

 <p><b>GALA</b></p> <p><i>Music City</i></p> <p>C E N T E R</p>	<p>June 12, 2013 Music City Center</p> <p><b>Fundraising Auction of the Tennessee Chapter of Meeting Professionals International</b></p> <p>Begins online late April at <a href="http://www.biddingforgood.com/mptn-auction">http://www.biddingforgood.com/mptn-auction</a> and concludes in a Silent Auction in June at the chapter's GALA Awards in Nashville.</p>
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----- Donation Form -----

MPI:TN is a 501(c)3 non-profit organization. The annual MPI:TN auction raises funds that support the chapter all year long. Your support of the auction enables MPI:TN to offer: Scholarships for member dues & meetings, CMP & CMM Scholarships, State-Wide Educational Programs, Leadership Training and State of the Art Communications and Website.

*Thank you for you generous support!*

Donated by -- Company Name as it should be listed on the web site:

If this donation is made possible by an organization other than the company above, please specify:

Donor Company or Contact Name:

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Item Name:

Clear Description of Item / Service Donated:

Brief Company Description (optional – this would be posted on the auction website):

Restrictions or notes (see next page for suggestions):

Expiration Date (through June 30, 2014 is preferred, but exp. date is the donor's option):

Estimated Fair Market Value: \$

Donation is:  Item     Certificate + Brochure     Tickets

Will be:  Delivered     Mailed     Please pick up from

Signature (may be typed):

Date:

MPI Contact who asked for donation:

## 2 | GALA Auction Donation Form

Please send the following for promotional purposes on the auction website or at the live auction tables:

- Logo (electronic file – jpeg preferred)       Photo(s): # of photos: \_\_\_\_\_  
 4 brochures or collateral (for the auction tables) – if available
- 

Deadline: March 22, 2013

- o E-mail this donation form, photos, logo and scan of your certificate to: [Rachel.Oliver@franklinmarriott.com](mailto:Rachel.Oliver@franklinmarriott.com)
- o Snail Mail brochures, original certificate, tickets and / or any item(s) to:  
**Rachel Oliver: 1027 Market Street, Franklin, TN 37067**

Questions? Contact **Jordan Haley** (770-639-9060 – [jordan@cumberlandhospitalitygroup.com](mailto:jordan@cumberlandhospitalitygroup.com))  
or **Susan Raque** (615-953-6611 – [sraque@frenchlick.com](mailto:sraque@frenchlick.com))

Donating Company Name:

YES – Please send me information on:  MPI:TN Membership       Sponsorships/Partnerships/AD Index

*Certificate / Restriction Suggestions:*

Please include clear restrictions and notes on your certificate to avoid any misunderstanding at redemption, such as:

- o If possible, notation that certificate is offered for the 2013 MPI:TN Fundraising Auction
- o Description of the exact offering: *example: two night stay for two in a (type) room or one round of golf (18 holes) for two persons at (venue)*
- o Certificate Numbers and /or Signature of Authorizing Individual
- o Black out dates may apply (include specify dates or holiday names)
- o Expiration or Valid Only Date
- o Certificate has no negotiable value and is not redeemable for cash
- o Original must be presented at the time of redemption
- o Not replaceable if lost or stolen
- o Any other information the buyer should know upfront

**Thank you so much for your support of MPI:TN!!**

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For internal MPI:TN use only:

Posted by: \_\_\_\_\_

Auction Category: \_\_\_\_\_

Auction Item Number: \_\_\_\_\_

Received:

- donation form  
 photos  
 logo  
 brochures  
 certificate scan     certificate original  
 item(s) – Brief Description (i.e. basket of goodies, book) \_\_\_\_\_  
 tickets

Date sent for BFG Posting: \_\_\_\_\_

Notes: