

**Saint Patrick's Episcopal Church**  
**Vestry Minutes**  
April 27, 2015

Following a Vestry Eucharist, the meeting was called to order at 6:49 p.m. Present was: Sally Brower, Assisting Rector, Pete Sale, Senior Warden, John Syme, Junior Warden, Pete Barger, John Ritter, Laurie Smith, Beryl Frey, clerk of the Vestry. Absent was: Mark Forbes, Rector, Jan Krumel, Mark Stehle, Judy Willingham, Treasurer, Julie Lynch, Preschool Administrator.

**I. New Business**

A.) Welcome and Introduction – Pete Sale opened the meeting by introducing John Ritter to the Vestry as the leader for Financial Stewardship. Pete also welcomed Sally Brower who is our clergy presence while Mark Forbes remains on sabbatical.

**II. Approval of the Minutes**

A.) Minutes of March 23, 2015 – A motion to approve the minutes as written was made by Laurie Smith and seconded by John Ritter. The motion carried unanimously and the minutes were approved as written.

**III. Treasurer's Report**

A.) Julie Lynch was ill and did not attend the meeting and thus March financial statements were not available. Since there were no statements, Judy Willingham did not attend the meeting either and a Treasurer's Report was not given.

**IV. Ministry Leader Reports**

A.) Assisting Rector's Report – Sally Brower reported to the Vestry about the Sabbath program she is offering to the parish. Six people have signed up so far for the spiritual guidance group. Sally also reported that the staff will begin summer office hours on the Tuesday following Memorial Day. Hours will be 9 am until 1 pm Monday through Friday. Summer hours will be in effect through Labor Day. Sally reported that there have been issues getting sermons recorded lately. John Syme will follow up with Randall Sprinkle to try to resolve the problem.

B.) Worship Support – John Syme reported that he has resurrected the weekly email reminder that Jan Krumel had started. Beryl will be sending out the reminders to worship leaders on Friday mornings. John also reported that he has spoken with Sherry Klepfer and she has agreed to remain as Flower Coordinator for the remainder of 2015. Sherry has also agreed to continue her work on the concert series for the remainder of 2015. John has notified Randall Sprinkle that there is money available in the budget for sound wiring. He also reported that he will be in touch with Rick Krumel and Jon Ramsey to make sure Rick's "Sexpod" duties are being covered during his recuperation from surgery. John will be communicating with team leaders about the recruitment of altar party servers. Lastly, John urged the Vestry to encourage folks to wear name tags regularly, especially for Anniversary Sunday.

C.) Communications – Laurie Smith reported that work continues on the new website and he hopes to have a finished project to show the Vestry in time for the May meeting. Pete Sale asked if it were possible that it could be ready for the Vestry Forum on May 17<sup>th</sup>, but Laurie did not think that would be possible, but perhaps

by the June Vestry Forum. Laurie also reminded the Vestry that he needs input from them on the “Pulse of Vision and Mission” in the Sunday bulletin.

- D.) Parish Life – Anniversary Sunday. Jan Krumel was unable to attend the meeting but communicated to Pete Sale that plans are underway for the parish picnic on Anniversary Sunday. Stacey Fox will be coordinating the food for the picnic.
- E.) Outreach – Pete Sale reported that the Diocese of North Carolina did not approve the grant for Hispanic Ministry that Kay Filar had applied for several months ago. She will continue to rework the application and reapply for a grant in the fall. Pete also reported that he has been in discussion with Pam Hatley and has learned that Serenity House on Center Church Road is in need of volunteers. Pete plans to have further discussion with Pam and go visit Serenity House to learn ways Saint Patrick’s can become more involved.
- F.) Finance – Pete Barger reported that David Page has drafted a policy for dealing with budget surpluses. The draft will be submitted to Pete Sale and John Ritter. After feedback it will be taken back to Finance to prepare to submit to Vestry. David is also spending time looking at financial performance to budget. The next meeting of the Finance Committee will be May 10<sup>th</sup>.
- G.) Framework Planning – Pete Barger noted that the Vestry should get a laundry list in writing of items that are still open on the Cram project (landscaping easements, cell tower easements, survey, title policies) and submit to Framework Planning. Pete Sale will work with Mark Stehle with assistance from John Syme if necessary to get the laundry list together.
- H.) Vestry Forum – The Vestry Forum is scheduled for the second Sunday of May but that being Mother’s Day, the Vestry felt it best to move it to May 17<sup>th</sup>. A financial update will be given, along with a “show and tell” presentation on the proposed signage. Pete Sale will follow up with Mark Stehle to see if he has obtained a competitive bid on the sign.

**V. Other Business**

- A.) Future Items – Pete Sale reminded the Vestry of the need to continue to move in keeping the LEAD document updated. Pete Sale offered to start with the Outreach ministry.
- B.) Strategic prayerful thinking – Pete Sale asked the Vestry to be thinking about the Interior refresh project and look at gifting/funding that could be possibly earmarked for refresh. The possibility of a capital campaign was mentioned.
- C.) May Vestry Meeting – Due to Memorial Day the May meeting will be moved from Monday, May 25<sup>th</sup> to Monday, May 18<sup>th</sup>.

**VI. Action Item Recap**

A.) John Syme reported back to the Vestry the action items from this evening. They are:

- John Syme to discuss sermon recordings with Randall Sprinkle.
- John Syme to check with Rick Krumel and Jon Ramsey on “Sexpod” duties.
- Communications request – at least one thing for pulse of vision and mission.
- Outreach – Follow up on Serenity House – Pete Sale and Pam Hatley.
- John Ritter – work with Finance on update for Vestry Forum on May 17.

- Pete Sale – Written laundry list for Framework Planning (easements, survey, title policies, review cell tower lease). Pete to work with Mark Stehle.
- Sign “show and tell” – May 17<sup>th</sup>. Pete Barger and Mark Stehle.
- Interior Refresh funding – John Ritter and Pete Barger will discuss.

**VII. Adjournment**

A.) A motion to adjourn the meeting in peace and harmony was made by John Ritter and seconded by John Syme. The motion carried unanimously and the meeting was adjourned at 8:10 p.m. and closed with prayer.

Minutes Respectfully Submitted by,

Beryl Frey  
Clerk of the Vestry