



CANADIAN NATIONAL EXHIBITION
AUG 19 TO SEPT 5 | 2016
LET'S GO TO THE EX! THEEX.COM

Move In Questionnaire

ACH

PLEASE TAKE A MOMENT TO FILL OUT THE INFORMATION BELOW.
THIS WILL HELP US BETTER ACCOMMODATE YOU DURING THE MOVE IN PERIOD.

Company Name: _____

Booth #: _____

Person Responsible for Set Up: _____

Mobile(s): _____

Land Line: _____

1. What date would you like to move-in?

Monday, August 15th AM ☐ PM ☐ Tuesday, August 16th AM ☐ PM ☐

Wednesday, August 17th AM ☐ PM ☐ Thursday, August 18th AM ☐ PM ☐

No vehicles permitted in buildings on Thursday, August 18th, 2016

2. What is your type of Booth Construction:

Built by Show's Official Decorator GES

YES ☐ NO ☐

3. How long is the setup of your booth? _____

PLEASE PROVIDE A BRIEF DESCRIPTION OF YOUR SET UP.

4. What size vehicle will be used for delivery: _____ Quantity: _____

Is your vehicle/trailer part of your booth display? YES ☐ NO ☐

5. Have you sent in your Booth Change Form? YES ☐ NO ☐

6. Have you read your EXHIBITOR HANDBOOK? YES ☐ NO ☐

<http://theex.com/footer/vendor-info/indoor-exhibitors/indoor-exhibitors/shopping-pavilions-information-kit>

7. Have you sent in your Mandatory Health & Safety Acknowledgement Form? YES ☐ NO ☐

8. Have you sent in your Mandatory Certificate of Insurance? YES ☐ NO ☐

Please note: All exhibitors must have a proof of insurance prior to move in, without it – you will not be able to setup.

Please return your completed form by June 1st, 2016. Fax 416.263.3863 or email:

exhibitorforms@theex.com

Questions: Please call Brenda Holden at 416.263.3848

Your move in schedule will be provided at the end of June/beginning of July. If we do not receive a completed questionnaire, a move in day and time will be assigned with no changes/exceptions.

It is your responsibility to confirm your assigned move in date(s) and time(s).