



# Technical Assistance Grant Guidelines Spring 2016

A Grant Program of the Preservation League of New York  
State and the New York State Council on the Arts,  
with additional support from the Erie Canalway National  
Heritage Corridor



Council on  
the Arts



The Preservation League of New York State (PLNYS) and the New York State Council on the Arts (NYSCA) are pleased to announce the availability of Technical Assistance Grants (TAG). This program provides support for discrete projects that preserve New York State's cultural and historic resources. The grants will support professional services of architects, engineers and other design and preservation professionals working with not-for-profit groups and municipalities to preserve their buildings, structures, and other resources that serve an arts and/or cultural function. The Erie Canalway National Heritage Corridor has provided additional support for projects within the Erie Canalway National Heritage Corridor.

## Who is eligible to apply?

Not-for-profit, 501(c)(3) arts/cultural groups and municipalities managing an arts/cultural facility only. Please note that state agencies, friends groups of NYS-owned sites, religious institutions, and private property owners are ineligible for this program. Prior grant recipients must have successfully completed their funded project to qualify for future grants. *Eligible groups may apply for only one project per grant cycle.*

*The applicant group must be the owner of or have at least a 6 year lease on the resource that is the subject of the TAG application.*

## What types of projects are eligible for TAG support?

The applicant group may apply for short-term, discrete projects that advance the preservation of historic sites, museums, arts facilities including opera houses and theaters, and other culturally important institutions that are located in historic buildings and structures that are open to the public. These professional studies include: building conditions surveys, engineering/structural analyses, feasibility/reuse studies, and specialized building conservation studies. This program **cannot** fund architectural plans and specifications.

## How can the TAG funds be used?

TAG is intended to support the direct costs of carrying out the types of projects described above. These can include: consultant fees, in-state travel, photography, report production costs, and other associated expenses.

## What is the maximum grant award?

Grant amounts will not exceed \$3,000 and the total cost of the applicant's project may not exceed \$3,500.

## Does this mean that a cash match is required?

Yes. Each applicant must provide \$500 toward the total project cost.

## When are applications due?

The spring submittal deadline is Monday, April 11, 2016. We will have a second fall grant round. *Applications may only be submitted electronically.*

## When will applicant groups be notified of the results?

Applicants will be notified by phone, email, or post within six weeks of the application deadline. The successful applicant must:

1. Complete a letter contract with the Preservation League.
2. Provide evidence of the \$500 match as a retainer with the consultant before TAG funds can be released.
3. Complete their project by December 31, 2016. Please submit one bound copy and a CD of the final product.

If your organization and your project meet the guidelines, please contact League staff to discuss your potential application. Prospective applicants **MUST** first discuss their potential project with the appropriate League staff person, applications are not online.

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