



An Independent Licensee of the Blue Cross and  
Blue Shield Association

## Registering for New Agent Training

Blue Learning Center is the site from which you will register for live training. This guide will assist you in accessing the Blue Learning Center, searching and registering for training. **Note some screen shots may appear slightly differently than they do on your screen** – that's ok; continue to follow the instructions below.

### Accessing the Blue Learning Center

The Blue Learning Center is for all appointed agents. To gain access, you will need to know your NPN number and have a valid email address on file with Channel Management.

1. Go to the Broker tab on [Wellmark.com](http://Wellmark.com).
  - a. First time users: If this is your first time logging in to Wellmark.com as an agent, click **Register Now** to set up your account. Use your Wellmark Agent Number as your Agent ID number.
  - b. Returning users: Type your login credentials (use the User ID and password you created when you registered for your Wellmark.com account).

The screenshot shows the Wellmark.com website with the 'Broker' tab selected. A red arrow points from the 'Register Now' instruction in the text above to the 'Log in' section. Another red arrow points from the 'Returning users' instruction to the 'Not registered? Register now' link, which is circled in red. The 'Log in' section includes fields for 'User ID' and 'Password', a 'LOG IN' button, and links for 'Forgot password?' and 'Not registered? Register now'. The 'Not registered? Register now' link is highlighted with a red circle and a red arrow. The 'Contact Us' link is also visible at the bottom right.

Wellmark. [Contact Us](#)  Search Wellmark

[FIND A PLAN](#) [HEALTH & WELLNESS](#) [ABOUT WELLMARK](#) [Member](#) [Employer](#) [Broker](#) [Provider](#)

[Home](#) » [Broker](#)

» [Register for Wellmark.com](#)  
» [Iowa Training Opportunities](#)  
» [South Dakota Training Opportunities](#)

**Broker and Agents**  
Succeed with The Blues®.

**Health Care Reform - Updates for Brokers**  
You must be a registered user of Wellmark.com to access this information.

**Register for Wellmark.com**  
Learn how to register for our secure tools and determine roles and responsibilities to manage your client relationships online.

**Iowa Training Opportunities**  
Sign up for classes on our small group and individual products.

**South Dakota Training Opportunities**  
Attend training to learn about small group products and individual products for those under and over age 65.

**Log in**  
User ID  
  
Password  
  
  
[Forgot password?](#)  
[Not registered? Register now](#)

**Contact Us**  
» [Iowa & South Dakota](#)



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2. The Blue Learning Center is available in the Training area of the Broker Corner. Click the **Blue Learning Center** link under **Tools for Brokers & Agents**.

**Product Information**

- Individual & Family Rates
- Small Group (1-50) ACA Rates
- Digital Benefits Enrollment Guides (JIT Kit) Request
- Farm Bureau Agent Resources
- For New Agents
- Medicare
- Underwriting

**Groups 1-100**

- Iowa
- South Dakota

**Resources**

- Agency/Agent Resources
- Contact Us

**Brokers & Agents**

Take the 2014 Agent Certification. Start at the [Blue Learning Center](#). For instructions on how to use the software and handle technical issues, refer to the [Blue Learning Center User Guide](#).

**Quote, Update & Enroll**

Learn how to use this new tool to quote and enroll new non-grandfathered business.

Go to [Quote, Update & Enroll](#)

- [QUE 2014 Updates Job Aid](#)
- [Job Aid for Individual Under 65](#)
- [User Guide for Individual Under 65](#)
- [User Guide for Small Business](#)
- [Frequently Asked Questions](#)
- [Webinar on the Individual Application Process](#)
- [Webinar on the Small Group Application Process](#)
- [Webinar on the Individual Quoting Process](#)
- [Webinar on the Small Group Quoting Process](#)
- [QUE Training](#)

**For Brokers Only**

- [Apply for Coverage](#)
- [Check Claim Status](#)
- [Commission Statements](#)
- [eBilling Services](#)
- [Employer Reports](#)
- [Self-Funded Billing](#)

**Quick Links**

- [Blue Briefings](#)
- [Iowa](#)
- [South Dakota](#)
- [Promise Award Leaderboard](#)

