

Fife Digital Directory

This booklet explains where you can get free access to computers and the internet in Fife, and where you can learn more about how to use them.



What's in this directory?

SECTION 1

Where can I get access to a computer and the internet?

Lists all the places that you can use a computer, access free wifi, or access a printer. These locations are perfect if you already know how to use a computer and just need access to one. Different locations have different facilities, so this section shows what's available at each one.

SECTION 2

Where can I improve my computer skills?

Explains where you can learn more about using computers and the range of support that's available. If you're not confident using a computer on your own but would like to learn more, these courses and support services can help.



SECTION 1

Where can I get access to a computer and the internet?

The tables in this section show where you can get free access to computers and the internet as well as any other facilities available at each location.



Libraries

It's free to use the computers at your local library but there is a small charge if you want to use the printer. If you're not already a member of the library, you'll need to join – it's completely free, you just need to bring along some ID the first time you attend. We'll give you your library membership card right away – this card will let you get on the internet and access the free wifi.

Access to the computers is limited by their availability. If you really need access to a computer at a certain time it's best to book one in advance by phoning the library.

Library staff are available to help you use the computers, but they can't offer any advice about what you do online. For example, they can't help you write a CV, do your online banking or complete a feedback form. If you need help with something like this, they'll be happy to suggest one of our digital skills courses or point you to one of our partner organisations who can help.

Fife Libraries	Address	Booking Number
Burntisland Library	102 High Street, Burntisland, KY3 9AS	01592 583203
Cowdenbeath Library	41 High Street, Cowdenbeth, KY4 9QA	01383 602363
Cupar Library	33 Crossgate, Cupar, KY15 5AS	01334 659367
Dalgety Bay Library	1 Abbot Street, Dunfermline, KY12 7NL	01383 602364
Duloch Library	Nightingale Place, Dunfermline, KY11 8LW	01383 602208
Dunfermline Carnegie Library	1 Abbot Street, Dunfermline, KY12 7NL	01383 602365
Glenwood Library	Glenwood Centre, Glenrothes, KY6 1PA	01592 83205
Inverkeithing Library & Heritage Centre	Church Street, Inverkeithing, KY11 1PA	01383 602471
Kirkcaldy Galleries	War Memorial Gardens, Kirkcaldy, KY1 1YG	01592 583206
Leven Library	16 Durie Street, Leven, KY8 4HE	01334 659373
Lochgelly Library	Bank Street, Lochgelly, KY5 9RD	01592 583381
Lochore Library	Flockhouse Avenue, Ballingry, KY5 8JH	01592 583526
Methil Library	Wellesley Road, Methil, KY8 3PA	01334 659374
Oakley Library	Station Road, Oakley, KY12 9RJ	01383 602369
Rosyth Library	Parkgate, Rosyth, KY11 2JW	01383 602370
Roths Halls Library	Roths Square, Glenrothes, KY7 5NX	01592 583387
Sinclairtown Library	Loughborough Road, Kirkcaldy, KY1 3DB	01592 583209
St Andrews Library	Church Square, St Andrews, KY16 9NN	01334 659378
Templehall Library	Beauly Place, Kirkcaldy, KY2 6EX	01592 583210

These libraries
have two or
more computers.
For a full list visit
[www.onfife.com/
libraries](http://www.onfife.com/libraries)

Job centres

You can use computers and access the internet at your local Jobcentre Plus offices, too. You'll need to book the computer in advance by calling the Booking Number:

Jobcentres	Computers available	Hours available each day	Booking Number
Cowdenbeath Jobcentre	6	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 10.00 to 17.00	01383 315410
Cupar Jobcentre	5	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 10.00 to 17.00	01334 413718
Dunfermline Jobcentre	8	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 09.30 to 17.00	01383 813814
Glenrothes Jobcentre	8	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 10.00 to 17.00	01592 253628
Kirkcaldy Jobcentre	8	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 09.30 to 17.00	01592 253288
Leven Jobcentre	7	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 10.00 to 17.00	01333 593509
St Andrews Jobcentre	3	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 10.00 to 17.00	01334 413508

NB All offices closed everyday between 12.30 and 13.30



Skills Development Scotland offices



If you need to use a computer to write a CV, complete an online application form or search for jobs, you can access computers and printers free of charge at Skills Development Scotland (SDS) offices. Within the centre qualified Careers Advisers are on hand to support you with all aspects of looking for and applying for work, as well as information about training, education and funding.

These facilities can only be used for job related purposes. Contact details and opening times are listed below.

Skills Development Scotland Office	Address	Hours available each day	Booking Number
Dunfermline Centre	29 East Port, Dunfermline, KY12 7JG	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 10.00 to 17.00	01383 745610
Kirkcaldy Centre	43-45 Whytescausway, Kirkcaldy, KY1 1XF	Mon, Tue, Thur & Fri – 9.00 to 17.00 Wed 10.00 to 17.00	01592 645180



SECTION 2

Where can I improve my computer skills?

Across Fife there is a range of support available to help you get online. This support is available in 3 ways:

1. Digital skills courses
2. Community job clubs
3. Volunteer support

Digital skills training courses are running all the time. You can start a course at a time that's convenient for you and you'll be supported in a friendly and informal environment while you learn.

Do you need help accessing online job searches, email and universal job match?

The digital skills courses running in centres across Fife are free with friendly tutors on hand to support you. There's no need to wait you can get onto a course straight away.

There are two levels of digital skills course:

LEVEL 1 is for people who have never used a computer mouse and keyboard. It's perfect if you have no computer skills or very basic computer skills.

LEVEL 2 is for people with some experience of using a computer. You will learn how to use new applications and online services. Your digital skills will be developed to help you with your job searching.

If you'd like to improve your reading and writing skills at the same time as learning digital skills then choose a course marked with "literacies".

The table below shows the places you can book onto digital skills courses.

To book onto any of these courses, you can email: digitalskills@fife.gov.uk, or phone the learning centre in your area using the numbers overleaf.

Area	Venue	Day / Time	DS1	DS2	DS & Literacy	Booking Number
Cowdenbeath	Moray Institute Community Centre 90 – 92 Main Street Kelty	Thurs 09.30 - 11.30	✓	✓	✓	01592 583496
	Lochgelly Library Bank Street Lochgelly	Wed 09.30 - 11.30	✓	✓	✓	01592 583496
Dunfermline	Tryst Community Centre Duncan Crescent, Abbeyview	Mon 10.00 - 13.00 Wed 10.00 - 13.00	✓	✓	✗	01383 602381
	Dell Farquharson Centre Nethertown Broad Street	Wed 18.30 - 20.30 Tues 14.45 - 16.45	✓	✓	✓	01592 583496
North East Fife	Cupar Youth Cafe, Corn Exchange House, 1 Castlehill	Wed 9.30-11.30 Wed 13.00-15.00	✓	✓	✓	01334 659363
	St Andrews Learning Centre Cosmos Centre, Abbey Walk	Wed 14.00-16.00	✓	✓	✓	01334 659363
	Anstruther Learning Centre, 35 Cunzie Street	Fri 10.00 - 12.00	✓	✓	✓	01334 659363
	Tayport Dolphin Centre 4 Gladstone Square	Thurs 13.30 -15.30	✓	✓	✓	01334 659363
Glenrothes	Auchmuty Learning Centre, 81 Alexander Road Glenrothes	Tues 9.30 -11.30 Wed 12.30 -14.30 Thurs 9.30 - 11.30 Thurs 12.30 - 14.30	✓	✓	✗	01592 583474
	Exit Community Centre Glamis Centre Glenrothes	Wed 9.30 - 11.30 Fri 9.30 - 11.30	✓	✓	✗	01592 583474

Area	Venue	Day / Time	DS1	DS2	DS & Literacy	Booking Number
Kirkcaldy	Kirkcaldy Town House 2 Wemysfield	Tues 9.30-11.30 Thurs 10.00-12.00	✓	✓	✓	01592 583497
	Templehall Learning Centre, Beauly Place Kirkcaldy	Wed 10.00-12.00	✓	✓	✓	01592 583497
	Toll Centre, East Toll Park Burntisland	Tues 10.30-12.00 Fri 10.00-12.00	✓	✓	✓	01592 583497
	Marwood House, St Clair Street Kirkcaldy	Thurs 9.30 -11.30	✓	✓	✗	
Levenmouth	Buckhaven Community Centre, Kinneir Street	Mon 10.00-12.00 12.30-14.30	✓	✓	✗	01334 659350
	Sandybrae Community Centre, Sandybrae Kennoway	Mon 10.00-12.00 Tues 10.00-12.00	✓	✓	✗	01334 659350
	Methil Community Centre, Bowling Green Street	Tues 10.00-12.00 Tues 13.00-15.00 Thurs 13.00-15.00	✓	✓	✓	01334 659350
South West Fife	Parkgate Community Centre, Rosyth	Thurs 13.00-16.00 Fri 13.00-16.00	✓	✓	✗	01383 411865
	Valleyfield Community Centre, Abbey Street High Valleyfield	Thurs 13.00-16.00 Fri 13.00-16.00	✓	✓	✗	01383 602372

