



CANADIAN NATIONAL EXHIBITION
AUG 19 TO SEPT 5 | 2016
LET'S GO TO THE EX!  THEEX.COM

FOOD BUILDING

NEW MOVE IN & INSPECTION PROCESS

To ensure an efficient and effective move-in process, all concessionaires can access the Food Building, beginning May 24th without making an appointment.

The building will be open Mondays – Fridays from 7am to 3pm.

Please ensure that you check in with Donn Kennedy, Building Superintendent upon arrival and ensure that you sign-in/out at all times.

Leasehold locations slated for major or minor renovation, new builds, upgrades and/or repairs must have scheduled appointments in order to ensure that all elements are approved prior to build.

All major construction, upgrades and/or repairs must be completed by July 18, 2016.

Vehicle Parking

May 24 to August 18, 2016

If you are delivering equipment or booth material, please pull up to Door 61, complete your drop off and remove your vehicle immediately and park in the lot across from the Food Building located under the Gardiner Expressway.

Any vehicles parked along Manitoba Drive, will be ticketed and towed at your expense.

2016 NEW BUILDING MOVE IN & ACCESS PROCEDURES

1. Access to the Food Building must be done through the large roll-up Door (61) on the north side of the building, along Manitoba Blvd. **ONE POINT OF ENTRY ONLY**.
2. All Concessionaires and their staff, contractors, suppliers **must sign-in and sign-out at all times**.
3. **Open Toe shoes, flip flops or sandals of any kind** are **strictly prohibited during the Move-In** (May-August 18, 2016). Any person found without close toe shoes will be asked to leave the premise immediately. It is your responsibility to communicate this information to all your staff and suppliers. **Our priority is Safety First. No exceptions.**
4. All major renovations or new builds **must be completed by no later than July 18, 2016.**
5. All equipment (must be approved & certified with original rating plates) and must be under exhaust hood canopy **by July 18.**
6. **Fire Suppression Upgrades in progress.** There is a total of 48 Exhaust Hoods that will be either upgraded to the overlapping system in accordance to the R-102 Restaurant Fire Suppression Systems or cylinder replacement or required performance of hydrostatic testing and refills. A list and scope of work will be provided at a later date to all affected concessionaires.

****NEW** EQUIPMENT INSPECTIONS BEGINS: JULY 20, 2016**

Inspection of all Equipment including Sprinkler Nozzles, Cold/Hot/Warming, Electrical, Gas, Mechanical

1. All approved and certified equipment (grills, fryers, broilers etc.) must be approved, certified and legible with the original rating plates, and must be in place under the Exhaust Hood Canopy **by July 18, 2016.**
2. All equipment located under the Exhaust Hood Canopy **must comply with the NFPA 13 Sprinkler System (nozzles)** and meet all related requirements to prevent fire deaths and property loss.
3. Owners must ensure that **all equipment is maintained properly and in a safe operating condition.** Reg.212/01, s.15 TSSA
4. Please ensure that your **Class K or a 40BC Fire Extinguishers** are inspected, certified and installed – ready for inspection during this compliance review. Extinguishers should be mounted on a wall with the top about 1 meter from the floor to ensure they're easily visible and accessible.
5. **A series of Inspections will carried out by the CNEA, Exhibition Place, ESA (Electrical Safety Authority), TSSA (Technical Standards & Safety Authority), Classic Fire, Enbridge Gas and Toronto Fire Inspection Services** to ensure that all equipment is in compliance with all regulations and fire codes for the safe operation of the concession.
6. Once all inspections are carried out by the TSSA and ESA, deficiencies identified and remedied, **Toronto Fire Services will conduct the final inspections.** Only once the inspection has been complete and it meets all related NFPA, TSSA and ESA conformance, **Enbridge Gas will activate gas lines and pilot lights. Expected timeline for this is August 15, 2016** (pending compliance).
7. The Licensee agrees to comply with all laws of the Government of Canada and the Province of Ontario, all bylaws of the City of Toronto, and all rules and requirements of the police, fire and health departments or other applicable regulatory bodies, **if a notice of violation is received, Licensee must remedy such violation immediately, at its' own expense.**

INSPECTION SCHEDULE

INSPECTIONS WILL BE CONDUCTED BY PRIORITY PHASES BASED ON THE FOLLOWING:

JULY 18: ALL EQUIPMENT MUST BE IN PLACE FOR INSPECTIONS

July 20: Phase 1: Priority Exhaust Hood Canopies – Mechanical, Gas and Electrical

July 21: Phase 2: Medium Electrical Cooking and Baking Equipment

July 22: Phase 3: Low Cold/Warm Equipment – Non-Hazardous Foods

July 25 & 26: Phase 4: Remedy Subsequent Inspections and Deficiencies resolved

An inspection schedule (dates and approx. time range) will be distributed to all Licensees in preparation for this **Mandatory Inspection & Compliance**. We cannot guarantee a specific time, however you or your alternate designate, must be present for the inspection.

