

An Independent Licensee of the Blue Cross and Blue Shield Association

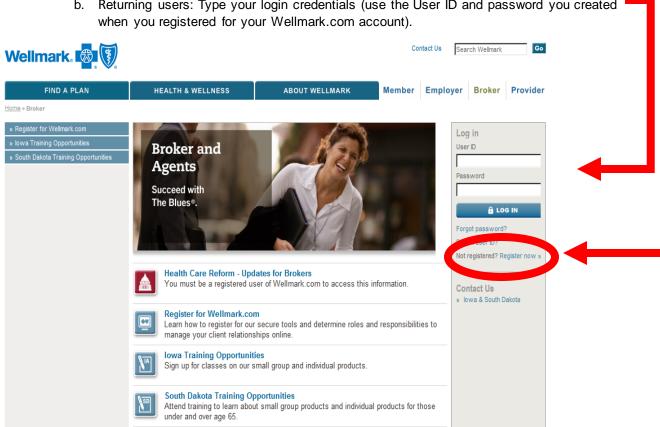
Registering for New Agent Training

Blue Learning Center is the site from which you will register for live training. This guide will assist you in accessing the Blue Learning Center, searching and registering for training. Note some screen shots may appear slightly differently than they do on your screen - that's ok; continue to follow the instructions below.

Accessing the Blue Learning Center

The Blue Learning Center is for all appointed agents. To gain access, you will need to know your NPN number and have a valid email address on file with Channel Management.

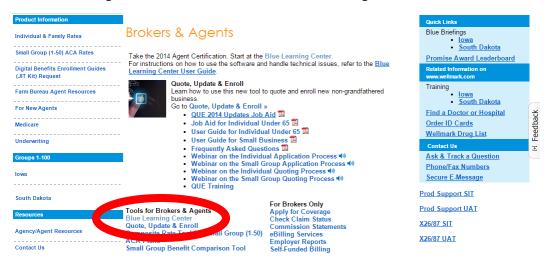
- 1. Go to the Broker tab on Wellmark.com.
 - First time users: If this is your first time logging in to Wellmark.com as an agent, click Register Now to set up your account. Use your Wellmark Agent Number as your Agent ID number.
 - b. Returning users: Type your login credentials (use the User ID and password you created when you registered for your Wellmark.com account).





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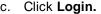
> The Blue Learning Center is available in the Training area of the Broker Corner. Click the Blue Learning Center link under Tools for Brokers & Agents.



3. Your username is your NPN number.

First time users: Click Forgot Password to generate a password reset link. An email will be sent to the email address on file in your Channel Management record. Use the link in this email to create a password.

Returning users: Use your National Producer Number (NPN) as your username and your previously created Blue Learning Center password. Click here to find your NPN.



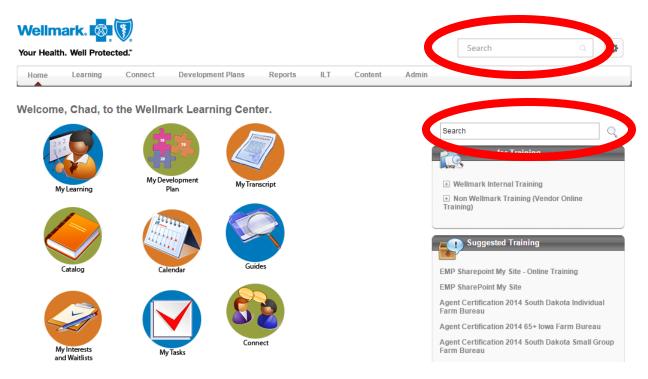




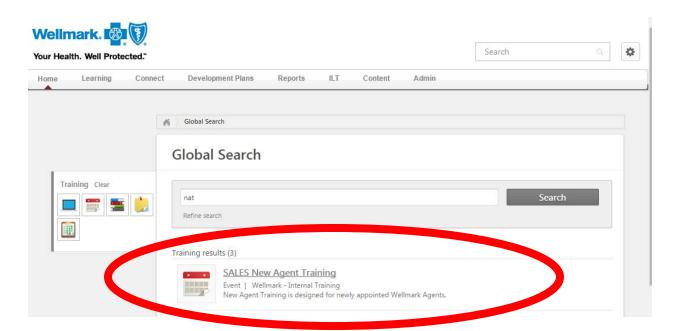


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4. Type NAT or New Agent Training in the search field, then hit Enter.



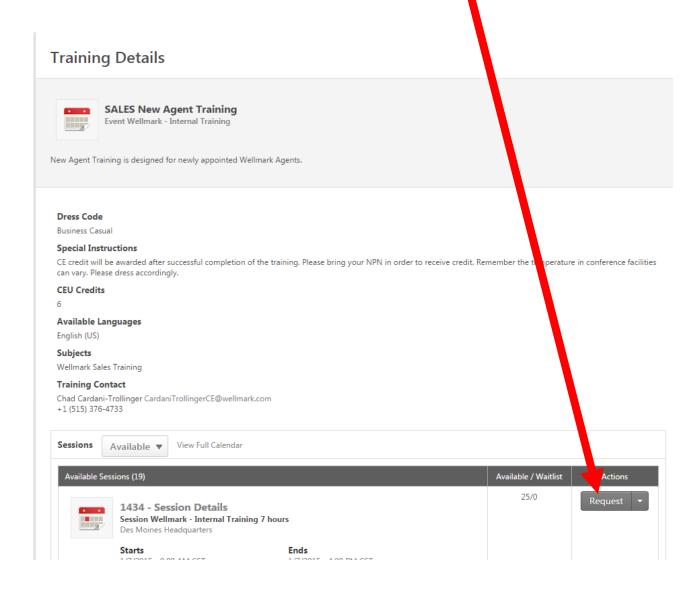
5. Select SALES New Agent Training from the training results list.





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6. Scroll down to view available NAT sessions. To register, click **Request** on the right side of the screen.





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7. The NAT session you selected will now appear in your transcript. To view details of the New Agent Training session, click on the session name you've registered for.

NOTE: You may withdraw from training up to two weeks in advance by clicking **Withdraw**. Please remember you must complete New Agent Training within 180 days of appointment to complete your requirements and maintain your appointment. Follow the steps above to search and register for a new session.