Community job clubs

Need help and advice in completing online job applications? Go along to your local Community Job Club.

Community Job Clubs are run weekly throughout Fife and are open to anyone looking to get back into work or learning. They're run by trained advisors who can tell you what employers are

looking for, how to complete application forms, and signpost you to other local support. They can also advise whether any funding or childcare is available.

The times and locations of your local job club are listed in the table below. These might change in the future, but you can always see the most up-to-date details online at www.fifedirect.org.uk/jobclubs or call 01592 583659 to find out more.

Area	Location	Time
East Area	Cosmos Learning Centre Job Club, St Andrews	Thurs 13.30-15.30
	Cupar Library Job Club	Fri 10.00-12.00 14.00-16.00
	Anstruther Learning Centre Job Club, Town Hall Anstruther	Wed 10.00-12.00
	Dolphin Centre, Tayport	Wed 13.00-15.30
	Tayside Institute Community Centre, Newburgh	Tues 9.30-12.00
	Auchtermuchty Community Centre Job Club	Tues 13.30-15.30
Glenrothes	Auchmuty Job Club, Auchmuty Learning Centre	Wed 18.00-20.00
	Auchmuty Job Club, Auchmuty Learning Centre	Fri 13.30-15.30
	Exit Community Centre	Wed 12.30-14.30
	Glenwood Library	Mon 13.00-16.00 Thurs 13.00-15.00
	Lomond Centre	Tues 9.30-11.30



Levenmouth	Buckhaven Community Centre Job Club	Wed	10.00-12.00
	Adam Smith College, Leven Job Club	Tues	9.30-13.00
	Sandy Brae Job Club, Kennoway	Thurs	14.00-16.00
	Community Education Centre, Methil Job Club	Wed	14.00-16.00
	East Wemyss Library	Mon	9.30-11.30
Kirkcaldy	Marwood Job Club, Marwood House	Fri	9.30-12.00
	Templehall Learning Centre Job Club	Tues	13.00-15.00
	Burntisland Job Club, Burntisland Library	Tues	10.00-12.00
	Community Hub, East Fergus Place, Kirkcaldy	Thurs	10.00-12.00
	Linkliving Job Club, Westbridge Mill, Kirkcaldy	Wed	10.00-13.00
Dunfermline	Abbeyview Tryst Job Club	Thurs	13.00-16.00
	Music Institute, Dunfermline	Wed	9.30-12.30
	Del Farquharson Centre, Dunfermline	Tues	16.00-18.00
South West Area	Inverkeithing Job Club, Civic Centre	Tues	13.00-16.00
	Oakley Library Job Club	Thurs	13.30-16.30
	Parkgate Rosyth Job Club	Wed	10.00-12.00
	Valleyfield Job Club, Community Centre	Mon	12.00-14.00
Cowdenbeath Area	Bowhill Job Club, Bowhill Centre	Wed	14.00-16.00
	Cowdenbeath Job Club, Cowdenbeath Library	Mon	13.30-16.00
	Kelty Job Club, Moray Institute	Wed	9.30-12.00
	Benarty Job Club, Benarty Centre	Tues	14.00-16.00



Do you have computer skills & want to get into Volunteering?

There are
volunteering
opportunities
throughout
Fife!



If you're thinking of volunteering
as a way of getting back into work,
this could be for you!

You'd be helping learners in your own
community to build on their IT skills
to use a computer confidently for...

- Emailing
- Using the Internet
- Universal Job Match

For more information contact:
Lubaba Qasim
Community Learning & Development
5th Floor, Rothesay House
Glenrothes KY7 PP
email: lubaba.qasim@fife.gov.uk

For more information on the volunteering
programme visit: www.digitalfife.com



supporting you through
Benefit Changes
fifedirect.org.uk/benefitchanges

