

January 5, 2016

To Whom It May Concern:

February is National Children's Dental Health month and we at Kids Tooth Doc will once again sponsor our "Give Kids a Smile" program which will be held on February 5th. This is a one-time event held yearly where our dentist and staff volunteer their time to provide dental services to low income and disadvantaged children.

We will offer free dental work to students and their siblings under the age of 18 who do not have any type of dental insurance or Medicaid coverage. We are looking for children who need actual dental treatment, not cleanings.

Because we can accommodate only a limited number of children, we would like to solicit your assistance in identifying the students/children who would benefit from this program. Please provide a copy of this letter and the attached flyer to the parents/guardians of the children you determine are the most in need of this service.

Please note that this is on a "first come first serve" basis. The families in need must contact our office **BY JANUARY 22nd** so that we can schedule a consultation to review the dental needs prior to the event. Also, our staff speaks Spanish so we welcome Spanish speaking families.

If you have any questions, please feel free to contact me at 303-974-5868.

Sincerely,

Leona Pacheco
Patient Treatment Coordinator