on Wednesdays, 5:30 to 6:00. They play once a month and for special services. Barbara Manaker directs this group. For information please contact Barbara (270-4253 or music@jamesislandpc.org).

Chancel Choir- This is a group of volunteer singers that meets every Wednesday night, 7:30 to 8:45 (sometimes 9:00). It is open to anyone high school aged through adults. They lead worship service on Sundays with congregational hymns and special choir anthems. The choir members can choose to sing at either or both services. A few times a year, the entire choir is asked to lead both services. They also present a Hymnfest each year in September. Contact: Barbara Manaker (270-4253 or Music@JamesIslandPC.org).

Cherub Choir- This group is open to 3-5 year old children, and is led by volunteer Julianne Stokes.. Rehearsals are on Wednesdays, 5:30-6:00 pm, during the school year. They sing for worship services and participate in the Christmas pageant. New members are welcome! Contact: Julianne Stokes (718-1714 or julianne@stokesandhonda.com).

Elementary Choir- This group is open to 1st-5th graders, and is led by volunteer Julie Frye. Rehearsals are on Wednesdays, 5:30-6:00 pm, during the school year. They participate in worship by presenting anthems monthly, the Christmas pageant and participating in our spring Youth Musical. New members are welcome! Contact: Julie Frye (514-8749 or juliefryedesign.com).

Mid/Sr High Choir- This group is open for 6th through 12th graders and meets in the sanctuary from 5:00 to 5:30 pm on Wednesdays. They sing once a month and for special services. They also lead the Youth musical in May. It is directed by volunteer Andrea Kemper. For information, please contact Barbara (270-4253 or music@jamesislandpc.org).

Communion- Our church celebrates Holy Communion on the first Sunday of every month. The communion elements must be prepared before the worship services and cleaned up after the service. We have volunteers help with this each month. Contact: Jane Corbin (460-8117j or jcorbin@comcast.net).

Flower Guild- The flowers for each service are arranged by our very own Flower Guild. This group of volunteers, meets on Saturdays (in Martha's Vineyard) to put these arrangements together. The flowers are purchased earlier, also by a volunteer, and are there waiting on Saturday morning. Contact: Debby Hodges (670-0497 or hodgesdg@yahoo.com).

Pre-service Music- Before each worship service begins, we have volunteers provide music using all kinds of instruments and song. Anyone of any age can sign up to help start our worship service one Sunday. Contact: Jan Pesavento (813-1739 or pesaventoj@gmail.com).

Ushering- Ushers greet, distribute bulletins, lead people to find a seat, and help take up the offering each Sunday. Ushers sign up to serve at either the 8:30 am or 11:00 am service on a rotating basis. Contact Chris Anderson (670-4223 or csa4223@gmail.com).

Orchestra- This is a group made up of adults and children with a passion to play orchestral instruments. This group meets in the choir room on Sunday mornings from 9:00 to 10:00 and is directed by volunteer Cathy Ardrey. They lead worship a few times throughout the year. Cathy's contact info is 843-276-2901, lolacate1989@gmail.com.

Congregational Care

Congregational Care is responsible for supporting our members through the joy and sorrows of life. "Sitting down, He called the twelve and said to them, "If anyone wants to be first, he shall be the last of all and servant of all." (Mark9:35). The members of our Church family are the people that God has entrusted to Congregational Care we honor and cherish them. Contact: Beth Robertson (elizabeth.robertson@libertyba.com or 388-7192) or Sherry Mahoney (795-1705 or halandsherry@att.net) for more information.

CONGREGATIONAL CARE

Women's Ministry- This Ministry is an outreach to all the women of this church to empower women to continue strong spiritual growth and continued emotional growth. To enable them to be Christian leaders nurturing and supporting members of the congregation and the community while reflecting the belief in the authority of God's Word and preeminence of Jesus Christ as Savior and Lord.

Baby Ministry- We send goodie baskets and monogrammed baby blankets to new parents. We welcome and need volunteers to bake goodies, assemble & deliver these baskets. Contact: Amanda McKendrick (406-8770 or admckendrick@gmail.com).

College Ministry- We send gift cards twice a year to our college students to let them know we are thinking of them. Volunteers are always welcomed to purchase and mail gift cards. Contact: Sherry or Beth (see above).

Dolly's Girls- This ministry is named in memory of a member who sent birthday cards to JIPC members. A group meets regularly to address, sign and mail cards to members having birthdays and those who may be ill or in crisis. Contact: Jane Corbin (406-0011 or janecorbin5@gmail.com).