If you have not been inspected and approved, you will not be permitted to open.

DELIVERY: FOOD & DRY GOODS SCHEDULE

It is strictly forbidden to bring in any food products into the building (fresh or dry goods). Any food or beverage items identified on premises will be turned back. Permission Schedule listed below.

August 8-12: Dry goods and all related tableware (plates, napkins, cups etc.).

August 15-19: Fresh/Frozen foods accepted.

August 19-Sept 5: 6am-9:45am only – deliveries from reputable Food Distributors

Daily Deliveries of Fresh/Frozen/Dry Goods

6am: Sysco, GFS and other large food distribution channels

7am: Medium size Distributors

8 am: Small & Local distributors

FOOD BUILDING HOURS OF OPERATION

MAY 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 CLOSED	3 CLOSED	4 CLOSED	5 CLOSED	6 CLOSED	7 CLOSED
8 CLOSED	9 BY APPT ONLY	10 BY APPT ONLY	11 BY APPT ONLY	12 BY APPT ONLY	13 BY APPT ONLY	14 CLOSED
15 CLOSED	16 BY APPT ONLY	17 BY APPT ONLY	18 BY APPT ONLY	19 BY APPT ONLY	20 BY APPT ONLY	21 CLOSED
22 CLOSED	23 CLOSED VICTORIA DAY	24 7am - 3pm	25 7am - 3pm	26 7am - 3pm	27 7am - 3pm	28 CLOSED
29 CLOSED	30 7am - 3pm Fire Suppression Upgrades Begin	31 7am - 3pm				

JUNE 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 7am - 3pm	2 7am - 3pm	3 7am - 3pm	4 CLOSED
5 CLOSED	6 7am - 3pm	7 7am - 3pm	8 7am - 3pm	9 7am - 3pm	10 7am - 3pm	11 CLOSED
12 CLOSED	13 7am - 3pm	14 7am - 3pm	15 7am - 3pm	16 7am - 3pm	17 7am - 3pm	18 12pm – 6pm
19 CLOSED	20 7am - 7pm	21 7am - 7pm	22 7am - 7pm	23 7am - 7pm	24 7am - 7pm	25 12pm–6pm
26 CLOSED	27 7am - 7pm	28 7am - 7pm	29 7am - 7pm	30 7am - 7pm		

REMINDER:

The Honda Indy is scheduled to take place. The Food Building will be closed from July 13 – 17 inclusive due to the track set up and tear down.

FOOD BUILDING HOURS OF OPERATION

JULY 2016





Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 CLOSED Canada Day	2 CLOSED
3 CLOSED	4 7am – 7pm	5 7am – 7pm	6 7am – 7pm	7 7am – 7pm	8 7am – 7pm	9 APPT ONLY (12pm – 6pm)
10 APPT ONLY (12pm – 6pm)	11 7am – 7pm	12 7am – 7pm	13 HONDA INDY CLOSED	14 HONDA INDY CLOSED	15 HONDA INDY CLOSED	16 HONDA INDY CLOSED
17 HONDA INDY CLOSED	18 7am – 7pm ALL EQUIPMENT INSALLTED DEADLINE	19 7am – 7pm	20 Open 7am-7pm PHASE 1: PRIORITY INSPECTIONS TSSA & ESA	21 Open 7am – 7pm PHASE 2: MEDIUM INSPECTIONS TSSA & ESA	22 Open 7am – 7pm PHASE 3: LOW INSPECTIONS ESA & CNEA	23 CLOSED Beer Festival
24 CLOSED Beer Festival	25 7am – 7pm DEFICIENCY REPAIRS	26 Open 7am-7pm DEFICIENCY REPAIRS	27 Open 7am-7pm PHASE 1: PRIORITY REMEDIAL INSPECTIONS	28 Open 7am – 7pm PHASE 2: MEDIUM REMEDIAL INSPECTIONS	29 Open 7am – 7pm PHASE 3: LOW REMEDIAL INSPECTIONS	30 CLOSED Caribbean Fest

AUGUST 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
JULY 31 CLOSED Caribbean Fest	1 CLOSED CIVIC DAY	2 7am – 10pm	3 7am – 10pm PHASE 1: PRIORITY INSPECTIONS TORONTO FIRE	4 7am – 10pm PHASE 2: MEDIUM INSPECTIONS TORONTO FIRE	5 7am – 10pm PHASE 3: LOW INSPECTIONS TORONTO FIRE	6 12pm – 6pm
7 CLOSED	8 7am – 10pm	9 7am – 10pm	10 7am – 10pm	11 7am – 10pm	12 7am – 10pm DRY FOOD + TABLEWARES ALLOWED	13 12pm – 6pm FLOOR WAXING OVERNIGHT
14 12pm – 6pm FLOOR WAXING OVERNIGHT	15 7am – 11pm FRESH + FROZEN FOOD PRODUCTS ALLOWED	16 7am – 11pm	17 7am – 11pm Media Day	18 7am – 11pm	19 – CNE OPENS 6am – 12am 	20 – WARRIOR DAY 6am – 12am 
21 6am – 12am 	22 6am – 12am 	23 6am – 12am 	24 – FOOD DAY 6am – 12am 	25 6am – 12am 	26 6am – 12am 	27 6am – 12am 
28 6am – 12am 	29 6am – 12am 	30 – YOUTH DAY 6am – 12am 	31 6am – 12am 			