**Related Information on**  
[www.wellmark.com](#)

**Training**

- [Iowa](#)
- [South Dakota](#)
- [Find a Doctor or Hospital](#)
- [Order ID Cards](#)
- [Wellmark Drug List](#)

**Contact Us**

- [Ask & Track a Question](#)
- [Phone/Fax Numbers](#)
- [Secure E-Message](#)

[Prod Support SIT](#)

[Prod Support UAT](#)

[X26/87 SIT](#)

[X26/87 UAT](#)

3. Your username is your NPN number.

- a. First time users: Click **Forgot Password** to generate a password reset link. An email will be sent to the email address on file in your Channel Management record. Use the link in this email to create a password.
- b. Returning users: Use your National Producer Number (NPN) as your username and your previously created Blue Learning Center password. [Click here to find your NPN](#).
- c. Click **Login**.

**Cornerstone**  
ON DEMAND *Empowering People*

Welcome to Cornerstone OnDemand. | [Please Sign-in](#)

Login

Username:

Password:

[Forgot Password?](#)

LOGIN





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4. Type **NAT** or **New Agent Training** in the search field, then hit **Enter**.



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Home Learning Connect Development Plans Reports ILT Content Admin

Welcome, Chad, to the Wellmark Learning Center.



My Learning



My Development Plan



My Transcript



Catalog



Calendar



Guides



My Interests and Waitlists



My Tasks



Connect

- Wellmark Internal Training
- Non Wellmark Training (Vendor Online Training)

- Suggested Training**
- EMP Sharepoint My Site - Online Training
  - EMP SharePoint My Site
  - Agent Certification 2014 South Dakota Individual Farm Bureau
  - Agent Certification 2014 65+ Iowa Farm Bureau
  - Agent Certification 2014 South Dakota Small Group Farm Bureau

5. Select **SALES New Agent Training** from the training results list.



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Home Learning Connect Development Plans Reports ILT Content Admin

Global Search

Global Search

nat

Refine search

Search

Training results (3)



**SALES New Agent Training**

Event | Wellmark - Internal Training


New Agent Training is designed for newly appointed Wellmark Agents.



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6. Scroll down to view available NAT sessions. To register, click **Request** on the right side of the screen.

## Training Details

**SALES New Agent Training**  
Event Wellmark - Internal Training

New Agent Training is designed for newly appointed Wellmark Agents.

**Dress Code**  
Business Casual

**Special Instructions**  
CE credit will be awarded after successful completion of the training. Please bring your NPN in order to receive credit. Remember the temperature in conference facilities can vary. Please dress accordingly.


**CEU Credits**  
6

**Available Languages**  
English (US)

**Subjects**  
Wellmark Sales Training

**Training Contact**  
Chad Cardani-Trollinger CardaniTrollingerCE@wellmark.com  
+1 (515) 376-4733

**Sessions** Available ▾ View Full Calendar

Available Sessions (19)		Available / Waitlist	Actions
	<b>1434 - Session Details</b> Session Wellmark - Internal Training 7 hours Des Moines Headquarters	25/0	Request ▾
<b>Starts</b> 12/20/15 8:00 AM CDT		<b>Ends</b> 12/20/15 4:00 PM CDT	



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7. The NAT session you selected will now appear in your transcript. To view details of the New Agent Training session, click on the session name you've registered for.

NOTE: You may withdraw from training up to two weeks in advance by clicking **Withdraw**. Please remember you must complete New Agent Training within 180 days of appointment to complete your requirements and maintain your appointment. Follow the steps above to search and register for a new session.



Your Health. Well Protected.™

Search  

[Home](#) [Learning](#) [Connect](#) [Development Plans](#) [Reports](#) [ILT](#) [Content](#) [Admin](#)

### Transcript: Chad Cardani-Trollinger


Use the transcript to manage all active training.

You have completed 21.25 hours (cost: \$.00) of aggregate training for the fiscal year ending 12/31/2014


**Transcript: Chad Cardani-Trollinger**

[Active](#) [Completed](#) [Archived](#)

[Add External Training](#) [Printable Version](#) [Transcript Report](#)



[« Previous](#) [1 of 1](#) [Next »](#)

Title	Type	Due Date	Status	Options
 SALES New Agent Training (Starts 1/7/2015)	Session	None	Registered	<a href="#">Withdraw</a>