Prayer Chain- This ministry prays for needs and concerns of members, their families and the community. It is simple to participate in this ministry if you have an e-mail address. We need volunteers to submit e-mail addresses to be on the prayer chain. Contact the church office (795-3111 or office@jamesislandpc.org).

Funeral Receptions- Funeral receptions (if desired) are provided for families to allow people to visit with family and friends after the service. Volunteers are needed to: Prepare/bring food, Set-Up, Monitor and Clean-Up. Contact Beth or Sherry (see above).

Meal Teams- This ministry prepares and sends meals to those in need whether the family is sick or has an immediate crisis. We need volunteers on an as needed basis to cook a meal or portion of a meal, deliver food or head this ministry. Contact Beth or Sherry (see above).

Christian Education

The Christian Education Committee divides its ministry into three areas: Sunday School, Wednesday Night Live and Preschool Ministries. We work closely with all the committees of our church to equip our members to become disciples of Christ and learn how to fulfill Jesus' command from the Great Commission: "go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age." There is a variety of ways to serve God through the ministries of Christian Education.

CONTACT: Cameron Smith (795-3111 ext. 203 or Cameron@JamesIslandPC.org), Matt Carter (685-8994 or matthew.carter@morantug.com) or Beth Tyrrell (573-9909 or bttyrrell54@gmail.com).

Sunday School Teachers- Sunday School teachers lead our classes on Sunday mornings at 10am for children and adults of all ages. We seek to have at least three teachers per class so that they are able to rotate leadership and ask that our teachers commit to a one-year term. The church provides the curriculum. Contact: Beth or Matt (see above).

Substitute Sunday School Teachers- There are times throughout the year when our teachers are unable to lead their classes due to traveling, illness or our special teacher appreciation events. We would like to have an e-mail list so we can contact in such an occasion to search for volunteer substitutes. The church will provide videos or lesson plans. Contact: Matt or Beth (see above).

WNL Course Leaders- Each semester, we need adults to lead one of our three courses offered at WNL. Courses can be suggested by the leaders or the WNL Committee and cover Bible Study, Christian Living and Spiritual topics. Contact: Cameron Smith (see above).

WNL Helping Hands- Each week, we need volunteers to help cook, set up, greet, serve and clean up for our WNL Dinner. Volunteers can help weekly or on a rotating basis for a semester at a time. Contact: the church office (795-3111 or Office@JamesIslandPC.org).

WNL Planning Team- Our team meets three to five times a year to plan the courses, special programs, menu and format for Wednesday Night Live. Information is shared via e-mail between meetings. Contact: Cameron (see above).

Children's & Youth Ministry

The Children and Youth Committee works with the Worship and Christian Education Committees to minister to all our wonderful youth and children. Everything we do is aimed at developing our children's relationships with God, identity in Christ, and role within the body of the church. Contact: Duncan Meadows (795-3111 or duncan@jamesislandpc.org), Heather Anderson (762-9808), or James Steed 871-2000).

Youth Ministries- Presbyterian Youth Connection- PYC meets on Wednesday nights during the school year and has special meeting times during the summer. At each PYC, we study that week's scripture or a topical series, play games, and do service projects, along with many other fun activities and adventures. PYC is for children and youth in 1st - 12th grades.

Retreats, conferences, and mission trips- Throughout the year we offer many off-campus and overnight events for our youth. These activities provide them an opportunity to fellowship with other Christian youths, serve the outside community, and worship, study, and experience God in a different environment to further their growth in Christ and faith.

PYC Advisors and/or Chaperones- Without our PYC advisors and youth chaperones we could not offer these opportunities for our youth to grow and mature in their faith. It is the responsibility and privilege of all the members of JIPC to nurture and support our children, whether in the mission field, the classroom, or at a retreat! Contact Duncan for upcoming opportunities to get involved.

Children's Ministries- Nursery- We have two nurseries, one for infants and the other for toddlers, which are always staffed with regular employees and volunteers from the congregation. Contact Duncan to sign up to be a Nursery Volunteer once a month or to be on our substitute list.

Preschool Pray and Play- Every Wednesday night, following WNL dinner, we have "Pray and Play" for toddlers and preschoolers, where they gather together to read Bible stories, sign songs, and play games. Adult leaders are needed each semester of WNL to have fun with and guide our children through the evening's activities. Please contact Duncan to volunteer!