FOOD BUILDING HOURS OF OPERATION

SEPTEMBER 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 6am – 12am 	2 6am – 12am 	3 – AIR SHOW 6am – 12am 
4 AIR SHOW 6am – 12am 	5 AIR SHOW Labour Day Hours: 10am-7pm Building open: 6am – 12am	6 7AM TO 11PM MOVE OUT INSPECTIONS	7 7AM TO 11PM MOVE OUT INSPECTIONS	8 7AM TO 11PM MOVE OUT INSPECTIONS	9 7AM TO 11PM MOVE OUT INSPECTIONS	10 CLOSED
11 CLOSED	12 CLOSED	13 CLOSED	14 CLOSED	15 CLOSED	16 CLOSED	17 CLOSED
18 CLOSED	19 CLOSED	20 CLOSED	21 CLOSED	22 CLOSED	23 CLOSED	24 CLOSED
25 CLOSED	26 CLOSED	28 CLOSED	29 CLOSED	30 CLOSED		

RENOVATIONS: RESPECTING ALL COLLECTIVE AGREEMENTS

If you are conducting major or minor renovations of any kind in your leasehold, you must respect the policy set out below shall be performed by and meet the CNEA's union collective agreements of Exhibition Place and that all work performed will be at your expense, and not that of the CNE:

1. All upgrades, changes and modifications must be approved by CNEA Management prior to the commencement of the work.
2. All modifications or connections to the Building Systems, including all work outside the Licensee's Premises, i.e. the base building exhaust, controls, electrical distribution and life safety systems as installed by the Exhibition Place.
3. The provision of additional capacity such as electrical, mechanical, plumbing, air handling etc.
4. Any Licensee Work which could affect the structural component of the property.
5. Any drilling, cutting, coring and patching for conduit, pipe sleeves, chases, duct equipment or openings in the floors, walls columns or roofs of the Property as reviewed by the structural consultant and approved by the CNEA and Exhibition Place.
6. Installation of any bulkhead signage, menu board attachments or other fasteners to the interior façade (affects perimeter booths only).

The current province wide collective agreements with respect to industrial, commercial and institutional sectors of construction are;

- a) The Carpenter's Employer Bargaining Agency and the Ontario Provincial Council, United Brotherhood of Carpenters and Joiners of America;
- b) The Mechanical Contractors Association of Ontario and the Ontario Pipe Trades Council of the United Association of Journeymen and Apprentices of the Plumbing and Pipe-Fitting Industry of the United States and Canada;
- c) The Electrical Trade Bargaining Agency of the Electrical Contractors Association of Ontario and the International Brotherhood of Painters and Allied Trades;

Any non-maintenance part(s) of the Work that is the work of Union Members for whom said Council, Brotherhood Association or Local is the collective representative under the provisions of any one of the said collective agreements, or the said Letter shall in each case be performed by an employer owing contractual obligation to such representative, unless such obligations do not prohibit performance of such part(s) of the Work of others.

Any Licensee or their agents, found in contravention of these collective agreements will be fined, at their own expense.

RENOVATIONS INSPECTIONS

Inspection of Leasehold Premises for all related Renovation, Modifications or Upgrades of any kind.

1. The CNEA in conjunction with Exhibition Place including its Agents, Safety Engineers, Consultants and all Municipal and Provincial Inspection Agents shall have unlimited access to the Tenant's premises for the purpose of inspecting the Licensee Work in progress.
2. The CNEA in conjunction with Exhibition Place or its consultants may note deficiencies in the Licensee work, which shall be corrected by the Licensee immediately, at its' own expense.
3. After completion of Licensee work an inspection shall be made between the CNEA's representatives and the Tenant and surrounding areas. Deficiencies noted by the CNEA, Exhibition Place and all Municipal and Provincial Inspection Agents regarding tenant work will be corrected prior immediately. A subsequent inspection will be required and approved, prior to Opening Day.
4. Any damages caused by the Tenant's Contractor to adjacent areas in the execution of the Tenant work shall be repaired by the CNEA in conjunction with Exhibition Place Contractor at the Tenant's expense.

If you have any questions, or require additional clarification, please contact:

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