



Register Early for the Southern NH Expo 2016

Saturday, November 5, 2016

10 AM-3 PM

Book Before September 1—Booths Go Up \$50 After 9/1/16!

Type or print only. This information will be used on all printed material. Include only what you want published.

Company Name: _____

Contact Name: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Business Category: _____

Website: _____ Cell #(for SVCC contact only): _____

Electrical requirements: All equipment must be listed & pre-approved. 1 outlet (300 watts) included with booth. Additional wattage / outlets \$25 each. Electrical cords must be a minimum of 14 gauge. All booths will be inspected by Fire & Building Inspectors.

Electrical Appliance	Quantity	Watts (on appliance)
1.		
2.		
3.		

_____ **10x10** (Single) Chamber member \$275/non-mem \$375

_____ Oversized Booth **20x20** Chamber member \$600/non-mem \$750

_____ **10x20** (Double) Chamber member \$480/non-mem \$625

_____ **10x10 NonProfits w/ less than \$250,000 annual revenue** (501c3) \$175

_____ **Premium Position Spaces add'l \$50 *see map attached—booths first come first serve, actual booth number not guaranteed. We will make every effort to fill requests.***

_____ **Restaurant** Chamber member \$125/non-mem \$150 + sampling

Reservations for booths not confirmed until full payment received. No refunds for cancellations after October 1.

Booth Total: _____

Check, MC/Visa/Discover/AmEx accepted.

Premium Space _____

Add'l Electrical? _____

Credit Card # _____

Exp.Date: _____

Total: _____

Billing Address: _____

Authorized Signature: _____

Please make a copy for your records and mail or fax form to:

The Souhegan Valley Chamber of Commerce,
69 Route 101A Amherst, NH 03031

Fax: 603.673.5018 / Ph. 603.673.4360 www.souhegan.net



Vendor Agreement -Southern NH EXPO

By signing this agreement for the 2016 EXPO , the undersigned Vendor (herein referred to as Vendor) agrees to be bound by each and every of the terms set forth herein and the terms and representations set forth in the EXPO Application. If the Vendor violates any term of this agreement, The Souhegan Valley Chamber of Commerce (SVCC) may within their sole discretion and at any time (1) terminate this agreement (2) require Vendor, immediately upon notice of violation of this agreement, to cease operations and vacate the premises, and (3) forfeit any and all fees paid to SVCC for the right and privilege of participating in the EXPO . This agreement represents the entire agreement between SVCC and the Vendor and may not be amended without the mutual consent of both parties set forth in writing and signed by authorized representatives of SVCC and the Vendor.

1. SVCC agrees to provide each Vendor of the EXPO with assigned space(s). **Booth space footage is firm – vendors may not utilize space outside the borders of their reserved booth .**
 2. SVCC reserves the right to place Vendors in booth locations at the complete discretion of SVCC , SVCC shall have sole and complete authority to place the Vendor in any location designated for the EXPO. **SVCC will try to honor requests for a specific booth location but cannot guarantee requests. Previous attendance at the EXPO does not guarantee a space or booth location.** Vendors shall not sublet their space without the express written consent of SVCC .
 3. Any Vendor who desires access to **electrical current** must request access no later than September 1, 2016 . **Extension cords must comply with the National Electrical Code 2008 and shall be a minimum 14-gauge and grounded. No refunds will be made to Vendors who may not operate due to electrical cords that do not pass inspection by the Milford Fire and Building Inspectors. All electrical appliances must be indicated on application by Sept. 1**
 4. No refunds will be made to Food or Restaurant Vendors who may not operate due to not passing inspection by the Milford Health Inspector.
 5. Vendors will be assigned parking for their vehicles in a designated parking area. Vendors may not park immediately next to the Dome in order to save parking for attendees. Vendors refusing to comply may be asked to vacate without refund.
 6. Vendors shall not display, offer for view or sale any illegal or contraband items. The laws of the State of New Hampshire and local ordinances of the Town of Milford shall control.
 7. **Refund Policy:** Refunds will be given in response to a written request received by SVCC by September 1, if the space can be filled from an approved waiting list. No refunds will be given for any request received after September 15.
 8. A \$35 fee will be charged for all checks that are returned to SVCC for any reason.
 9. Vendors are solely responsible for the security of all items in their booth at all times.
 10. SVCC makes no representation or guarantees towards actual EXPO attendance.
 11. Vendors understand that SVCC has no control over weather, acts of God, acts of terrorism, or governmental intervention, or any other cause that may prevent, and or interrupt the EXPO, and Vendors shall hold SVCC harmless for any losses that could arise because of such event. The Vendor agree(s) to defend, indemnify, and hold harmless SVCC from any claim, demand, suit, loss, cost or expense, or any damage which may be asserted, claimed or recovered against or from SVCC by reason of any damages to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the Southern NH Expo.
 12. **HOURS** - All vendors are expected to operate during the duration of the EXPO.
 13. **NOISE AND SOUND SYSTEMS** - Vendors are not allowed to operate music or public address systems in the EXPO.
- This agreement has been read, understood and entered into freely, voluntarily and absent of duress by the parties signed below.

In order to process this application, the Vendor must sign and date this agreement. Any applications received without the agreement signed will be returned without processing. Acting in its sole discretion, SVCC reserves the right to reject any application for any reason.

Vendor:

Date:

Premium Spaces
add'l \$50

OVERHEAD DOOR ON THIS SIDE

