

## The 2015 MPI Awards Gala Silent Auction Form

**The Fundraising Auction for the Tennessee Chapter of Meeting Professionals International**

This year's auction will be available online using Bidding for Good in mid-February- <http://www.biddingforgood.com>  
The auction (silent/ live) will conclude on **Thursday, May 7<sup>th</sup>** at the Chapter's Awards GALA Fundraiser in Nashville at  
**The Hutton Hotel!**

**Contact Information (Please Print or Type)**

Company Name (as it should be listed on the website)*:		
Contact Name:		
Contact Title:		
Address:		
City:	State:	Zip:
Phone:		
Email:		
Web Address:		
Additional Comments:		

*\*if this donation is made possible by an organization other than the company noted please specify in the comments section.*

**Donated Item**

Name of Item Donated:
Estimated Fair Market Value of Item:
Expiration Date (through May 31, 2016 is preferred, but exp. date is the donor's option):
Item Title for Auction Website:
Complete Description of Item/Service Donated:
Brief Company Description (noted on auction website):
Restrictions or Notes (see next page for suggestions):

Donation is:  Item       Certificate + Brochure       Tickets  
 Will be:  Delivered       Mailed       Please pick up from \_\_\_\_\_  
(note contact name & location for MPI representative to arrange pick up)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(may be typed)

MPI Contact who asked for donation: \_\_\_\_\_

**Please include the following for promotion on the auction website and/or for the silent auction displays:**

- Logo (electronic file – jpeg preferred)       Photo(s): # of photos: \_\_\_\_\_  
 4 brochures or collateral (for the auction tables) – if available

E-mail this donation form, photos, logo and scan of your certificate to Karin Eggert, Auction Chair at  
[tnmpiauction@yahoo.com](mailto:tnmpiauction@yahoo.com)

MPI:TN is a 501(c)3 non-profit organization your donation is tax deductible. The annual MPI:TN auction raises funds that support the chapter all year long. Your support of the auction enables MPI:TN to offer: Scholarships for member dues & meetings, CMP & CMM Scholarships, State-Wide Educational Programs, Leadership Training, State of the Art Communications and Website.

**Thank you so much for your generous support of MPI:TN!**

**Certificate/Restriction Suggestions:**

Please include clear restrictions and notes on your certificate to avoid any misunderstanding at redemption, such as:

- If possible, notation on the certificate that it is offered for the 2015 MPI:TN Fundraising Auction
- Description of the exact offering: *example: two night stay for two in a (type) room or one round of golf (18 holes) for two persons at (venue)*
- Certificate Numbers and/or Signature of Authorizing Individual
- Black-Out Dates May Apply (include specific dates or holiday names)
- Expiration or Valid Only Date
- Certificate has no negotiable value and is not redeemable for cash
- Original certificate must be presented at the time of redemption
- Not replaceable if lost or stolen
- Any additional information the buyer should know about for redemption purposes

**Remember the sooner your donation commitment reaches us the more exposure we can give you!**

YES – Please send me information on:  MPI:TN Membership       Sponsorships/Partnerships/AD

**Please contact Auction Chair, Karin Eggert by e-mail at [tnmpiauction@yahoo.com](mailto:tnmpiauction@yahoo.com)**

**or by calling her directly at 615-238-9237**

**for additional information and/or questions regarding your donation.**

**Mailing your donation – Please send to the following address:**

**Cross County Education**

**Attn: Karin Eggert**

**9020 Overlook Blvd., Suite 140**

**Brentwood, TN 37027**

For internal MPI:TN use only:

Posted by: \_\_\_\_\_

Auction Category: \_\_\_\_\_

Auction Item Number: \_\_\_\_\_

Received:

donation form       photos       logo       brochures

certificate scan       certificate original

item(s) – Brief Description (i.e. basket of goodies, book) \_\_\_\_\_

tickets

date sent for BFG Posting: \_\_\_\_\_

Notes: