

Since transportation is provided for CMS students, therefore student parking is a privilege granted by the school administration. The following signatures serve to document that both parent(s) and student have read, understand and agree to abide by all Hough High School's rules and guidelines as detailed in the Hough **Parking Policy**. Infractions of these rules will result in the loss of parking privileges for the remainder of the school year. Additional consequences may be invoked by an administrator if deemed appropriate. Your completed application along with copies of the 3 items listed above must be placed in the designated box in the Hough Main Office by designated suspense. **Please do not attach your \$25.00 payment to this application (payments will be accepted when notified of approval)**. You must have a parking permit to drive to school.

Parent / Legal Guardian Signature

Student Signature

Note: Include page one of Hough Policy (with student/parent initials) with this application upon submission

WILLIAM A. HOUGH HIGH SCHOOL – PARKING POLICY

Please Retain A Copy Of This Page For Your Reference!!!!

1. Policy:

Vehicles not properly registered or that are parked in any location other than the designated student parking area will be subject to being booted. Once the car is booted, the \$35.00 fine must be paid before the boot will be removed. If a student drives a car other than the car they have registered with us, they are required to come to the front office and purchase a \$2.00 temporary parking permit to place on the vehicle BEFORE school begins at 7:10 a.m.

_____/_____
(Student/Parent Initials Required)

Additional Guidelines:

- Leaving campus or visiting your car (during school hours) without proper authorization may result in loss of parking privileges.
- Student Code of Conduct infractions may result in the loss of parking privileges.
- Student Code of Conduct infractions by passengers may result in the loss of their and **your** parking privileges (You **are** responsible for the conduct of your passengers once they are in your vehicle).
- Students falling below the mandated **Cumulative Weighted GPA minimum of 2.5** will forfeit their parking privileges and their space will be reassigned to a student on the waiting list.
- Early release, work release, athletics and other curricular activities will not have a bearing on whether or not a student receives a parking spot (does not qualify as a hardship request).
- Driving to school is a privilege, inherent in that privilege is the responsibility to arrive at school on time and attend classes regularly. Students consistently tardy in the mornings will lose this privilege after **six tardies** in a semester; and you will lose your parking privileges if you are **absent ten or more times from a class** during the SY without an approved excusal for those absences. You have three days upon returning to school to submit documentation to be excused for absences.
- Students parking in the teacher's parking lot or the administration reserved parking/visitors parking lot will lose their current or future parking privileges.
- Reckless driving, as well as the playing of loud or inappropriate music and non-compliance of an adult directive while on campus, may result in the loss of parking privileges.
- Vehicles with outstanding tickets or other financial obligations will not be allowed to register and will be waitlisted until all financial obligations have been settled.
- Vehicles of students who have lost their driving privileges but choose to still park on campus will be towed at the owner/s expense. _____/_____ (Student/Parent Initials Required Here)

2. Obtaining Your Parking Permit:

Paperwork must have been submitted prior to the deadline. Parking Permits will be distributed near the student parking lot, next to the practice field. Do not arrive any earlier than your assigned time slot. Please check the "Parking Information" web page for any updates. **You must have your parking permit affixed to your car to be able to drive to school. Cars without stickers attempting to enter the lot will be turned away.** Note: An adult may purchase and receive your parking permit for you on your assigned day **if** they bring **your** NC Driver's License, the actual car that will be driven to school so we can affix the sticker, current proof of insurance and its current registration.

You must drive the car you have registered on the application the day you purchase your permit in order to receive a parking permit.

On your assigned date and time, you must have your **driver's license, registration card and the actual car** you will be driving.

All students who are approved for a parking permits will be required to successfully complete a **Hough Safe Driving Training** that will be taught on campus by the school resource officer. The course will be free of charge to students meeting driving permit requirements (date/time will be posted on Parking web page). This course will be required before parking permits are distributed. Make a copy of your application and maintain it in your car for your reference.

3. 2nd Semester Procedures for Renewal:

Everyone will have to re-register after 1st semester (No new application is required if all information remains current). After 1st Semester, we will review unexcused absences, tardiness, academic eligibility (≥ 2.5 Cumulative) and school conduct (i.e. major infractions resulting in suspensions and other infractions as stated in policy). We will then re-register and issue a new sticker for all cars for 2nd semester (must pay \$10 for renewal prior to receiving new sticker). Cars without the second semester sticker will be ticketed. If there is no change in your status, you will retain the same spot. Students may only park in their assigned parking spaces.

4. Placement and Display of Parking Permit:

Parking spots will be assigned, purchase and have their parking permit placed on their car by a W.A. Hough High faculty member. Parking permits will be affixed to the left side of the front windshield where it will be visible to administrators and security associates.

5. Transfer of Permits:

Parking permits are non-transferable and may not be given or sold to any other individual. No student is allowed to purchase a permit for another student or allow another student to use his/her parking permit under any circumstance; if so, disciplinary action and loss of parking privileges will result. **If a student obtains a parking permit in any manner other than through the correct application process, the parking decal will be revoked for all parties involved for the remainder of the school year.**

6. Approved Student Parking Locations:

Students will be assigned a numbered parking space for the entire school year. Parking spots will be randomly drawn for the closest spots.

*****Please ensure that you have signed the first page and initialed in both places on the policy page*****

We appreciate your support in helping us to maintain a safe, secure and drug free environment for the students, staff and faculty in and around William A. Hough High School.

For questions please email Lieutenant Colonel (ret) Ott Siebert at ott1.siebert@cms.k12.nc.us or 1st Sergeant (ret) James Raeford at james.raeford@cms.k12.nc.us