Fellowship

The Fellowship Ministry Team is all about laughter, good meals, and strengthening the ties that bind our congregation. What is better than serving with the team designated for fun? Ongoing or limited commitments are welcome – or just pitch in and help if you see a need! Contact: Mark Mitchum 214-1466 or markm@etisc.com or Lynne Dillehay 795-1125 or lynne5001@comcast.net).

Coffee Fellowship Crew- Each Sunday, we have coffee and a large spread of snacks available following the 8:30 am service in the gym. Early birds can help set up and/or clean up our coffee fellowship in the gym on Sunday mornings on a rotating basis. Contact Mark or Lynne. (See above)

Congregational Luncheons- Luncheons are the 2nd Sunday of each month. Tasks are available in the kitchen and dining room (gym): making tea & lemonade, slicing ham, warming dishes, setting tables, helping people with their food, clean up duties. Contact: Mark or Lynne (see above).

Special Dinners- Several times throughout the year we have special dinners in addition to the weekly WNL. Volunteers are needed to do the same tasks as with luncheons for Worship Renewal Weekend Oyster Roast, Easter Breakfast and others. Contact: Mark or Lynne (see above).

Mission & Outreach

Members of our church give great amounts of time, energy and financial support to Mission and Outreach into our community and around the world. We have many opportunities for you to give your time and energy to serve others in a way that fits your personality and schedule. Contact Henry Meeuwse (795-3111, ext. 202 or henry@JamesIslandPC.org), Andy Fairey (795-4337 or awfairey@aol.com) or Elisha Clyburn (795-9233 or brownfe@musc.edu).

Mission and Outreach Committee- Volunteers meet in the church library on the first Sunday of each month at 5:00 p.m. Join us!

Water Missions International- JIPC works with WMI to organize groups to help construct water treatment systems provided to areas in need of clean water. You can also contact WMI directly. We also participate annually in the "Walk for Water" in March.

Tutoring- The JIPC After School Program can always use tutors to work with children in the homework room Monday-Thursday from 3-4pm, September through May.

Story Tellers- Volunteers are welcome to the JIPC Child Care Center to read or tell stories to the children. Call 795-3137 for details.

Summer Day Camps- Summer Day Camp is provided at JIPC and volunteers can work with children by providing Bible school-like lessons and activities.

Closet Treasures Thrift Store- Volunteers serve in the store at 915 Folly Road as clerks and greeters. Monday-Saturday from 10-6pm. This ministry serves those in need of clothing and household items.

Mission House- The Mission House on Pauline Avenue is a ministry that provides low cost housing to volunteers participating in missions/community service in our area, on retreats, and those needing treatment at Hollings Cancer Center. Volunteers greet these guests and help get them settled.

Mission Trips- Church members have opportunity to serve internationally on Mission Trips organized by JIPC. These trips provide opportunities for youth and adults. A recent trip organized by the church took 16 volunteers to Mexico. Other individual mission trips have been taken by members to Haiti, Colombia, Costa Rica, Africa, and more. The Mission Committee of JIPC is excited to support members seeking individual mission opportunities..

Habitat for Humanity- Bi-annually, JIPC raises funds and provides volunteers to build a Habitat for Humanity house for a deserving family. Volunteers are needed to swing a hammer, help serve lunch, or provide moral support! Persons interested in volunteering at any time of the year may call Sea Island Habitat at 768-3797.

Student Scholarships to Haiti or Niger (Africa)- JIPC has developed a relationship with the Christian Elementary Schools in Haiti and Niger. You can donate money to support a child or a teacher at the school. For just \$240, a child can be supported for an entire school year!

Hands of Christ- Back to School supplies are always needed for children in our local area. School supplies can be donated and volunteers are needed for distribution days. This is a great opportunity to work with other congregations in our Charleston-Atlantic Presbytery.

Samaritan's Purse- Shoeboxes are filled with small gifts for children in need across the world. This year we will serve as the collection center for James Island. The service dates are November 16-23. Many volunteers are needed.

Christmas Giving Tree Ministry- JIPC works with local agencies to identify children in need at Christmas. A Giving Tree is placed in the Narthex where you can select a child for whom you will purchase a gift. Gifts are delivered to JIPC. Volunteers can also participate in the party held for the families where the gifts are distributed.

