



Hough Student Policies 2015-2016

CMS Policies:

The “**Student Rights and Responsibilities Handbook**” presents guidelines on behavior and citizenship for students based on approved policies by the Charlotte-Mecklenburg Board of Education. This handbook can be found on line at

<http://www.cms.k12.nc.us/mediaroom/backtoschool/Pages/documents.aspx>. Please review the contents of this handbook as it contains very important information.

Dress Code:

All Students: Should refrain from wearing items that promote drugs, alcohol, tobacco, violence, obscene messages or inappropriate gestures. **Pajamas are never to be worn for any reason!**

Girls: Skirts, dresses, shorts must hang past fingertip length regardless of tights/leggings. (Stand relaxed with hands by side). **Jeans should not have holes above fingertip length even if leggings are worn underneath.** Tops must cover chest, back, stomach and shoulders (4 finger width). No head gear (hats, knit caps, scarves, do-rags, head bands, sunglasses, bandanas).

Boys: Pants, shorts must be worn at the waist. Basketball jerseys and tank tops can only be worn with a short sleeve t-shirt underneath. No head gear (hats, do-rags, head bands, sunglasses, bandanas).

Any students found in violation of any of these rules will be asked to call a parent and sent to ISS until proper clothing is brought for them. In some cases, students may also receive some form of consequence for their attire.

Cell Phones and Electronic Devices:

Electronic devices should not be seen or heard except during approved times. These include: before and after school, during lunch, between classes. Students may use devices in common areas. Once students enter a classroom, devices must be put away unless given direct permission from the teacher to use to support instruction. Students must turn over devices if teacher collects them at the beginning of the class period. All devices must remain in silent mode. No phone calls are allowed during school hours on personal devices. All items being used outside of these acceptable use times will be confiscated with parent pick up only. Students using laptops and other devices will be required to complete a BYOT device agreement.

Bus Lot:

If you do not ride the bus, you should not be on the bus lot. Repeat offenders may receive consequences.

Student Tardy Policy

When a student is tardy, they are to report to **Room A225**. The ISS teacher will log in their tardy and provide them with a pass to class. Students arriving after 7:10 a.m. are required to sign-in as tardy, with the exception of students arriving on late buses. Arrival time of late buses will either be announced or passes will be issued to students. Students who are late to school due to doctor’s appointments must be signed in by the parent or guardian.

Students receive two free tardies per semester. Any subsequent tardy thereafter, the following apply:

Third Tardy	30 minutes after school
Fourth Tardy	45 minutes after school
Fifth Tardy	1 hour after school
Sixth Tardy	1 day ISS (and loss of parking privileges)
Seventh Tardy	2 days ISS
Eighth Tardy	3 days ISS

After the eighth tardy, the tardies will be considered insubordination and will result in OSS.

Failure to comply with any assigned consequence is considered insubordination and may result in OSS.

Students will lose parking privileges if they are excessively tardy.

After School:

Students who stay after school must be with a teacher or coach and will be given a pass as they leave tutoring or a club meeting. Students are expected to be outside of the building within five minutes of being released and must be picked up within 30 minutes of dismissal from school or a supervised activity. **Students are not to be on the bus lot if they do not ride a bus.**

Students cannot stay after school and wait for athletic events to begin. They must leave campus and return at the start of the event. Students who violate this policy will not be allowed to attend after school events.

Outside Food:

Students are not to bring in food from outside sources. This includes parent “drop offs” and “deliveries” at lunch.

Restricted areas:

Students must remain in designated areas before and after school and during lunch. Students are not allowed to go to their cars during the school day. Students who leave campus illegally will be searched when they return.

Student Parking:

Every eligible student who has applied and meets the requirements has been assigned a numbered parking space. They should only park in that space. Under **NO** circumstances should you park in another space. If you arrive on campus and someone has parked in your assigned space, you should temporarily park in the spaces along the curb in the front and immediately report to the front office for assistance. The car parked in your space will be booted until a \$25.00 fine is paid. **Cars in unauthorized spaces and locations will be booted.** **Students who repeatedly violate parking rules will not be eligible for parking spots the following year.** Ineligible cars will be booted or towed with fines strictly enforced. Parking stickers are non-transferable. Students caught using another student’s parking sticker will result in the loss of driving privileges for both students for the remainder of the school year. You may not sell and/or lease your space to any other student. Surrounding neighborhoods have asked that students not park on their streets and have asked us to inform students and parents that cars parked illegally will be towed. **William A. Hough High School is not responsible for cars parked off campus.**

