

PAC President Job Description

1. Set up PAC meeting dates and locations; communicate them to Libby to publicize and Dusty to put on the web site.
2. Set PAC meeting agenda
3. Attend monthly PAC meetings and chair the meeting.
4. Appoint VP and Secretary. VP chairs meeting if President can't come.
5. Review minutes after submitted by parent volunteer (secretary)
6. Submit minutes to be published on web site to Dusty.
7. Provide volunteers for the following events:
 - a. Fall Picnic
 - b. Teacher Appreciation Luncheon
 - c. Student Fundraiser (coffee sale?)
8. Appoint a representative to be present at Board Meetings and communicate parent concerns to the Board.
9. Offer support to student initiatives including:
 - a. Senior Supper
 - b. After Prom
 - c. Graduation events such as Sorrel Sky and Graduation
10. Monitor the PAC email address and refer parent concerns to the appropriate party

Note:

We do not fundraise for student events.
We no longer do the Parent Survey; SEC does.

Parent Advisory Committee (From Charter Application)

Animas High School believes strongly in parent participation in every child's education. The school believes that children whose parents have high expectations of them and who support them in their academic pursuits have a greater chance of success than students whose parents are not involved. To that end, we will endeavor to create convenient opportunities for parent involvement in the school and will make such involvement as meaningful as possible.

The school will have a Parent Advisory Committee that will be charged with understanding parent interests and concerns and expressing those concerns to the Board of Directors. The committee will also be responsible for coordinating parent volunteers and for maintaining communication between the school and parents.

The parents of Animas High School students will select the Parent Advisory Committee (PAC). Any parent with at least one child enrolled in the school will

be eligible to serve on the PAC. The committee will have no fewer than 5 members, and the top 5 receiving the most votes will constitute the committee. The Board of Directors may, at its discretion, expand the size of the committee.

The primary responsibilities of the Parent Advisory Committee will be:

1. Selecting a representative to attend all meetings of the Board of Directors;
2. Providing input to the Board on policies that have an impact on parents;
3. Surveying parents about their satisfaction with the school at least annually and reporting the results of the survey to the Board of Directors;
4. Coordinating with the Head of School to create volunteer opportunities for parents; and
5. Communicating volunteer opportunities to parents and scheduling, facilitating, and overseeing volunteer work.

Members of the Parent Advisory Committee may also be asked by the Board of Directors to serve on any of the Board's standing committees.

All parents will be encouraged to donate their time and talents to the school. A recommendation of 20 hours of volunteer time annually per family (5 hours for single-parent homes) will encourage parents to become involved in the life of the school. Opportunities will be varied and may include classroom and office volunteers, participating in projects or "power lunches," organizing and staffing events, and donating other services (food, landscaping, snow removal, etc). The PAC will be responsible for coordinating the volunteer work.

Monthly meetings are 8:30-10 a.m. at Carver's Brewing Company (1022 Main Avenue):

September 8, 2015

October 13, 2015

November 10, 2015

December 8, 2015

January 12, 2016

February 9, 2016

March 8,

April 12, 2016

May 10, 2015