



2015-2016
PERMIT APPLICATION
EXPIRES 31AUG16

Return to:

Campus Safety
3500 Mountain Blvd,
Oakland, CA 94619

Phone: (510) 436-1287
CampusSafety@hnu.edu

DATE RECEIVED	FG OFC FAX	INITIALS
DISTRO P/U		INITIALS
DATE ISSUED	Mail	INITIALS
DATE PLACED IN ACCORDIAN FILE	H2H HOLD	INITIALS
DATE ENTERED		INITIALS
DATE ARCHIVE		INITIALS
PROBLEM:		

APPLICATION PROCESS:

- All Applications must be filled out completely. Incomplete applications will not be processed.
- Permits are free. Parking information and forms are posted on the Campus Safety webpage at www.hnu.edu
- Vehicles must be registered within 2 weeks of the start of the classes. Vehicles not registered will be subjected to a minimum fine of \$50
- Applicants awaiting plates from DMV will be issued a temporary permit which will be converted to permanent permit upon receipt of your license plate information.
- Mail, email or drop off your completed form to the (ATTN :) Dept. of Campus Safety or the Frontgate house Address: HNU-3500 Mountain Blvd. Oakland CA 94619
- Applications are processed within 3 business days upon receipt. Contact Campus Safety at campussafety@hnu.edu if not received within 5 business days.
- Permits are returned via mail – residential students must pick up their permits in person at the Campus Safety Office on Wednesdays between 1p-3p or by appointment.
- All tickets must be appealed in writing. Please do not call the office regarding appeals unless making an appointment after receipt of appeal outcome (which will be sent via email).

DRIVER INFORMATION – PLEASE PRINT

IS THIS YOUR FIRST YEAR ON FILE? YES OR NO

LAST NAME	FIRST NAME	DRIVERS LICENSE NUMBER/STATE	
HOME ADDRESS	CITY	STATE	ZIP CODE
CELL PHONE NUMBER	ALTERNATE PHONE NUMBER	EMAIL ADDRESS	

V1/VEHICLE INFORMATION- PLEASE FILL IN ALL BLANKS

IS THIS VEHICLE ON FILE? YES OR NO

LICENSE PLATE	STATE	YEAR OF VEHICLE	COLOR
MAKE	MODEL	FOR OFFICIAL USE ONLY	PERMIT NUMBER

V2/VEHICLE INFORMATION-PLEASE FILL IN ALL BLANKS

IS THIS VEHICLE ON FILE? YES OR NO

LICENSE PLATE	STATE	YEAR OF VEHICLE	COLOR
MAKE	MODEL	FOR OFFICIAL USE ONLY	PERMIT NUMBER

WHY ARE YOU ON CAMPUS?

HNU STUDENT? WHICH TYPE? CIRCLE ONE COMMUTER (STU) RESIDENTIAL (RES)		HNU ID	DORMITORY – ROOM #
EMPLOYMENT STATUS? CIRCLE ONE F/T FACULTY OR STAFF (PERM) P/T FACULTY OR STAFF (FAC)		EMPLOYEE #	DEPARTMENT/OFFICE EXT
DOES YOUR CHILD ATTEND? CIRCLE ONE RASKOB (RKB) OR PREPARATORY MUSIC DEPT (PMD)		CHILD'S NAME	DRIVER'S RELATIONSHIP TO CHILD
CIRCLE ONE OF THE FOLLOWING (OTH) AUDIT ALUMNI VISITING FRIENDS OF ART CHAPEL LIBRARY USE OUSD CONTRACTOR: _____ VENDOR: _____ OTHER: _____		CIRCLE ONE OF THE FOLLOWING (OCG) BISHOP O'DOWD VOLLEYBALL MANATEES EPICUREAN UPWARD BOUND ORCHESTRA KODALY REGULAR VISITOR: __WHERE? _____HOST NAME: _____ OTHER: (PLEASE EXPLAIN)	