

**Hand Picked Academy**  
**PRIVATE & CONFIDENTIAL**



**PERSONAL DETAILS**

First name/s \_\_\_\_\_ Surname \_\_\_\_\_  
Address \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_  
Town \_\_\_\_\_ Tel No \_\_\_\_\_  
County \_\_\_\_\_ Mobile No \_\_\_\_\_  
Postcode \_\_\_\_\_ Email \_\_\_\_\_  
Do you have any current criminal convictions? \_\_\_\_\_ Do you have a full UK driving licence? \_\_\_\_\_  
If yes, please provide details below: \_\_\_\_\_ If yes, do you have your own transport? \_\_\_\_\_  
\_\_\_\_\_

Where did you find out about the Academy?

School Careers Advisor ☐ College Advisor ☐ University Advisor ☐ If other please give details:  
Word of Mouth ☐ Job Centre Plus ☐ Other ☐ \_\_\_\_\_

**EDUCATION & QUALIFICATIONS**

University/College attended \_\_\_\_\_ Dates attended \_\_\_\_\_

Course/s studied \_\_\_\_\_

School(s) attended \_\_\_\_\_ Dates attended \_\_\_\_\_

Qualifications achieved:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been suspended or expelled from school or college? \_\_\_\_\_

If yes, please provide details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have undertaken any other training out with the above please detail below

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Details of unemployment**

Last date worked or in f/t education? \_\_\_\_\_ Length of unemployment \_\_\_\_\_

Are you claiming Job Seeker's Allowance? \_\_\_\_\_

What benefits do you claim? \_\_\_\_\_

What do you feel is your biggest barrier to gaining employment at this time? \_\_\_\_\_

**Employment History**

Dates of most recent employment (from & to) \_\_\_\_\_

Company Name \_\_\_\_\_ Job title \_\_\_\_\_

How many hours per week did you work? \_\_\_\_\_ Hourly rate \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Please give details of any other work experience you have had:

Date from & to	Company name	Job title	Reason for leaving

**Why do you want to attend the Academy?**

\_\_\_\_\_  
\_\_\_\_\_

**What types of jobs have you been applying for?**

\_\_\_\_\_  
\_\_\_\_\_

**DECLARATION:** I confirm that to the best of my knowledge the information I have given is correct.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

All information that is provided on this form will remain confidential and shall be retained under the Data Protection Act.