



Alpha Phi Sigma

The National Criminal Justice Honor Society

The 2015 Scholarships, Awards of Excellence, and Grants

2015 Alpha Phi Sigma Community Service “Theme of the Year” Project Award

First place award \$200, second place \$125, and third place \$75

Each year at the annual conference, the National Student Officers will select a “Theme” for the year. Chapters will choose at least one community project to follow that “Theme” throughout the year. The theme for this year is:

Rehabilitation Within the Criminal Justice System or Juvenile Justice System

Chapters entering the Theme of the Year Award must:

- Submit a Scholarship Cover Form to Headquarters on or before **January 15, 2016**. Submit by e-mail to headquarters@alphaphisigma.org. Please put **THEME PROJECT AWARD APPLICATION** in the e-mail subject line.
- A confirmation email will be sent upon receipt.
- Create a video, PowerPoint, poster board, scrapbook, or other form of visual presentation that depicts the Chapter's activity(ies) based on the Theme of the Year.
- Each entry will have **4 minutes** to present their project regardless of the format. Please keep your presentations within the stipulated time. Presentations lasting longer than the 4 minutes will receive a reduction in points.
- Submit a written report that contains:
 - (1) a letter written by the agency's staff projects coordinator stating and confirming the activities performed by the chapter, and
 - (2) a letter signed by the chapter advisor confirming the involvement of all the members who participated, by listing their names.
- The presentation will take place in front of the judges and national assembly at the Alpha Phi Sigma annual conference in Denver, Colorado.

**Deadline for all Scholarships
and Awards is January 15, 2016.**

**Chapter Grants & Advisor Grants
are awarded throughout the year.**

**All Applications Must Include a “Scholarship, Award, and Grant Cover Sheet”
to be Considered. No exceptions.**

Please put the name of the Scholarship, Award, or Grant name in the subject line.

V.A. Leonard Scholarship

One undergraduate & one graduate scholarship may be awarded

V.A. Leonard founded Alpha Phi Sigma in 1942. The V.A. Leonard Scholarship was established in 1982 in honor and recognition of Dr. Leonard's leadership and hard work in the field of Criminal Justice.

This Scholarship is based on academic achievement, professional recommendations, and extracurricular activities. The recipients will each receive a scholarship of \$1,500 and a certificate.

Applicants must:

- Follow the stipulated scholarship guidelines (at the end of the Scholarships section).
- Submit a paper on "*My Perception of Alpha Phi Sigma.*" Describe your perception of Alpha Phi Sigma and what direction you would like to see the Honor Society take in the future, in approximately 5-7 pages.
- In an additional 2 pages, state "*Why I Deserve this Scholarship.*" Why you deserve the scholarship and how you intend to use the scholarship money.
- Submit a copy of your most recent transcript signed by your chapter advisor.
- Submit 3 letters of recommendations, preferably from faculty.

SUBMISSION: Submit all materials and Scholarship Cover Sheet via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**.

Please put **V.A. Leonard SCHOLARSHIP APPLICATION** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Regina B. Shearn Scholarship

One undergraduate & one graduate scholarship may be awarded

Dr. Regina B. Shearn is the first Executive Director of Alpha Phi Sigma. The Honor Society has grown considerably and continues to grow and thrive under her leadership and tutelage. The Regina B. Shearn Scholarship was established in 2001.

Recipients will each receive a scholarship of \$1,500 and a certificate. This Scholarship is based on academic performance, leadership, service, personal statement, and evaluation reports.

Applicants must:

- Follow the stipulated scholarship guidelines (at the end of the Scholarships section).
- Academic Performance—submit most recent transcript, signed by your chapter advisor.
- Leadership and Service on the campus and in the community—submit a current copy of your resume with leadership, service, and honors/awards listed (on campus and in the community).
- Personal statement of educational perspective, purpose, and objectives, approximately 5-7 pages.
- Evaluation reports from three individuals who are in a position to attest to your performance, citizenship, and character.

SUBMISSION: Submit all materials and Scholarship Cover Sheet via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**.

Please put **Regina B. Shearn SCHOLARSHIP APPLICATION** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

SCHOLARSHIP GUIDELINES

All application materials must be submitted by e-mail to headquarters at headquarters@alphaphisigma.org no later than **January 15, 2016**.

A panel of impartial ACJS & Alpha Phi Sigma faculty members will judge all entries, and the awards will be presented at the annual conference. If the judges deem the applicants have not met the standards set forth here, or feel they do not academically meet the level of work expected, no prize will be awarded.