HALOS- Birthday and Christmas gifts and back to school donations are needed for HALOS which is an organization that provides services to foster care children in the Charleston area.

Youth Mission Trips- Chaperones are needed for Youth Mission Trips and other youth activities. In the past, mission trips have been taken to North Carolina and Tennessee.

Meals on Wheels- Volunteers deliver lunch meals to homebound residents on James Island on a weekly or biweekly rotation. JIPC averages 10 meals that need delivery Monday-Friday. This is a great opportunity to provide food and share some love with someone in need.

James Island Outreach- We collect canned or dried pasta items for James Island Outreach. Volunteers can deliver our collected food to the JIO office, or help sort food on Tuesdays, Thursdays and Saturdays. We also have teams that volunteer on the first Saturday of the month at the JIO site.

Fundraising Support- Included in the annual church budget is financial support for 12 local or regional co-mission partners and seven international co-mission partners.

James Island Presbyterian Foundation- Provides management and funding for the Closet Treasure Thrift Store, Lowcountry Pastoral Counseling Center, Child Care/Pre-School, Summer Day Camp, After School Program, Mission House, Farmer's Market, James Island Senior Companion Program and Court Referral Juvenile Community Service.

Florence Crittenton- Volunteers serve dinner for guests one Monday per month. This is an opportunity to visit, encourage, play games and share the love with these young and expectant mothers.

The Journey, Citadel Campus - Volunteers are needed to serve dinner one Monday per month for cadets attending our Charleston Atlantic Presbytery's campus ministry at the Citadel campus.

Membership

The Membership Committee is charged with inviting guests to join our congregation, leading our bimonthly Inquirers' Class, assimilating our new members into the church body and reviewing our church rolls. We welcome anyone with ideas or time to devote to making our church a more welcoming body that quickly reaches out to visitors and new members. Contact: Ann Carswell (276-6514 or annc1290@gmail.com) or Chris Crane (843-345-1427 or ccraneji@gmail.com).

Church Publication Design – Help us get the word out about James Island Presbyterian Church! We are in need of members with graphic design experience to help design publications for the church and outreach flyers.

New Member Assimilation- When you have so many people joining the church each year, how do you get them connected into the congregation? That is the task of the Membership Committee. We would love smiling faces who want to help our new members get to know our church!

Church Photographer – Help us document the many ministries of JIPC. We need members who will take photos during church events and share them via our online bulletin board.

Greeters during worship – Help us make our guests feel welcome on Sunday mornings by greeting them and introducing them to JIPC.

Buildings and Grounds

With a church campus of about 6 acres, there is always a project needing a volunteer! We welcome members and friends to share some of your time to help maintain and improve all that God has blessed us with at James Island Presbyterian.

Contact: Harold Noland 200-3389 or Steven Long 556-6338

Buildings and Grounds Ministry Team– We meet on the first Monday of each month, 6 pm, in the Library.

Room Preparation– Throughout the week, dozens of activities take place on our church campus (AA & AI-Anon meetings, committee meetings, Bible studies, meal functions, after school programs, etc.). There are always chairs to move and tables to set-up.

Sunday Morning Preparations– Saturday morning is when we need to get Sunday school classrooms ready, flowers arranged & displayed, coffee fellowship tables/chairs set-up, etc. Plenty of work for everyone!

Adopt a Project– With all of our different buildings, flowerbeds, light fixtures, rest rooms, countless dirty fingers on the walls, there is always a project left undone on the 'to do list.' Pick a day, time & project! We need you!!

Finance

Along with managing the physical property of the James Island Presbyterian Church, we are charged with managing the tithes and offerings that are made to God to do ministry through our church. We take this responsibility very seriously as a way that we express our gratitude to God for his blessings to us and to our congregation for its generosity.

Contact: Chris Hoffman (803-629-6300 or citadel1968@earthlink.net), Stephanie Pritchett (762-1445) or Beth Parler (795-3111 or jipc@jamesislandpc.org).

Fall Giving Campaign – Help with special events and tasks that each year's campaign requires – special meals, mailings, posters, communications (not direct-calling, unless you especially want to do so).

Finance Ministry Team– Meets monthly to review church finances, plan budgets, and encourage positive stewardship among our members.

Office Hands– With all of the paper and phone calls that go through the front office of the church, we always need extra hands to assist with general office tasks, such as mailings & copies as well as routing phone calls on occasion. Extra help can be scheduled to fit your routine between 9-5 on weekdays.