

AMHERST FOURTH OF JULY 2015

"New Hampshire Firsts"

Name of Organization _____ Contact Person _____
Address _____ Phone _____ E-Mail _____

PARADE PARTICIPATION: Open to organizations, businesses, groups, individuals

- _____ We are entering a float. The title is _____
_____ We will have members marching in the parade. Approximate number _____
_____ We have enclosed a copy of liability insurance for any vehicle we have entered (Insurance Regulations).

Parade Floats and Marchers Information/Guidelines

- Everyone is welcome to enter a float or mini float suitable for family entertainment—individuals, families, neighborhoods, organizations, and businesses—as long as the theme of the float is in keeping with the theme of the parade, *New Hampshire Firsts*.
- Marching groups are encouraged. Small walking groups reflecting the theme may compete in the float category.
- Commercial advertising is limited to one sign no larger than 3' by 5' unless otherwise agreed to by the committee.
- The parade will step off promptly at 10:00 a.m. Saturday, July 4, from the Wilkins School on Boston Post Road.
- Check-in time is 9:15 a.m. for all entries.
- Parking for parade participants will be behind Wilkins School.
- Judging of floats will take place at Wilkins School at 9:30 a.m. on the morning of the parade.
- **No items of any sort, including candy, may be thrown or handed out by parade participants.** (Insurance Regulations)
Rules of RSA 265:108a, Parade Vehicles, effective September 16, 2007, must be followed by those with vehicles in the parade.
- All motorized vehicles must be registered/insured and a copy of liability insurance sent to address below no later than 6/25/15.
- Animals must be under the control of their owners. Dogs must be on a leash.
- The parade will only be cancelled if there is thunder and lightening. There will be no rain date for the parade but floats may be invited to be on display on July 5 if a rain date is announced for the village green activities.

BOOTH SPACE: Open to non-profit organizations only.

Contact Person/Address for Booth Instructions _____

- _____ We (Amherst organization) will be selling the following items _____
and are enclosing the \$25.00 fee as requested. (See Booth Information/Guidelines below.)
_____ We will be giving away the following items _____
_____ We will be doing a children's activity _____
_____ We will be offering the following informational literature _____
(religious, organizational, political, environmental) Please be mindful that the primary purpose of the July 4th celebration is to be a family-oriented/community centered event.
_____ We will be requiring electricity.

Booth Information/Guidelines

- Booth space is available to nonprofit organizations, Art Show participants, and vendors invited by the Fourth of July Committee.
- Booth space is an area approximately 10' by 10'. Space assignments are at the discretion of the 4th of July Greens Chairman and will be available by 7:00 a.m. on the Fourth. Electricity is available if requested in advance. Organizations are responsible for their own tables and decorations (red/white/blue).
 - There is no parking on the edge of the green. Unloading times are from 7:00-9:00 a.m. in designated areas.
 - Insurance regulations require that all tent stakes and anchors be marked and protected to avoid accidental injury.
 - Organizations wishing to sell items, including raffle tickets, are asked to pay a \$25.00 fee. Selling is limited to Amherst organizations or state organizations given an exception by the committee. Items that may be sold are New Hampshire, Amherst, patriotic, 4th of July related, organizational items (such as a club's tee shirt) or food or drink. Last year's seller gets preference if there is duplication. Checks should be made out to the July 4th Committee.
 - There is no fee for organizations giving away items or dispensing information.
 - Organizations needing insurance should check with their insurance agents to see if they have sufficient protection.
 - At the end of the day, each group is asked to remove its bagged trash from the green or place it in the appropriate receptacles. Bags are available at the Information Booth.
 - Green activities may be postponed to Sunday, July 5 in case of heavy rain. The decision will be made by 6 AM on July 4.

Signature _____

Date _____

Please sign and return one copy of form to Nancy Head, P.O. Box 4, Amherst, N.H. 03031 or njhead@myfairpoint.net no later than 6/25/15. Keep another copy for your reference. Thanks! **For motorized vehicles: Please enclose a copy of liability insurance.**
Questions? 673-1389 or njhead@myfairpoint.net