- A completed Scholarship Cover sheet form must be attached to each scholarship submission. (Scholarship cover sheet is available on-line and at the end of the scholarships section.)
- Must fill out one Scholarship Cover sheet for each scholarship. (Do not check more than one scholarship per cover sheet.)
- Papers must be double spaced, 12pt Times New Roman font, and 1 inch margins.
- Applicants must be Alpha Phi Sigma members at the time of submission.
- Applicants must be enrolled as a student at the time of award.
- Applicants may need to produce current proof of enrollment in a program the semester the scholarship is awarded.
- Scholarship monies must be applied to student's higher education expenses.
- **Applicants are not eligible to receive the same scholarship two years in succession.**

Scholarship(s) with scholarship cover sheet may be submitted in Word or PDF via e-mail to headquarters@alphaphisigma.org.

Please put the name of the **SCHOLARSHIP** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Outstanding Chapter Goals Awards

Unity, Leadership & Service

The Outstanding Chapter Goal Award will be presented to the chapter that have best shown exemplary efforts under each specific goal. An award of \$300 and a certificate will be presented to each of the winning chapters. If a chapter wishes to present more than one Chapter Goal, each Goal MUST be presented independently.

Chapter Goal Awards SHALL NOT include the THEME OF THE YEAR. An entry that include the Theme of the year as a chapter goal will be disqualified form the Outstanding Chapter Goal Award judging.

Chapter Goal Awards will be judged at the Alpha Phi Sigma National Conference and may be presented in the following formats:

- ◆ A 3 minute video or PowerPoint. (If chapter applies for more than one goal, 3 minutes will be allotted to each presentation. Presentation of a specific goal will be done at time the specific Goal is called. Do not combine Goals in presentation.)

In order to be judged, chapters presenting a Chapter Goal Award **MUST** submit a folder at the time of judging which includes:

- ◆ Minutes of Meetings.
- ◆ Supporting materials such as press clippings, chapter newsletters, and/or appreciation letters received by the chapter.

The following must be received by headquarters on or before **January 15, 2015** for chapter to be eligible for the Outstanding Chapter Goal Award.

- | | |
|---------------------------------|--------------------------------|
| ⇒ Scholarship Cover Sheet | ⇒ 2015 Chapter Activity Report |
| ⇒ 2015 Chapter Financial Report | ⇒ Updated Chapter By-Laws |

When submitting Scholarship Cover sheet and attached required documents, please put **OUTSTANDING CHAPTER GOAL AWARD** in the e-mail subject line. Email to headquarters@alphaphisigma.org. A confirmation e-mail will be sent upon receipt.

Best Paper Scholarship

Graduate Scholarship: one first, one second, and one third place may be awarded
Undergraduate Scholarship: one first, one second, and one third place may be awarded

First Place will receive a scholarship of \$500, Second Place will receive \$250, and Third place \$150.

All applicants must follow the Best Paper Scholarship stipulated guidelines.

- Undergraduate Topic: A Contemporary Issue in Criminal Justice. Maximum of 15 pages.
- Graduate Topic: The Graduate topic will be the Alpha Phi Sigma Theme of the Year, *Rehabilitation Within the Criminal Justice System or Juvenile Justice System*. Maximum of 20 pages.

BEST PAPER GUIDELINES

All papers submitted for Best Paper competition must follow the format specified below:

- The completed cover sheet form must be attached to each annual scholarship paper submission.
- There should be no identification of the student anywhere within the "paper," only on the cover sheet.
- Title page (separate from cover sheet) with the title of the paper only.
- One page abstract must be included.
- Academic references / citations / bibliography pages must be included.
- Papers must be double spaced, 12pt Times New Roman font, and 1 inch margins.
- The paper and cover sheet must be submitted as a Microsoft-WORD document or in PDF format.
- Submit scholarship cover sheet, and paper via e-mail to headquarters@alphaphisigma.org.
- Please put **BEST PAPER SCHOLARSHIP** in the e-mail subject line. A confirmation email will be sent upon receipt.

Student Member Achievement Awards

Up to 5 achievement awards may be awarded per year. No more than one student per chapter, per year. The Award is \$200 and a Certificate.

A chapter advisor will nominate and endorse a student from his/her chapter who is felt to be of exemplary character and has achieved at least one of the following:

- 1: The student made an extraordinary contribution to the chapter.
- 2: has completed a major undergraduate or graduate research.
- 3: has demonstrated leadership of a chapter/campus project.
- 4: has an overall record of achievement.

APPLICATION PROCEDURE: The chapter advisor or another faculty member must describe, in detail, the student member's achievement. If description is written by another faculty member, it must be approved and signed by the chapter advisor.

