



Roxbury High School Girls Volleyball FALL SHOPPING MARKETPLACE

DATE: Sunday, October 9, 2016
PLACE: Roxbury High School
2 Bryant Drive
Sucasunna, NJ 07876



SET-UP TIME: 9:30 a.m. – 11:00 a.m.
SHOW TIME: 11:00 a.m. – 3:00 p.m.
DISMANTLE TIME: 3:00 p.m. – 4:00 p.m.

FEES: \$35 per table - one 6' table/2 chairs
\$25 for each additional 6' table
Electric - \$5 additional (limited # available)

6 foot tables and 2 chairs will be provided and assigned in order of accepted applications. Tables near electrical outlets are limited so they are first come, first serve. Participants will provide their own tablecloths.

Roxbury High School Girls Volleyball WILL NOT BE RESPONSIBLE FOR FIRE, THEFT OR LOSS. You will be able to park in front of or on the side of the building to drop off your items. Your car must be moved from the main parking lot, you will be directed where to park your car when you are finished unloading.

Please return this signed application/release form with your check payable to **Jennifer Sperry**. Money orders or cash are also accepted. **You are responsible for any fees related to bounced checks.**

All payments and contracts should be mailed to: **Jennifer Sperry**
14 Third Avenue
Mine Hill, NJ 07803

Please respond promptly since there is limited space. Spaces are first come, first serve. Remember the earlier you pay, the better your location in the room!!

NO REFUNDS WILL BE MADE AFTER SEPTEMBER 1st.

For further information, please contact **Jennifer Sperry** at (973) 224-2604 or **JenniferSperry1@aol.com**. Thank you!

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FALL SHOPPING MARKETPLACE
October 9, 2016 ~ 11:00 a.m. – 3:00 p.m.

- ❖ Setup time begins at 9:30 a.m. on the day of the sale. Vendors must be fully set up by 11 a.m.
- ❖ Vendors may not sell any items not included on their registration application. Roxbury High School Girls Volleyball reserves the right to request vendors to not sell items deemed inappropriate. Any lewd or inappropriate behavior or language is not allowed.
- ❖ Show hours are 11:00 a.m. - 3:00 p.m. **Vendors must stay set up until 3:00 pm.** If you chose to pack up early, you will not be asked back for future events.
- ❖ Smoking is not allowed. Animals are not allowed.
- ❖ All displays must fit in your designated table space and be secure and safe. Tablecloths required. Rentals are per table; tables and chairs are provided free of charge. Please do not bring extra tables, racks, or displays unless they will fit on your table top unless approved in advance (please inquire). Multiple tables are provided side-by-side with no space in-between.
- ❖ Loading and unloading may be done in the front of or on the side of the building to drop off your items. Your car must be moved from the main parking lot, you will be directed where to park your car when you are finished unloading.
- ❖ Roxbury High School Girls Volleyball reserves the right to remove violators from the event without refund.
- ❖ Spaces are non-refundable after September 1, 2016. The Fair will only be cancelled in the event of severe weather or other emergency.
- ❖ Roxbury High School Girls Volleyball will advertise the event but each vendor is requested to advertise as much as they can as well. Together we can make this a great event!

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APPLICATION/RELEASE FORM

Your Name: _____ Contact Phone: _____

Business Name: _____

Street Address: _____

City/State/Zip: _____

Email Address: _____ (for confirmation email)

Description of ALL item(s) to be sold (**no used items - please be specific**):

of Tables _____ @ \$35 each (includes one 6' table/2 chairs)

_____ @ \$25 for each additional 6' table

Electrical Outlet (Limited #) _____ @ \$5

Total Enclosed _____

Make checks payable to Jennifer Sperry. *Money orders or cash also accepted.* I understand that I am responsible for any fees related to bounced checks.

I agree that the Roxbury High School Girls Volleyball, the Roxbury High School and all volunteers connected with the Fall Shopping Marketplace are not responsible for any damages, injuries, losses, judgments or claims whatsoever. I expressly release the above parties from any liability for such injury and agree to provide and pay for my own insurance. I also agree to comply with the attached regulations of the Fall Shopping Marketplace.

Signature _____ Date _____

NO ELECTRONIC SIGNATURES WILL BE ACCEPTED