TIME FRAME: The "achievement" must be completed by the end of December 2015, and the chapter advisor must submit the nomination and endorsement of the achievement to Headquarters on or before **January 15, 2016**.

SUBMISSION: Submit Scholarship Cover sheet and materials via e-mail to headquarters@alphaphisigma.org. Please put **MEMBER ACHIEVEMENT AWARD APPLICATION** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Student Member of the Year Award

The winner will receive \$500 and a certificate. This award honors the member who best represents excellence in all four Alpha Phi Sigma "**IDEALS**"...*Service, Leadership, Unity, and Academic Excellence*. Chapter Advisor may only nominate one student from his/her chapter.

To nominate a student the chapter advisor must submit:

- Scholarship Cover sheet
- A letter of recommendation from the chapter advisor stating why the member deserves the award.
- A letter supporting the nomination signed by all officers of the chapter's board with at least $\frac{3}{4}$ of the current local chapter members' signatures.
- A copy of the student's most recent transcript signed by the Chapter Advisor.
- A list of all the student's service, leadership, and professional activities.
- The student's resume.

SUBMISSION: Submit all materials via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**. Please put **MEMBER OF THE YEAR APPLICATION** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Advisor of the Year Award

Any Chapter applying for the Advisor of the Year must submit a written recommendation with a detailed letter stating why the chapter advisor deserves this honor. The local chapter executive board, and at least three fourths of the chapter's active members, must support the nomination by signing the recommendation letter. The Advisor of the Year will receive \$300 award and a certificate.

- The letter should include a description of the advisor's rapport with members, longevity, activities he or she has overseen or participated in, and his/her ability to motivate and lead.
- Advisor may receive award every 3 years.

SUBMISSION: Submit Scholarship cover sheet and all additional materials via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**. Please put **ADVISOR OF THE YEAR APPLICATION** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

“STAR” Chapter Award

Be a “STAR” Chapter. Chapter(s) will receive a monetary award of \$200 and a Certificate. There may be more than one winner per year. The Star Chapter will be awarded at National Conference.

A “Star” Chapter must fulfill the following criteria:

- 1: Have had at least one student who attended the previous conference.
- 2: The chapter advisor or assistant advisor must have attended at least one Advisor Meeting at the previous year’s conference.
- 3: Have at least one student who applied for an Alpha Phi Sigma scholarship at the previous year’s conference.
- 4: Sponsor one “Theme of the Year” activity.
- 5: Held a minimum of one induction ceremony the previous year.
- 6: File an annual Chapter Financial Report for the year preceding the annual conference by January 15th.
- 7: File an annual Chapter Report for the year preceding the annual conference by January 15th.

TIMEFRAME: January 1, 2015 to December 31, 2015.

APPLICATION PROCEDURE: Submit a letter detailing the requirement criteria listed above and the reason why your chapter should be granted “Star” Chapter Award.

SUBMISSION: Submit Scholarship Cover sheet and materials via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**. Please put **“STAR” CHAPTER AWARD APPLICATION** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Web Page Competition

First place \$250, Second place \$175, Third place \$100

An award of \$100 and a certificate will be presented to the chapter with the most outstanding web page. Please send website information to be linked to headquarters. Once we receive the website address, we will link it to the new Alpha Phi Sigma website. All website links received on or before **January 15, 2016** will be judged. The winner(s) will be announced at the 2016 conference.

NOTE: If your chapter website is not linked to headquarters, email the website address to headquarters@alphaphisigma.org

Websites not containing current information as of December 31, 2015 are not eligible for competition

SUBMISSION: Submit Scholarship Cover Sheet and chapter web site address via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**. Please put **WEB SITE COMPETITION APPLICATION** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Outstanding Yearbook Competition

The chapter with the most outstanding yearbook will receive an award of \$150 and a certificate. To enter the Yearbook Competition, chapters must submit:

- Scholarship Cover Sheet must be e-mailed to headquarters@alphaphisigma.org on or before **January 15, 2016**.
- Please put **OUTSTANDING YEARBOOK COMPETITION APPLICATION** in the email subject line.
- Yearbook must be brought to the Annual Conference for display & judging.
- Yearbook may be presented as a book, scrapbook, or other paper format. (No videos or projected formats)

The yearbook may include photographs, newspaper clippings, local chapter newsletters, flyers, appreciation letters, and other items that illustrate the chapter’s commitment to the ideals of Alpha Phi Sigma throughout the year. A confirmation e-mail will be sent upon receipt.

The Alumni Achievement Award

Awarded to student alumni who have excelled in their career and helps Alpha Phi Sigma to grow each year by serving as an exceptional role model.

Nomination must be made by an Alpha Phi Sigma collegiate member or chapter advisor.

The Distinguished Alumni Lifetime Membership Award

Created to recognize remarkable Golden Alumni who have devoted a lifetime of commitment to Alpha Phi Sigma (a minimum of ten years). These members have retained connections with Alpha Phi Sigma in either collegiate, alumni, or grand chapter areas and have demonstrated outstanding community and/or campus service.

Nomination must be made by a Golden Alumni member.

Criminal Justice General Knowledge Scholarship Test

Undergraduate Scholarship—First place \$500, second place \$250
Graduate Scholarship \$500, second place \$250

The Criminal Justice General Knowledge Scholarship Tests will be administered at the 2016 Conference in Denver, Colorado.

Criminal Justice Specific Topic Knowledge Scholarship Test

Undergraduate Scholarship—First place \$500, second place \$250
Graduate Scholarship—First place \$500, second place \$250

Topic & reference materials will be available soon and posted on our web site.

The Criminal Justice Specific Topic Knowledge Scholarship Tests will be administered at the 2016 Conference in Denver, Colorado

Got Spirit?

Chapter T-shirt Competition

First place \$200, Second place \$150, Third place \$100

*To Design or
Not Design!*

Alpha Phi Sigma will hold its First Chapter T-shirt competition. All Chapters entering the competition must mail their designed t-shirt to headquarters on or before **January 15, 2016**. All chapter T-shirts received by Headquarters will be taken to the conference for judging.

Display: Chapter T-shirt and chapter statement will be displayed at the conference in Denver, CO on March 30-31 and April 1, 2016.

Guidelines:

- ◆ A written statement of explanation about the choice for the design **MUST** be mailed to headquarters along with the designed t-shirt and scholarship cover sheet. Statement must have chapter information and advisor's signature.
- ◆ Design must be Honor Society appropriate.
- ◆ A confirmation E-mail will be sent to chapter advisor upon receiving the t-shirt, Scholarship coversheet, and explanation sheet.
- ◆ Winning Designs will be included in the Docket

Judging:

- ⇒ All t-shirts will be judged regardless of chapter's attendance at the conference.
- ⇒ Judging will be based on creativity of choice, design, and content.
- ⇒ Judging will be conducted at the 2016 Conference in Denver, Colorado, and will include all T-shirts entered into the competition.

CREATIVITY HAS ITS REWARDS!

Front? Back? Sleeves?

Get Creative!

MAIL to

Alpha Phi Sigma Headquarters
Nova Southeastern University
Criminal Justice Honor Society
3301 College Avenue
Ft. Lauderdale, FL 33314.

Chapter Project Grants

Budget: \$2000 is budgeted for Alpha Phi Sigma's Chapter Program Grant. All monies in the budget do not need to be distributed each year.

Purpose: The purpose of the Chapter Program Grant is to encourage chapters in their scholarly or service projects.

Examples of Chapter scholarly or service projects include but are not limited to:

- Install a plaque on campus with names of former and current Alpha Phi Sigma members.
- Fund a tutoring program staffed by members.
- Sponsor a lecture series or honorarium for speakers.
- Sponsor "Honors Conference" for high school students.
- Sponsor an "Academic Picnic".

Guidelines:

- Chapter must be in good standing with the Alpha Phi Sigma Headquarters (Annual Dues, Financial Report, and Chapter Activity Report must be up to date).
- Actively admit new members to headquarters (minimum of 10 new members a year).
- Submit a description of the scholarly or service project to be funded.
- Chapters' projects will be reviewed and awarded based on a first come first serve policy.
- Awards may vary, but the maximum chapter award is \$200.
- Application must be submitted at least a semester before the funds are to be used.
- After project has been completed, chapter must submit an article on the scholarly/service program, to be printed in the Docket (photos may be included).
- Chapter may receive only one project grant every other year.
- Chapter may apply for grants any time of the year. Grants will be awarded throughout the year.

Procedures: Application must follow the format below:

- Complete a Scholarship Cover sheet with Chapter information.
- Full mailing address.
- Approval signature of chapter advisor.
- Grant amount requested, not to exceed \$200.
- Semester for which the grant is requested.
- Name and description of the project (not to exceed 2 pages).

Submit all materials via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**. Please put **CHAPTER PROJECT GRANT** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Conference Ice Breaker Drawings

Join us at the Conference Ice Breaker on Wednesday, March 30, 2016 at 9:00 am and compete for the Ice Breaker drawings. Alpha Phi Sigma will be drawing and awarding prizes of \$100 each at the Scholarship and Awards Ceremony.

What is your Alpha Phi Sigma IQ?

Join us and find out!!

Description

- ♦ Student member attendees will receive a paper ice breaker form to complete.
- ♦ Completed Ice Breaker form must be submitted at the Alpha Phi Sigma registration desk prior to the Opening Ceremony. No late entries will be accepted.
- ♦ Student member must be present at the time of drawing to win a prize.

Advisor Grants

Budget: \$2000 is budgeted for Alpha Phi Sigma Advisor Grants. Eight awards of \$250 each will be given to recognize and encourage advisors, strengthen the chapter network, and promote the mission of Alpha Phi Sigma. These awards require a matching grant from other sources.

Purpose: The purpose of this award program is to recognize and encourage advisors of campus chapters, to strengthen the chapter network, and to promote the mission of Alpha Phi Sigma.

Description: Grants will be awarded for attendance at the Alpha Phi Sigma Annual Conference. Advisors will be eligible once every three years

Eligibility Criteria:

- Be a current active member and an advisor of an Alpha Phi Sigma chapter for least one year. (limit one advisor per chapter).
- Commit to at least a 2 year term as advisor after the annual conference.
- Obtain a matching grant from the unit administrator or other campus source (e.g. provost's office, student affairs, alumni association) or an APS alumni chapter or personal funds.

Procedures:

- E-mail Scholarship Cover sheet and materials at least one semester before the annual conference. Applications that meet eligibility criteria will be accepted on a first come, first serve policy and will be announced immediately.
- Applications will be accepted until grant money is depleted.
- The following information must be provided:
 - ♦ Advisor's name.
 - ♦ University/college name.
 - ♦ Local chapter name.
 - ♦ Address, telephone number and e-mail address.
 - ♦ Matching grant source.
 - ♦ Statement: I agree to accept the conditions of the grant as stated above.
 - ♦ Signature and date.

Submit all materials via e-mail to headquarters@alphaphisigma.org on or before **January 15, 2016**. Please put **ADVISOR GRANT** in the e-mail subject line. A confirmation e-mail will be sent upon receipt.

Conference Random Scholarships

- * Alpha Phi Sigma will be awarding 10 scholarships of \$100 each at the 2016 conference.
- * The scholarships will be random and students have 5 opportunities to win by attending the 5 main events listed below. Student may only win once. Must be present at time of drawing to win.
- * Entry ticket will be issued at specific events. Winners will be drawn during each event.

Students may win award at each of the 5 events:

- Opening Ceremony/Key Note Speaker. Two winners will be drawn during the event.
- Student paper Panel. Two winners will be drawn during the event.
- Speaker. Two winners will be drawn during the event.
- Speaker. Two winners will be drawn during the event.
- College Bowl. Two winners will be drawn during the event.



Alpha Phi Sigma

The National Criminal Justice Honor Society

Scholarships, Awards, and Grants Cover Sheet

One cover sheet MUST accompany each scholarship, award, or grant application. Fill out the applicable fields.

APPLICANT INFORMATION

LAST NAME

FIRST NAME

ADDRESS

CITY

STATE

ZIP CODE

CELL PHONE

HOME PHONE

E-MAIL ADDRESS

SCHOOL & CHAPTER INFORMATION

NAME OF SCHOOL

CHAPTER NAME

ADVISOR NAME

YEAR INDUCTED INTO ALPHA PHI SIGMA

GRADUATION DATE

REGISTERED THIS SEMESTER

ACCUMULATIVE GPA

CRIMINAL JUSTICE GPA

SCHOLARSHIP NAME (Each scholarship you apply for MUST have its own cover sheet)

V.A. Leonard Scholarship

Outstanding Chapter Award

Advisor Grant

Undergraduate

Unity

Chapter Project Grant

Graduate

Leadership

Regina B. Shearn Scholarship

Service

Alumni Achievement Award

Undergraduate

Member of the Year Award

Distinguished Lifetime Alumni

Graduate

Advisor of the Year Award

Best paper Competition

Member Achievement Award

T-shirt Competition

Undergraduate

Outstanding Yearbook Competition

Graduate

STAR Chapter Award

Theme of the Year

Web Site Competition

Web Site Address: _____

SCHOLARSHIP APPLICANT SIGNATURE

DATE

CHAPTER ADVISOR SIGNATURE (When Required)

DATE

A separate scholarship application cover sheet must be submitted with each scholarship, award, or grant. Complete the information for the scholarship, award, or grant you (member, advisor) or your chapter is applying for. Submissions without a cover sheet will not be considered.